

AUG 06 2008

EDUCATION & NEIGHBORHOODS

MOTION

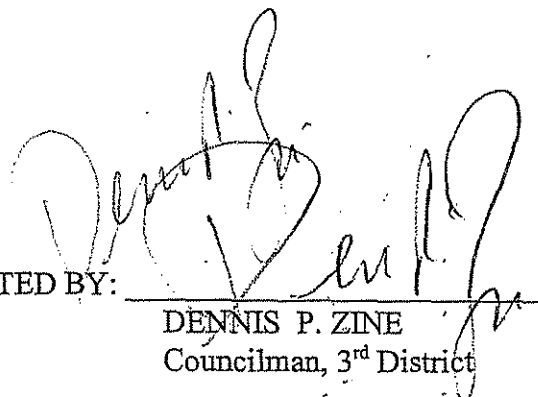
In 2005, the City Council approved the Neighborhood Council Funding Program which provides City General Funds to the Neighborhood Councils to pay for operations, neighborhood improvements, and special event project costs. The Neighborhood Councils are allowed to use the City General Funds to purchase computer equipment, laptops, printers, and cell phones to conduct day-to-day Neighborhood Council business. There are currently 89 certified Neighborhood Councils located in the City of Los Angeles.

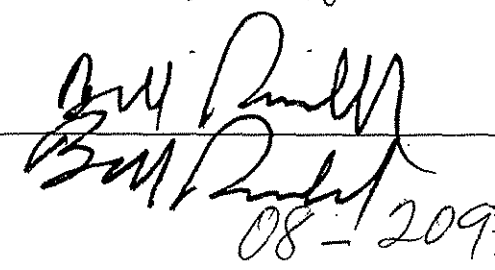
The Department of Neighborhood Empowerment (DONE) has indicated that Neighborhood Councils are responsible for maintaining an inventory of their office equipment and furniture. These items belong to the City of Los Angeles. Prior to a Neighborhood Council board member leaving office, the board member must return all Neighborhood Council owned property in his/her possession to the Neighborhood Council for inventory.

Every six months DONE assists in the inventory process by sending tags to Neighborhood Councils to label items. At the Leadership Institute training events Neighborhood Councils are educated about the Neighborhood Council Funding Program guidelines and requirements.

I THEREFORE MOVE that the Department of Neighborhood Empowerment be instructed to report to the Education and Neighborhoods Committee in 30-days with a written report on the current process in which equipment purchased by Neighborhood Councils, using City General Fund resources, is accounted for and to identify procedures that are in place to inventory such equipment purchases.

I FURTHER MOVE that if no formal process currently exists for inventorying such equipment, the Department of Neighborhood Empowerment, with the cooperation of the Board of Neighborhood Commissioners, be instructed to develop an inventory tracking system for Neighborhood Councils and to submit a written report to the Education and Neighborhoods Committee with its findings and recommendations within 60-days.

PRESENTED BY:   
DENNIS P. ZINE  
Councilman, 3<sup>rd</sup> District

SECONDED BY:   
08-2093

dhp

EG (despite Zine's signature)