



CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

***Records of Department:** Public Works: Contract Administration

Additional Information: GENERAL ADMINISTRATION BCA/01

Submitting Date: 6/14/2018 Email me a copy

***Quantity:** 339 Boxes

Records Dated From 10/15/1997 **To** 12/31/2007

Description:
324 BOXES OF PROJECT FILES FROM 1997 - 2007
15 BOXES OF TIMEKEEPING RECORDS FROM 2004 - 2005

Attachment: [2 MB max] [BCA01 112-153 339 Boxes.pdf](#)

Department Authorization

Authorizing Person: Chris Smith **Date:** 05/29/2018

City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

Authorizing Person:

SHANNON HOPPE

Date Signed:

06/14/2018

APPROVE

REJECT

Signature:

Date of Notification: 06/19/2018 (Records will be held for 60 days from this date).

SUBMIT

CANCEL

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 5/23/2018

BOX SUMMARY BY RECORD SERIES:

Summary Page 1 of 1

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL ADMINISTR /BCA/01/

| SCHD ITEM NO. | Record Series Title | From | To | TOTAL RETENTION PERIOD | Total Boxes |
|---------------------|---------------------|-----------------------|------------|------------------------------|----------------|
| | | 10/15/1997 | | | |
| O033. | PROJECT FILE | 01/01/1970 | 12/31/2007 | CL+10 | 327 |
| O044. | TIMEKEEPING RECORDS | 12/26/2004 | 12/24/2005 | CL+10 | 15 |

Excluded Boxes:

1036/639502
 1037/639503
 1038/639504

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION **342**

Minus excluded boxes:
 (Please line out excluded boxes on the form and note box numbers) **3**

TOTAL NUMBER OF BOXES APPROVED FOR DESTRUCTION 339

Instructions to Departments: Review the box listing pages of this report. Reviewer must initial each page authorized for destruction. Boxes to be retained may be lined out on the page and the total at the bottom of the page and on this summary page adjusted accordingly. Department head must sign this page below. Return report to City Clerk's Office.

DEPARTMENT AUTHORIZATION:

I HEREBY CERTIFY THAT THE ABOVE SUMMARIZED RECORDS, AS DETAILED ON THE ATTACHED REQUEST (FOR AUTHORITY TO DESTROY OBSOLETE RECORDS) ARE SUBMITTED FOR DESTRUCTION IN ACCORDANCE WITH ALL RELEVANT PROVISIONS OF SECTIONS 12.4 AND 12.5 OF THE LOS ANGELES ADMINISTRATIVE CODE, AND SECTION 434 OF THE LOS ANGELES CHARTER WHERE APPLICABLE.

BY (DIV HEAD): 

BY (DEPT HEAD): 

DATE: 5/29/18

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 5/23/2018

BOX LISTING BY RECORD SERIES:

Box List Page 1 of 14

| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | | /BCA/01/ | | |
|-------------------------------|---|---|--------------------------------|-----------------------|---------------|------------------------------|---------------------|--------------|
| SCHD ITEM NO. | RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS | TOTAL RETENTION PERIOD | --INCLUSIVE DATES-- FROM TO | | MEDIA CODE | DEPT. BOX NO. | CRC (BOX) NO. | COUNT |
| O033. /BCA/01/ | PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2006, E200096 | CL+10 | 10/15/1997 | 12/31/2006 | | 00000149 CRC | 714092 | 1 |
| O033. /BCA/01/ | PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2006, E6200011 | CL+10 | 11/21/1997 | 12/31/2006 | | 00000152 CRC | 714095 | 2 |
| O033. /BCA/01/ | PROJECT FILE HISTORICAL - Bureau Manual (Box 1 of 3) | CL+10 | 01/01/1970 | 12/31/1990 | | 000001036 CRC | 639502 | 3 |
| O033. /BCA/01/ | PROJECT FILE HISTORICAL - Bureau Manual (Box 2 of 3) | CL+10 | 01/01/1970 | 12/31/1990 | | 000001037 CRC | 639503 | 4 |
| O033. /BCA/01/ | PROJECT FILE HISTORICAL - Bureau Manual (Box 3 of 3) | CL+10 | 01/01/1970 | 12/31/1990 | | 000001038 CRC | 639504 | 5 |
| O033. /BCA/01/ | PROJECT FILE CASH CNTR/SPEC INS-CLOSED 04/05: E1003998- E1102208 SZS11170SZS11240 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001117 CRC | 734632 | 6 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC005487BC001592 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001118 CRC | 734633 | 7 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC001599BC001793 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001119 CRC | 734634 | 8 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC001795BC002049 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001120 CRC | 734635 | 9 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC201000BC202818 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001121 CRC | 734636 | 10 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC202866BC203126 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001122 CRC | 734637 | 11 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC203146BC203363 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001123 CRC | 734638 | 12 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC203369BC203504 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001124 CRC | 734639 | 13 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC203508BC203637 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001125 CRC | 734640 | 14 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC203640BC401619 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001126 CRC | 734641 | 15 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC401607BC401827 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001127 CRC | 734642 | 16 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2005 BC401842BCXX8878 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001128 CRC | 734643 | 17 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033645C0033678 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001129 CRC | 734644 | 18 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033709C0033789 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001130 CRC | 734645 | 19 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033796C0033818 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001131 CRC | 734646 | 20 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033856C0033938 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001132 CRC | 734647 | 21 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033823C0033855 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001133 CRC | 734648 | 22 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0033969C0034005 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001134 CRC | 734649 | 23 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 C0034031 E170052F - E170136F | CL+10 | 01/01/2005 | 12/31/2005 | | 000001135 CRC | 734650 | 24 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E170200FE170700F | CL+10 | 01/01/2005 | 12/31/2005 | | 000001136 CRC | 734651 | 25 |

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 22

Reviewer Initials: NAP

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 5/23/2018

BOX LISTING BY RECORD SERIES:

Box List Page 2 of 14

| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | | /BCA/01/ | | |
|---------------------|---|---|--------------------------------|------------|---------------|---------------------|---------------------|-------|
| SCHD ITEM NO. | RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS | TOTAL RETENTION PERIOD | --INCLUSIVE DATES-- FROM TO | | MEDIA CODE | DEPT. BOX NO. | CRC (BOX) NO. | COUNT |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E1904112E2000154 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001137 | 734652 | 26 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2000245E2000245 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001138 | 734653 | 27 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2002786E2003203 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001139 | 734654 | 28 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2000653 - E2003194 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001140 | 734655 | 29 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2001362E2002413 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001141 | 734656 | 30 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E6000518E6000521 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001142 | 734657 | 31 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005: SZC11176, SZS11176 E6000874 - L0250058 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001143 | 734658 | 32 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 SZC11205SZC11391 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001144 | 734659 | 33 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 SWC00144SWC00152 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001145 | 734660 | 34 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005: E170233F C0033840 - E170256F | CL+10 | 01/01/2005 | 12/31/2005 | | 000001146 | 734661 | 35 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2003194E2003194 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001147 | 734662 | 36 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (1 of 3) C0033808C0033808 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001148 | 734663 | 37 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (2 of 3) C0033808C0033808 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001149 | 734664 | 38 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (3 of 3) C0033808C0033808 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001150 | 734665 | 39 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2002802E2002802 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001151 | 734666 | 40 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 E2002867E2002867 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001152 | 734667 | 41 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (1 of 3) SZC11176SZC11176 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001153 | 734668 | 42 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (2 of 3) SZC11176SZC11176 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001154 | 734669 | 43 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (3 of 3) SZC11176SZC11176 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001155 | 734670 | 44 |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (2 of 2) E170194FE170194F | CL+10 | 01/01/2005 | 12/31/2005 | | 000001158 | 734673 | 47 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (1 of 3) C0033651C0033651 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001159 | 734674 | 48 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (2 of 3) C0033651C0033651 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001160 | 734675 | 49 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS- CLOSED 2005 (3 of 3) C0033651C0033651 | CL+10 | 01/01/2005 | 12/31/2005 | | 000001161 | 734676 | 50 |

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CITY OF LOS ANGELES
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| SCHD ITEM NO. | RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS | TOTAL RETENTION PERIOD | --INCLUSIVE DATES-- FROM TO | | MEDIA CODE | DEPT. BOX NO. | CRC (BOX) NO. | COUNT |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006 C0032978 - EXX51218 | CL+10 | 01/01/2006 | 12/31/2006 | 000001177 CRC | 751158 | 51 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006EXX71408 - E170066F | CL+10 | 01/01/2006 | 12/31/2006 | 000001178 CRC | 751159 | 52 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E170069F - E1700435 | CL+10 | 01/01/2006 | 12/31/2006 | 000001179 CRC | 751160 | 53 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E1700596 - E170294F | CL+10 | 01/01/2006 | 12/31/2006 | 000001180 CRC | 751161 | 54 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E170345F - E170949F | CL+10 | 01/01/2006 | 12/31/2006 | 000001181 CRC | 751162 | 55 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E170950F - E1903320 | CL+10 | 01/01/2006 | 12/31/2006 | 000001182 CRC | 751163 | 56 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E1903844 - E1904039 | CL+10 | 01/01/2006 | 12/31/2006 | 000001183 CRC | 751164 | 57 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E1904181 - E1904263 | CL+10 | 01/01/2006 | 12/31/2006 | 000001184 CRC | 751165 | 58 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E1904337 - E1904346 | CL+10 | 01/01/2006 | 12/31/2006 | 000001185 CRC | 751166 | 59 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E2000468 - E2001360 | CL+10 | 01/01/2006 | 12/31/2006 | 000001186 CRC | 751167 | 60 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E2002908 - E2002908 | CL+10 | 01/01/2006 | 12/31/2006 | 000001187 CRC | 751168 | 61 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006 E2002938 - E2002938 | CL+10 | 01/01/2006 | 12/31/2006 | 000001188 CRC | 751169 | 62 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E6000174 - E6000750 | CL+10 | 01/01/2006 | 12/31/2006 | 000001189 CRC | 751170 | 63 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006E6000760 - L0249155 | CL+10 | 01/01/2006 | 12/31/2006 | 000001190 CRC | 751171 | 64 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006L0319014 - SCHCLAAB | CL+10 | 01/01/2006 | 12/31/2006 | 000001191 CRC | 751172 | 65 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SBHBIOAC - SWC00143 | CL+10 | 01/01/2006 | 12/31/2006 | 000001192 CRC | 751173 | 66 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SWC00149 - SWC00160 | CL+10 | 01/01/2006 | 12/31/2006 | 000001193 CRC | 751174 | 67 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SWC00162 - SWC00203 | CL+10 | 01/01/2006 | 12/31/2006 | 000001194 CRC | 751175 | 68 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SWC00204 - SZC11146 | CL+10 | 01/01/2006 | 12/31/2006 | 000001195 CRC | 751176 | 69 | |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SZC11165 - SZC11266 | CL+10 | 01/01/2006 | 12/31/2006 | 000001197 CRC | 751178 | 71 | |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SZC11373 - SZS11222 | CL+10 | 01/01/2006 | 12/31/2006 | 000001199 CRC | 751180 | 73 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SZS11225 - SZS11283 | CL+10 | 01/01/2006 | 12/31/2006 | 000001200 CRC | 751181 | 74 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006SZS11284 - SZS11338 | CL+10 | 01/01/2006 | 12/31/2006 | 000001201 CRC | 751182 | 75 | |

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 25

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

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BOX LISTING BY RECORD SERIES:

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

| SCHD ITEM NO. | RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS | TOTAL RETENTION PERIOD | --INCLUSIVE DATES-- FROM TO | | MEDIA CODE | DEPT. BOX NO. | CRC (BOX) NO. | COUNT |
|---------------------|--|------------------------------|--------------------------------|------------|---------------|---------------------|---------------------|-------|
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC001509 - BC001852 | CL+10 | 01/01/2006 | 12/31/2006 | 000001202 | | 751183 | 76 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC001856 - BC002018 | CL+10 | 01/01/2006 | 12/31/2006 | 000001203 | | 751184 | 77 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC002024 - BC202963 | CL+10 | 01/01/2006 | 12/31/2006 | 000001204 | | 751185 | 78 |
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| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC202997 - BC203337 | CL+10 | 01/01/2006 | 12/31/2006 | 000001205 | | 751186 | 79 |
| | | | | | CRC | | | |
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| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203513 - BC203596 | CL+10 | 01/01/2006 | 12/31/2006 | 000001207 | | 751188 | 81 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203598 - BC203695 | CL+10 | 01/01/2006 | 12/31/2006 | 000001208 | | 751189 | 82 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203698 - BC203732 | CL+10 | 01/01/2006 | 12/31/2006 | 000001209 | | 751190 | 83 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203736 - BC203786 | CL+10 | 01/01/2006 | 12/31/2006 | 000001210 | | 751191 | 84 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203792 - BC203864 | CL+10 | 01/01/2006 | 12/31/2006 | 000001211 | | 751192 | 85 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC203868 - BC204067 | CL+10 | 01/01/2006 | 12/31/2006 | 000001212 | | 751193 | 86 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS-CLOSED 2006BC204270 - BC401768 | CL+10 | 01/01/2006 | 12/31/2006 | 000001213 | | 751194 | 87 |
| | | | | | CRC | | | |
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| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS-CLOSED 2006EXX11149 - E1102145 | CL+10 | 01/01/2006 | 12/31/2006 | 000001215 | | 751196 | 89 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS-CLOSED 2006E1102146 - E1102723 | CL+10 | 01/01/2006 | 12/31/2006 | 000001216 | | 751197 | 90 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS-CLOSED 2006E1200797 - E1201335 | CL+10 | 01/01/2006 | 12/31/2006 | 000001217 | | 751198 | 91 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS-CLOSED 2006E1201339 - E1904193 | CL+10 | 01/01/2006 | 12/31/2006 | 000001218 | | 751199 | 92 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED-2006: 1 BOXC0033760 - C0033760 | CL+10 | 01/01/2006 | 12/31/2006 | 000001219 | | 751200 | 93 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006: 1 BOXC0033868 - C0033868 | CL+10 | 01/01/2006 | 12/31/2006 | 000001220 | | 751201 | 94 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006: BOX 1 OF 2E1700411 - E1700411 | CL+10 | 01/01/2006 | 12/31/2006 | 000001221 | | 751202 | 95 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006: BOX 1 OF 2E1700411 - E1700411 | CL+10 | 01/01/2006 | 12/31/2006 | 000001222 | | 751203 | 96 |
| | | | | | CRC | | | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS-CLOSED 2006: BOX 1 OF 2E1700414 E1700414 | CL+10 | 01/01/2006 | 12/31/2006 | 000001223 | | 751204 | 97 |
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| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | /BCA/01/ | | | |
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| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | /BCA/01/ | | | |
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| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | /BCA/01/ | | | |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2007 1 BOX | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001352 CRC | 758127 | 211 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2007 1 BOX | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001353 CRC | 758128 | 212 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2007 BOX 1 OF 3 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001354 CRC | 758129 | 213 |
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| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001375 CRC | 758150 | 232 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001376 CRC | 758151 | 233 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001377 CRC | 758152 | 234 |
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| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001379 CRC | 758154 | 236 |
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| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001383 CRC | 758158 | 240 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001384 CRC | 758159 | 241 |
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| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001386 CRC | 758161 | 243 |
| O033. /BCA/01/ | PROJECT FILE SPECIAL PERMITS - CLOSED 2007 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001387 CRC | 758162 | 244 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 1994 TO 1998 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001388 CRC | 758163 | 245 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2000 TO 2001 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001389 CRC | 758164 | 246 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS & SPECIAL INSPECTION - CLOSED 2003 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001390 CRC | 758165 | 247 |
| O033. /BCA/01/ | PROJECT FILE B-PERMITS, CASH & SPECIAL INSP.- CLOSED 2004 TO 2006 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001391 CRC | 758166 | 248 |
| O033. /BCA/01/ | PROJECT FILE JOB CARDS & MISC. DOCUMENTS - CLOSED 2000 TO 2006 | CL+10 | 01/01/2007 | 12/31/2007 | DO | 000001392 CRC | 758167 | 249 |
| O033. /BCA/01/ | PROJECT FILE 2003/2004/20005 PAYROLL INPUT & ADJUSTMENTS | CL+10 | 01/01/2003 | 12/31/2005 | DO | 000001393 CRC | 758168 | 250 |

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| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | | /BCA/01/ | | |
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| O033. /BCA/01/ | PROJECT FILE 2006 BLUE SLIPS | CL+10 | 01/01/2006 | 07/22/2006 | DO | 000001397 CRC | 758172 | 254 |
| O033. /BCA/01/ | PROJECT FILE 2006 BLUE SLIPS | CL+10 | 07/23/2006 | 12/23/2006 | DO | 000001398 CRC | 758173 | 255 |
| O033. /BCA/01/ | PROJECT FILE 2006 MILEAGE STATEMENTS | CL+10 | 01/01/2006 | 05/13/2006 | DO | 000001399 CRC | 758174 | 256 |
| O033. /BCA/01/ | PROJECT FILE 2006 MILEAGE STATEMENTS | CL+10 | 05/14/2006 | 09/30/2006 | DO | 000001400 CRC | 758175 | 257 |
| O033. /BCA/01/ | PROJECT FILE 2006 MILEAGE STATEMENTS | CL+10 | 10/01/2006 | 12/23/2006 | DO | 000001401 CRC | 758176 | 258 |
| O033. /BCA/01/ | PROJECT FILE 2006 TIMESHEETS | CL+10 | 01/01/2006 | 02/04/2006 | DO | 000001402 CRC | 758177 | 259 |
| O033. /BCA/01/ | PROJECT FILE 2006 TIMESHEETS | CL+10 | 02/02/2006 | 03/18/2006 | DO | 000001403 CRC | 758178 | 260 |
| O033. /BCA/01/ | PROJECT FILE 2006 TIMESHEETS | CL+10 | 03/19/2006 | 06/24/2006 | DO | 000001404 CRC | 758179 | 261 |
| O033. /BCA/01/ | PROJECT FILE 2006 TIMESHEETS | CL+10 | 06/25/2006 | 09/30/2006 | DO | 000001405 CRC | 758180 | 262 |
| O033. /BCA/01/ | PROJECT FILE 2006 TIMESHEETS | CL+10 | 10/01/2006 | 12/23/2006 | DO | 000001406 CRC | 758181 | 263 |
| O033. /BCA/01/ | PROJECT FILE E2000154 CASH CONTRACTS - CLOSED 2005 - 1 BOX | CL+10 | 08/09/1995 | 03/17/2005 | | 000001698 CRC | 781406 | 264 |
| O033. /BCA/01/ | PROJECT FILE E2000653 CASH CONTRACTS - CLOSED 2005 - BOX 1 OF 3 | CL+10 | 01/27/2003 | 12/27/2005 | | 000001710 CRC | 781418 | 265 |
| O033. /BCA/01/ | PROJECT FILE E2000653 CASH CONTRACTS - CLOSED 2005 - BOX 2 OF 3 | CL+10 | 01/27/2003 | 12/27/2005 | | 000001711 CRC | 781419 | 266 |
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| O033. /BCA/01/ | PROJECT FILE SCHLAAB CASH CONTRACTS - CLOSED 2006 - 1 BOX | CL+10 | 11/06/2002 | 05/30/2006 | | 000001822 CRC | 781530 | 268 |
| O033. /BCA/01/ | PROJECT FILE SZC11146 CASH CONTRACTS - CLOSED 2006 - BOX 1 OF 2 | CL+10 | 10/11/2000 | 05/11/2006 | | 000001868 CRC | 781576 | 269 |
| O033. /BCA/01/ | PROJECT FILE SZC11146 CASH CONTRACTS - CLOSED 2006 - BOX 2 OF 2 | CL+10 | 10/11/2000 | 05/11/2006 | | 000001869 CRC | 781577 | 270 |
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| O033. /BCA/01/ | PROJECT FILE SZD11127 - SZD11127 CASH CONTRACT - CLOSED 2007 - BOX 1 OF 12 | CL+10 | 03/01/2007 | 10/17/2007 | | 000001958 CRC | 786259 | 273 |
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| O033. /BCA/01/ | PROJECT FILE SZD11127 - SZD11127 CASH CONTRACT - CLOSED 2007 - BOX 9 OF 12 | CL+10 | 03/01/2007 | 10/17/2007 | | 000001966 | 786267 | 281 |
| O033. /BCA/01/ | PROJECT FILE SZD11127 - SZD11127 CASH CONTRACT - CLOSED 2007 - BOX 10 OF 12 | CL+10 | 03/01/2007 | 10/17/2007 | | 000001967 | 786268 | 282 |
| O033. /BCA/01/ | PROJECT FILE SZD11127 - SZD11127 CASH CONTRACT - CLOSED 2007 - BOX 11 OF 12 | CL+10 | 03/01/2007 | 10/17/2007 | | 000001968 | 786269 | 283 |
| O033. /BCA/01/ | PROJECT FILE SZD11127 - SZD11127 CASH CONTRACT - CLOSED 2007 - BOX 12 OF 12 | CL+10 | 03/01/2007 | 10/17/2007 | | 000001969 | 786270 | 284 |
| O033. /BCA/01/ | PROJECT FILE SZD11151 - SZD11151 CASH CONTRACT - CLOSED 2006 - BOX 1 OF 3 | CL+10 | 10/01/2006 | 11/15/2006 | | 000001970 | 786271 | 285 |
| O033. /BCA/01/ | PROJECT FILE SZD11151 - SZD11151 CASH CONTRACT - CLOSED 2006 - BOX 2 OF 3 | CL+10 | 10/01/2006 | 11/15/2006 | | 000001971 | 786272 | 286 |
| O033. /BCA/01/ | PROJECT FILE SZD11151 - SZD11151 CASH CONTRACT - CLOSED 2006 - BOX 3 OF 3 | CL+10 | 10/01/2006 | 11/15/2006 | | 000001972 | 786273 | 287 |
| O033. /BCA/01/ | PROJECT FILE SZD11161 - SZD11191 CASH CONTRACT - CLOSED 2007 - 1 BOX | CL+10 | 01/01/2006 | 09/05/2007 | | 000001974 | 786275 | 288 |
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| O033. /BCA/01/ | PROJECT FILE SZD11174 - SZD11182 CASH CONTRACT - CLOSED 2007 - BOX 1 OF 2 | CL+10 | 07/31/2006 | 10/29/2007 | | 000001986 | 786287 | 290 |
| O033. /BCA/01/ | PROJECT FILE SZD11174 - SZD11182 CASH CONTRACT - CLOSED 2007 - BOX 2 OF 2 | CL+10 | 07/31/2006 | 10/29/2007 | | 000001987 | 786288 | 291 |
| O033. /BCA/01/ | PROJECT FILE E2001434 - E2001434 CASH CONTRACT - CLOSED 2007 - 1 BOX | CL+10 | 01/05/2001 | 10/05/2007 | | 000002000 | 786525 | 292 |
| O033. /BCA/01/ | PROJECT FILE E1700330 - E1700330 (BOX 1 OF 3) | CL+10 | 04/24/2000 | 01/24/2006 | | 000002179 | 813334 | 293 |
| O033. /BCA/01/ | PROJECT FILE E1700330 - E1700330 (BOX 2 OF 3) | CL+10 | 04/24/2000 | 01/24/2006 | | 000002180 | 813335 | 294 |
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| O033. /BCA/01/ | PROJECT FILE E170052F - E170052F CASH CONTRACTS - CLOSED 2014 (BOX 1 OF 3) | CL+10 | 03/18/2004 | 12/29/2005 | | 000002271 | 817040 | 296 |
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| O033. /BCA/01/ | PROJECT FILE E170056F - E170056F CASH CONTRACTS - CLOSED 2014 (BOX 4 OF 6) | CL+10 | 08/03/2004 | 06/13/2007 | 000002277 CRC | 817046 | 302 | |
| O033. /BCA/01/ | PROJECT FILE E170056F - E170056F CASH CONTRACTS - CLOSED 2014 (BOX 5 OF 6) | CL+10 | 08/03/2004 | 06/13/2007 | 000002278 CRC | 817047 | 303 | |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 1 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002407 CRC | 822693 | 309 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 2 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002408 CRC | 822694 | 310 | |
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| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 11 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002417 CRC | 822703 | 319 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 12 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002418 CRC | 822704 | 320 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 13 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002419 CRC | 822705 | 321 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 14 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002420 CRC | 822706 | 322 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 15 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002421 CRC | 822707 | 323 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 16 OF 16 - E170700F | CL+10 | 12/30/2002 | 01/09/2007 | 000002422 CRC | 822708 | 324 | |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - E1900535 | CL+10 | 07/10/1995 | 02/17/2004 | 000002619 CRC | 823851 | 325 | |

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 5/23/2018

BOX LISTING BY RECORD SERIES:

Box List Page 14 of 14

| RECORDS OF: | | PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL | | | /BCA/01/ | | | |
|---------------------|---|---|--------------------------------|------------|---------------|---------------------|---------------------|-------|
| SCHD ITEM NO. | RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS | TOTAL RETENTION PERIOD | --INCLUSIVE DATES-- FROM TO | | MEDIA CODE | DEPT. BOX NO. | CRC (BOX) NO. | COUNT |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 1 OF 2 - E1904193 | CL+10 | 03/04/2002 | 12/21/2007 | | 000002625 CRC | 823857 | 326 |
| O033. /BCA/01/ | PROJECT FILE CASH CONTRACTS - CLOSED 2014 - BOX 2 OF 2 - E1904193 | CL+10 | 03/04/2002 | 12/21/2007 | | 000002626 CRC | 823858 | 327 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 12/26/2004 | 02/05/2005 | | 000001289 CRC | 751270 | 328 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 02/06/2005 | 03/19/2005 | | 000001290 CRC | 751271 | 329 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 03/20/2005 | 04/30/2005 | | 000001291 CRC | 751272 | 330 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 05/01/2005 | 06/11/2005 | | 000001292 CRC | 751273 | 331 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 06/12/2005 | 07/23/2005 | | 000001293 CRC | 751274 | 332 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 07/24/2005 | 09/03/2005 | | 000001294 CRC | 751275 | 333 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 09/04/2005 | 10/15/2005 | | 000001295 CRC | 751276 | 334 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 10/16/2005 | 11/26/2005 | | 000001296 CRC | 751277 | 335 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS TIMESHEETS 2005 | CL+10 | 11/27/2005 | 12/24/2005 | | 000001297 CRC | 751278 | 336 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS BLUE SLIPS 2005 | CL+10 | 12/26/2004 | 06/11/2005 | | 000001298 CRC | 751279 | 337 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS BLUE SLIPS 2005 | CL+10 | 06/12/2005 | 10/29/2005 | | 000001299 CRC | 751280 | 338 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS BLUE SLIPS 2005 | CL+10 | 10/30/2005 | 12/24/2005 | | 000001300 CRC | 751281 | 339 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS MILEAGE STATEMENTS 2005 | CL+10 | 12/26/2004 | 05/14/2005 | | 000001301 CRC | 751282 | 340 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS MILEAGE STATEMENTS 2005 | CL+10 | 05/15/2005 | 08/20/2005 | | 000001302 CRC | 751283 | 341 |
| O044. /BCA/01/ | TIMEKEEPING RECORDS MILEAGE STATEMENTS 2005 | CL+10 | 08/21/2005 | 12/24/2005 | | 000001303 CRC | 751284 | 342 |

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION 342

RETENTION CODES: AU=AUDIT AR=ANNUAL REVIEW CA=CANCELLED CL=CLOSED CO=COMPLETION EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED
 TE=TERMINATION TO=THE DATE OF THE RECORD, I.e. THE "TO DATE"
 MEDIA CODES: AT=AUDIO TAPE BP=BLUEPRINT BK=BOOKS CP=COMPUTER PRINT OUT DO=DOCUMENT FM=FILEM MD=MAG DISK MT=MAG TAPE
 MC=MICROFICHE MF=MICORFILM PH=PHOTO NG=NEGATIVE OD=OVESIZED DOCUMENT OP=OPTICAL DISK VT=VIDEO TAPE PC=PUNCH CARDS
 RECORD TYPES: V=VITAL H=HISTORICAL C=CONFIDENTIAL L=LEGAL

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