

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

*Records of Department:	Public Works: Contract Administration
Additional Information:	BCA/02 OFFICE OF CONTRACT COMPLIANCE
Submitting Date:	11/2/2017 ☐ Email me a copy
3	= = = = = = = = = = = = = = = = = = =
*Quantity:	20 Boxes
Records Dated From	06/01/2003 To 09/30/2009
Description:	LABOR COMPLIANCE DOCUMENTATION, INCLUDING: CERTIFIED PAYROLL
	REPORTS, ASSESSMENTS, OCC-1'S, EMPLOYEE INTERVIEWS,
	CORRESPONDENCE, ET AL, FOR VARIOUS PROJECTS.
Attachment: [2 MB max]	Detach BCA02 105-140 20 boxes 23 files.pdf
Department Authorizat	zion

City Clerk Authorization

Authorizing Person:

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowlege is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

Authorizing Person:

SHANNON HOPPES

Date Signed:

Date: | 11/01/2017

11/02/2017

Signature:

• APPROVE

Date of Notification: 11/14/2017

(Records will be held for 60 days from this date).

SUBMIT

O REJECT

John L. Reamer, Jr.

Jame Denn Hym

CANCEL

CERTIFICATION FOR DISPOSITION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Dispose of Obsolete Records:

- 1. The records are under the management or control of named department head;
- 2. The Records Retention Schedule minimum time limits have been satisfied;
- 3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
- d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
- 4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

- 1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4 of the Los Angeles Administrative Code;
- 2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
- 3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my kr	nowledge, the above determi	inations are tr	ue:
BY	as	Date _	11-1-17
Records of Department/Bureau	PW / BCA		
Records Dated	06/2005		

City Clerk City of Los Angeles Form Gen. 48 (Rev 08/2015)

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

Location of Records	(Department/Bureau)				(Division)	Û	(Unit)	
	PWB, 1149 S. BROADWAY #300 lsLOS ANGELES, CA 90015	Records Reter	Records Retention Schedule No	002	- [X]	[X] Original Records	[] Duplicate Records	
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos,	Quantity
S S				Period (YEARS)	From	To		
	ALL LABOR COMPLIANCE DOCUMENTS (INCLUDING							
	BUT NOT LIMITED TO (CERTIFIED PAYROLL REPORTS,							
	ASSESSMENTS, OCC-1'S, EMPLOYEE INTERVIEWS,							
	CORRESPONDENCE, ETC.) FOR THE FOLLOWING							
	PROJECTS:				2			
002	P05-256 Rampart Police Station			7 years	9/2005	05/2008		273043
000	P05-247 20th Area Police Station			7 years	7/2005	3/2009		S DOAES
200	KO8-002 Gilber Lindsey Synthetic Soccer Field Phase 2			7 vears	1/2008	03/2010		4 BOX
002	P04-240 North Central Animal Scrvices Center			7 years	8/2004	7/2007		2 BOXES

Date The above records are submitted for destruction in accordance with sec 127 of the L.A Administrative Code: By Komme Division Head By

AU-AUDIT AR-ANUAL REVIEW CL-CLOSED COLCOMPLETION CA-CANORILLED EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION TO the "To Date" i.e. the date of the record. Retention Codes:

City Clerk City of Los Angeles Form Gen. 48 (Rev 08/2015)

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

OFFICE OF CONTRACT COMPLIANCE (OCC.) Records of BUREAU OF CONTRACT ADMINISTRATION (BCA)

LABOR (Unit) [] Duplicate Records [X] Original Records (Division) 002 Records Retention Schedule No._ (Department/Bureau) PWB, 1149 S. BROADWAY #300 LOS ANGELES. CA 90015 of Records Location

	Ouantity	,							6 BOXES	1 BOX	1 BOXES	1 BOX		
Chicago and J. L.	Storage Location Nos.													
	Inclusive Dates	То						0000/00	62007	8/2008	00020	0/2000		
	Inclusi	From							9/2004		6/2004	75071		
	Total	Period							7 years	7 years	7 years			
	Form No.												E	
	Conf													
	Record Title (Same as on Schedule)		ALL LABOR COMPLIANCE DOCUMENTS (INCLITIONG	BUT NOT LIMITED TO (CERTIFIED PAYROLL REPORTS,	ASSESSMENTS, OCC-1'S, EMPLOYEE INTERVIEWS,	CORRESPONDENCE, ETC.) FOR THE FOLLOWING	PROJECTS:	P03-058 Little Tokyo Branch Library	P04-247 Harbor Gateway Harbor City Branch Library	A04-006 VNY - Vault & Westside Signage Upgrade	P05-102 Landscape Maintenance of Median Islands at Specific Locations South I	P05-103 Landscape Maintenance of Median Islands at Specific Locations South II	P05-104 Landscape Maintenance of Median Islands at Specific Locations East Valley	
0	Item No		,					 002	700	002	002			

Agministrative Code: The above records are submitted for destruction in accordance with Seg123 By

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Division Head をろろう

Department

Date

Pages

AU-AUDIT AR-ANUAL REVIEW CL-CLOSED CO-COMPLETION CA-CANGELLED Retention Codes;

TO = the "To Date" i.e. the date of the record.

EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION

City Clerk City of Los Angeles Forn Gen. 48 (Rev 08/2015)

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

		Quantity						7 FILES 7 FILES 5 FILES 9 FILES	
	(Onit)	Storage Location Nos.							
OFFICE OF CONTRACT COMPLIANCE (OCC) (Division)	[X] Original Records	Inclusive Dates	To					1/21/2008 1/8/2007 7/7/2010 3/11/2009	
ONTRACT CON (Division)	[X] Or	Inclusi	From					11/2/2005 6/15/2006 1/31/2007 11/14/2007	
CE OF CO	000	Total Retention	(YEARS)					7 years 7 years 7 years	
OFFI	Records Retention Schedule No	Fоrm No.							
	Records Reter Schedule No.	Conf							
of BUREAU OF CONTRACT ADMINISTRATION (BCA) (Department/Bureau)	1 PWB, 1149 S. BROADWAY #300 rdsLOS ANGELES, CA 90015	Record Title (Same as on Schedule)	ALL LABOR COMPLIANCE DOCTIMENTS (PRICE TERRIC	BUT NOT LIMITED TO (CERTIFIED PAYROLL REPORTS,	ASSESSMENTS, OCC-1'S, EMPLOYEE INTERVIEWS,	CORRESPONDENCE, ETC.) FOR THE FOLLOWING	PROJECTS:	P05-375 Fire Station No. 043 P06-213 Montecito Dr. Retaining Wall Replacement - Phase II P07-037 Hyperion Treatment Plant (HTP) Class "A" Batch Process Expansion P07-254 Temple Street Widening at Vignes St. and Garey St.	
Records of	Location of Records	Sch Item No						0002	

Date fimithistrative Code: Department Head The above records are submitted for destruction in accordance with Sec 12.5 Af the Hauren Chu-Division Head By

AU-AUDIT AR-ANUAL REVIEW CL-CLOSED CO-COMPLETION CA-CANCELLED EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION Retention Codes;

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