



CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

***Records of Department:** Public Works: Street Lighting

Additional Information: BSL/07 ASSESSMENT ENGINEERING

Submitting Date: 9/17/2020 Email me a copy

***Quantity:** 28 Boxes

Records Dated From 02/02/1969 **To** 07/19/2004

Description: O007 ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT. 02/02/1969 - 01/14/2011 47 BOXES

Attachment: [2 MB max] **BSL07 0261 28 boxes (Assessment) signed 7-2-20.pdf**

Department Authorization

Authorizing Person: Norma Isahakian **Date:** 07/02/2020

City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

Authorizing Person:

PETTY SANTOS

Date Signed:

09/17/2020

APPROVE

REJECT

Signature:

Date of Notification: 09/18/2020 (Records will be held for 60 days from this date).

SUBMIT

CANCEL

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 3/21/2019

BOX SUMMARY BY RECORD SERIES:

Summary Page 1 of 1

RECORDS OF: PUBLIC WORKS/BUREAU OF STREET LIGHTING/ASSESSMENT ENGINE /BSL/07/

SCHD ITEM NO.	Record Series Title	From	To	TOTAL RETENTION PERIOD	Total Boxes
0007	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINTENAN	08/22/1955	01/14/2011	AR+5	47

Excluded Boxes:

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION

47

Minus excluded boxes:
 (Please line out excluded boxes on the form and note box numbers)

~~28~~
 19
 28

TOTAL NUMBER OF BOXES APPROVED FOR DESTRUCTION

Instructions to Departments: Review the box listing pages of this report. Reviewer must initial each page authorized for destruction. Boxes to be retained may be lined out on the page and the total at the bottom of the page and on this summary page adjusted accordingly. Department head must sign this page below. Return report to City Clerk's Office.

DEPARTMENT AUTHORIZATION:

I HEREBY CERTIFY THAT THE ABOVE SUMMARIZED RECORDS, AS DETAILED ON THE ATTACHED REQUEST (FOR AUTHORITY TO DESTROY OBSOLETE RECORDS) ARE SUBMITTED FOR DESTRUCTION IN ACCORDANCE WITH ALL RELEVANT PROVISIONS OF SECTIONS 12.4 AND 12.5 OF THE LOS ANGELES ADMINISTRATIVE CODE, AND SECTION 434 OF THE LOS ANGELES CHARTER WHERE APPLICABLE.

BY (DIV HEAD): RUBEN FLAMENCO

BY (DEPT HEAD): 

DATE: 7/2/2020

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

BOX LISTING BY RECORD SERIES:

RECORDS OF: PUBLIC WORKS/BUREAU OF STREET LIGHTING/ASSESSMENT

/BSL/07/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	06/18/1968	10/27/1995	000000166	CRC	831999	1
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/03/1978	01/03/2002	000000167	CRC	832000	2
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/12/1973	02/03/1989	000000168	CRC	832001	3
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	02/03/1977	01/14/2011	000000169	CRC	832002	4
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/01/1988	01/17/2003	000000170	CRC	832003	5
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	01/03/1963	01/10/1994	000000171	CRC	832004	6
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/09/1972	07/07/1994	000000172	CRC	832005	7
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	05/25/1978	10/30/2002	000000173	CRC	832006	8
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	10/26/1964	11/02/1987	000000174	CRC	832007	9
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/10/1992	11/03/2000	000000175	CRC	832008	10
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/10/1972	03/28/1994	000000176	CRC	832009	11
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/17/1982	12/04/1989	000000177	CRC	832010	12
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	09/14/1979	04/01/1996	000000178	CRC	832011	13
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	09/17/1976	05/23/1990	000000179	CRC	832012	14
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	10/11/1994	06/25/2004	000000180	CRC	832013	15
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	02/11/1965	09/17/2004	000000181	CRC	832014	16
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	10/27/1973	03/13/2003	000000182	CRC	832015	17
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/31/1977	05/09/2003	000000183	CRC	832016	18
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/29/1972	06/07/2002	000000184	CRC	832017	19
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	07/11/1974	01/15/1997	000000185	CRC	832018	20
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/08/1979	07/25/2000	000000186	CRC	832019	21
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	09/24/1971	07/19/2004	000000187	CRC	832020	22
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/18/1957	05/08/1997	000000188	CRC	832021	23
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	09/16/1981	07/27/2000	000000189	CRC	832022	24
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/22/1980	06/26/1996	000000190	CRC	832023	25

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 14

Reviewer Initials: JLC

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

BOX LISTING BY RECORD SERIES:

RECORDS OF: PUBLIC WORKS/BUREAU OF STREET LIGHTING/ASSESSMENT

/BSL/07/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/03/1989	10/24/1990		000000191	832024	26
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	01/12/1979	11/17/1992		000000192	832025	27
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/22/1975	01/03/2003		000000193	832026	28
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	01/16/1976	01/10/1992		000000194	832027	29
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	04/06/1970	05/29/1996		000000195	832028	30
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	10/04/1984	09/06/2005		000000196	832029	31
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	05/22/1982	09/26/2007		000000197	832030	32
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	07/01/1989	10/25/2005		000000198	832031	33
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	09/14/1970	09/01/1998		000000199	832032	34
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	04/04/1987	12/04/2007		000000200	832033	35
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	02/02/1969	10/20/1992		000000201	832034	36
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/09/1978	08/02/1985		000000202	832035	37
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	02/27/1981	11/08/1991		000000203	832036	38
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/07/1980	09/21/1983		000000204	832037	39
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	01/03/1983	01/03/1996		000000205	832038	40
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	08/22/1955	04/20/1993		000000206	832039	41
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	11/02/1973	01/07/1992		000000207	832040	42
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	06/30/1972	04/15/1990		000000208	832041	43
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	03/25/1987	03/25/1987		000000209	832042	44
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	12/13/1995	12/13/1995		000000210	832043	45
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	07/30/1976	04/09/1987		000000211	832044	46
O007. /BSL/07/	ASSESSMENT BOOKS - SIDEWALK AND TREE MAINT	AR+5	06/13/1978	02/02/2003		000000212	832045	47

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 3/21/2019

BOX LISTING BY RECORD SERIES:

Box List Page 3 of 2

RECORDS OF: PUBLIC WORKS/BUREAU OF STREET LIGHTING/ASSESSMENT

/BSL/07/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM	TO	MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION

47

RETENTION CODES: AU=AUDIT AR=ANNUAL REVIEW CA=CANCELLED CL=CLOSED CO=COMPLETION EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED
TE=TERMINATION **TO=THE DATE OF THE RECORD, i.e. THE "TO DATE"**
MEDIA CODES: AT=AUDIO TAPE BP=BLUEPRINT BK=BOOKS CP=COMPUTER PRINT OUT DO=DOCUMENT FM=FILEM MD=MAG DISK MT=MAG TAPE
MC=MICROFICHE MF=MICROFILM PH=PHOTO NG=NEGATIVE OD=OVESIZED DOCUMENT OP=OPTICAL DISK VT=VIDEO TAPE PC=PUNCH CARDS
RECORD TYPES: V=VITAL H=HISTORICAL C=CONFIDENTIAL L=LEGAL

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 0

Reviewer Initials: JLC