

CITY OF LOS ANGELES

NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

RECORDS OF: DEPARTMENT OF PUBLIC WORKS
BUREAU OF CONTRACT ADMINISTRATION
GENERAL ADMINISTRATION DIVISION (BCA/01)

QUANTITY: 725 Boxes

RECORDS
DATED FROM 1976 – 2005

As summarized and detailed in the attached report from the Bureau of Contract Administration.

AUTHORIZED BY:

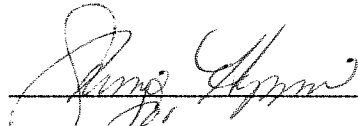
DEPARTMENT AUTHORIZATION:

John L. Reamer, Inspector of Public Works
(signature located in attached report from BCA)

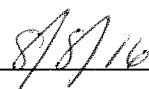
February 19, 2016

CITY CLERK AUTHORIZATION:

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.



Holly L. Wolcott, City Clerk



Date

DATE OF
NOTIFICATION 09/12/2016 (Records will be held for 60 days from this date)

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX SUMMARY BY RECORD SERIES:

Summary Page 1 of 1

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL ADMINISTR /BCA/01/

SCHD ITEM NO.	Record Series Title	TOTAL RETENTION PERIOD	Total Boxes
O011.	DAILY ASSIGNMENT REPORT	TO+2	2
O013.	EMPLOYEE PERSONNEL RECORD	TE+10	2
O021.	INSPECTION RATIOS OF COMPLETED PROJECTS	CL+5	3
O033.	PROJECT FILE	CL+10	643
O044.	TIMEKEEPING RECORDS	CL+10	78

~~643~~ 640

Excluded Boxes:

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION 728

Minus excluded boxes:
 (Please line out excluded boxes on the form and note box numbers)

TOTAL NUMBER OF BOXES APPROVED FOR DESTRUCTION 3
725

Instructions to Departments: Review the box listing pages of this report. Reviewer must initial each page authorized for destruction. Boxes to be retained may be lined out on the page and the total at the bottom of the page and on this summary page adjusted accordingly. Department head must sign this page below. Return report to City Clerk's Office.

DEPARTMENT AUTHORIZATION:

I HEREBY CERTIFY THAT THE ABOVE SUMMARIZED RECORDS, AS DETAILED ON THE ATTACHED REQUEST (FOR AUTHORITY TO DESTROY OBSOLETE RECORDS) ARE SUBMITTED FOR DESTRUCTION IN ACCORDANCE WITH ALL RELEVANT PROVISIONS OF SECTIONS 12.4 AND 12.5 OF THE LOS ANGELES ADMINISTRATIVE CODE, AND SECTION 434 OF THE LOS ANGELES CHARTER WHERE APPLICABLE.

BY (DIV HEAD): [Signature] BY (DEPT HEAD): [Signature] DATE: 7-29-16

CITY CLERK AUTHORIZATION:

IN ACCORDANCE WITH SECTION 12.5(D) OF THE LOS ANGELES ADMINISTRATIVE CODE AND THE MAYOR'S EXECUTIVE DIRECTIVE NO. 50, I HEREBY CERTIFY THAT THE ATTACHED REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS HAS BEEN REVIEWED BY MY OFFICE AND TO THE BEST OF MY KNOWLEDGE IS COMPLETE, ACCURATE, AND ADEQUATE. CITY CLERK STAFF HAVE REVIEWED THE REQUEST FOR HISTORICAL CONTENT AND REMOVED ANY ITEMS OF UNIQUE HISTORICAL VALUE.

BY CITY CLERK: [Signature] DATE: 9/9/16

CITY ATTORNEY AUTHORIZATION:

~~THIS OFFICE FINDS THAT THIS REQUEST FOR DESTRUCTION OF OBSOLETE RECORDS HAS BEEN PROCESSED IN ACCORDANCE WITH THE REQUIREMENTS OF LOS ANGELES ADMINISTRATIVE CODE (LAAC) SECTION 12.5 AND THAT WE HAVE NO KNOWLEDGE OF ANY PENDING LEGAL ACTION THAT WOULD NECESSITATE THE RETENTION OF THESE RECORDS. ACCORDINGLY WE APPROVE THE DESTRUCTION THEREOF. SHOULD YOU HAVE ANY QUESTIONS PLEASE CONTACT THE ASSISTANT CITY ATTORNEY NAMED HERE:~~

~~ASSISTANT CITY ATTORNEY: _____ PHONE NUMBER: _____~~

~~APPROVED BY THE OFFICE OF THE CITY ATTORNEY: _____ DATE: _____~~

~~City Attorney Instructions: After authorization return to the City Clerk's Office for referral to the Innovation, Technology & General Services Committee~~

Posted 09/12/2016

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

Box List Page 1 of 30

RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O011. /BCA/01/	DAILY ASSIGNMENT REPORT INSPECTOR'S DAILY JOB REPORTS	TO+2	11/15/1976	12/29/1978	DO	000000094 CRC	763598	1
O011. /BCA/01/	DAILY ASSIGNMENT REPORT CONSTRUCTION INSPECTOR'S DAILY JOB REPORT	TO+2	6/30/1977	6/14/1979		000000089 CRC	764448	2
O013. /BCA/01/	EMPLOYEE PERSONNEL RECORD AT & T SIGNED BILLS	TE+10	4/1/1999	6/30/2001		000000113 CRC	712219	3
O013. /BCA/01/	EMPLOYEE PERSONNEL RECORD TELCODES	TE+10	7/1/2001	6/30/2002		000000114 CRC	712220	4
O021. /BCA/01/	INSPECTION RATIOS OF COMPLETED PROJECTS ANNUAL CONFLICT OF INTEREST	CL+5	7/1/2000	6/30/2005		000000144 CRC	714087	5
O021. /BCA/01/	INSPECTION RATIOS OF COMPLETED PROJECTS TRAINING AUTHORITY FOR EXPEDITURE, ANNUAL TRAINING	CL+5	7/1/1999	6/30/2005		000000147 CRC	714090	6
O021. /BCA/01/	INSPECTION RATIOS OF COMPLETED PROJECTS WORKFORCE SCHEDULES FY '04-'05	CL+5	7/1/2004	6/30/2005		000000142 CRC	714085	7
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2003163	CL+10	1/1/2003	12/31/2003		000000065 CRC	712171	8
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E6000514 & E2002411 (BOX 1 OF 2)	CL+10	1/1/2003	12/31/2003		000000066 CRC	712172	9
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E6000514 & E2002411 (BOX 2 OF 2)	CL+10	1/1/2003	12/31/2003		000000067 CRC	712173	10
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - EXX81290	CL+10	1/1/2003	12/31/2003		000000068 CRC	712174	11
O033. /BCA/01/	PROJECT FILE B PERMITS - BC000780 - BC001673	CL+10	1/1/2003	12/31/2003		000000069 CRC	712175	12
O033. /BCA/01/	PROJECT FILE B PERMITS - BC001684 - BC203105	CL+10	1/1/2003	12/31/2003		000000070 CRC	712176	13
O033. /BCA/01/	PROJECT FILE B PERMITS - BC203117 - BC203226	CL+10	1/1/2003	12/31/2003		000000071 CRC	712177	14
O033. /BCA/01/	PROJECT FILE B PERMITS - BC203237 - BC203356	CL+10	1/1/2003	12/31/2003		000000072 CRC	712178	15
O033. /BCA/01/	PROJECT FILE B PERMITS - BC203358 - BC203554	CL+10	1/1/2003	12/31/2003		000000073 CRC	712179	16
O033. /BCA/01/	PROJECT FILE B PERMITS - BC400100 - BC401473	CL+10	1/1/2003	12/31/2003		000000074 CRC	712180	17
O033. /BCA/01/	PROJECT FILE B PERMITS - BC400476 - BCF00026	CL+10	1/1/2003	12/31/2003		000000075 CRC	712181	18
O033. /BCA/01/	PROJECT FILE SPECIAL PERMITS - EXX11119 - E1002734	CL+10	1/1/2003	12/31/2003		000000076 CRC	712182	19
O033. /BCA/01/	PROJECT FILE SPECIAL PERMITS - E1003151 - E1201527	CL+10	1/1/2003	12/31/2003		000000077 CRC	712183	20
O033. /BCA/01/	PROJECT FILE CLOSED WORKSHEETS C0032900-C0033499	CL+10	1/1/1991	12/31/1999		000000101 CRC	712207	21
O033. /BCA/01/	PROJECT FILE CLOSED WORKSHEETS C0032600-C0033200 B-PERMITS 1/1/1985-12/31/1994	CL+10	1/1/1991	12/31/1999		000000102 CRC	712208	22
O033. /BCA/01/	PROJECT FILE AUDITS B & E PERMITS	CL+10	1/1/1983	12/31/2000		000000104 CRC	712210	23
O033. /BCA/01/	PROJECT FILE COMPLETED EXCAVATION PERMITS	CL+10	1/1/1991	12/31/2000		000000105 CRC	712211	24
O033. /BCA/01/	PROJECT FILE AIRPORT INVOICES	CL+10	1/1/1989	12/31/2004		000000106 CRC	712212	25

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

No. Boxes to be Destroyed (this page): 25

Reviewer Initials: NAP

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

BOX LISTING BY RECORD SERIES:

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE BILLING INVOICES - HARBOR AND REC & PARKS	CL+10	1/1/1989	12/31/2003		000000107	712213	26
						CRC		
O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2004, E200218	CL+10	4/15/1998	6/11/2004		000000150	714093	27
						CRC		
O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2004, E600037	CL+10	6/23/1997	4/4/2004		000000151	714094	28
						CRC		
O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2001, SZH1116	CL+10	2/7/2001	12/31/2001		000000153	714096	29
						CRC		
O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2003, E200084	CL+10	8/9/1999	10/8/2003		000000154	714097	30
						CRC		
O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2004, BC60031	CL+10	12/21/2000	3/2/2004		000000155	714098	31
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O033. /BCA/01/	PROJECT FILE MATERIALS CONTROL JOB FILES CLOSED 2001, E200242	CL+10	1/16/1998	12/20/2001		000000156	714099	32
						CRC		
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 SZS11182SZS11198	CL+10	1/1/2004	12/31/2004		000001116	734631	33
						CRC		
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS (CLOSED 2004) C0033717C0033717	CL+10	1/1/2004	12/31/2004		000001064	734782	34
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O033. /BCA/01/	PROJECT FILE E2001450 CASH CONTRACTS - CLOSED 2004 - BOX 2 OF 2	CL+10	12/16/1994	3/16/2004		000001800	781508	35
						CRC		
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 1 OF 12	CL+10	1/16/1998	10/8/2003		000001801	781509	36
						CRC		
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 2 OF 12	CL+10	1/16/1998	10/8/2003		000001802	781510	37
						CRC		
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 3 OF 12	CL+10	1/16/1998	10/8/2003		000001803	781511	38
						CRC		
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 4 OF 12	CL+10	1/16/1998	10/8/2003		000001804	781512	39
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 E6000644EXX71960	CL+10	1/1/2004	12/31/2004		000001111	734626	40
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 EXX81127EXX81136	CL+10	1/1/2004	12/31/2004		000001112	734627	41
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004: L0050051, L9389015 SWC00103SWC00176	CL+10	1/1/2004	12/31/2004		000001113	734628	42
						CRC		
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 SZC11150SZS11158	CL+10	1/1/2004	12/31/2004		000001114	734629	43
						CRC		
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 SZS11155SZS11177	CL+10	1/1/2004	12/31/2004		000001115	734630	44
						CRC		
O033. /BCA/01/	PROJECT FILE E1903499 CASH CONTRACTS - CLOSED 2003 - BOX 1 OF 4	CL+10	1/16/1998	10/8/2003		000001687	781395	45
						CRC		
O033. /BCA/01/	PROJECT FILE E1903499 CASH CONTRACTS - CLOSED 2003 - BOX 2 OF 4	CL+10	1/16/1998	10/8/2003		000001688	781396	46
						CRC		
O033. /BCA/01/	PROJECT FILE E1903499 CASH CONTRACTS - CLOSED 2003 - BOX 3 OF 4	CL+10	1/16/1998	10/8/2003		000001689	781397	47
						CRC		
O033. /BCA/01/	PROJECT FILE E1903499 CASH CONTRACTS - CLOSED 2003 - BOX 4 OF 4	CL+10	1/16/1998	10/8/2003		000001690	781398	48
						CRC		
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 1 OF 7	CL+10	11/21/1997	6/11/2004		000001691	781399	49
						CRC		
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 2 OF 7	CL+10	11/21/1997	6/11/2004		000001692	781400	50
						CRC		

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

Box List Page 3 of 30

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 3 OF 7	CL+10	11/21/1997	6/11/2004		000001693	781401	51
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 4 OF 7	CL+10	11/21/1997	6/11/2004		000001694	781402	52
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 5 OF 7	CL+10	11/21/1997	6/11/2004		000001695	781403	53
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 6 OF 7	CL+10	11/21/1997	6/11/2004		000001696	781404	54
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 5 OF 12	CL+10	1/16/1998	10/8/2003		000001805	781513	55
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 6 OF 12	CL+10	1/16/1998	10/8/2003		000001806	781514	56
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 7 OF 12	CL+10	1/16/1998	10/8/2003		000001807	781515	57
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 8 OF 12	CL+10	1/16/1998	10/8/2003		000001808	781516	58
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 9 OF 12	CL+10	1/16/1998	10/8/2003		000001809	781517	59
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 10 OF 12	CL+10	1/16/1998	10/8/2003		000001810	781518	60
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 11 OF 12	CL+10	1/16/1998	10/8/2003		000001811	781519	61
O033. /BCA/01/	PROJECT FILE E2001594 CASH CONTRACTS - CLOSED 2003 - BOX 12 OF 12	CL+10	1/16/1998	10/8/2003		000001812	781520	62
O033. /BCA/01/	PROJECT FILE E2002189 CASH CONTRACTS - CLOSED 2004 - BOX 1 OF 2	CL+10	11/30/1998	5/19/2004		000001813	781521	63
O033. /BCA/01/	PROJECT FILE E2002189 CASH CONTRACTS - CLOSED 2004 - BOX 2 OF 2	CL+10	11/30/1998	5/19/2004		000001814	781522	64
O033. /BCA/01/	PROJECT FILE SZH11146 CASH CONTRACTS - CLOSED 2004 - 1 BOX	CL+10	12/16/1994	5/19/2004		000001815	781523	65
O033. /BCA/01/	PROJECT FILE SZH11160 CASH CONTRACTS - CLOSED 2004 - 1 BOX	CL+10	9/28/1998	6/4/2004		000001816	781524	66
O033. /BCA/01/	PROJECT FILE E2002312 CASH CONTRACTS - CLOSED 2004 - 1 BOX	CL+10	9/28/1998	6/4/2004		000001817	781525	67
O033. /BCA/01/	PROJECT FILE EXX31479 CASH CONTRACTS - CLOSED 2001 - 1 BOX	CL+10	8/4/1999	12/19/2001		000001821	781529	68
O033. /BCA/01/	PROJECT FILE SZH11171 CASH CONTRACTS - CLOSED 2003 - 1 BOX	CL+10	11/6/1999	10/8/2003		000001885	781593	69
O033. /BCA/01/	PROJECT FILE E2000112 CASH CONTRACTS - CLOSED 2004 - BOX 7 OF 7	CL+10	11/21/1997	6/11/2004		000001697	781405	70
O033. /BCA/01/	PROJECT FILE E2000365 CASH CONTRACTS - CLOSED 2004 - BOX 1 OF 4	CL+10	10/15/1997	5/19/2004		000001700	781408	71
O033. /BCA/01/	PROJECT FILE E2000365 CASH CONTRACTS - CLOSED 2004 - BOX 2 OF 4	CL+10	10/15/1997	5/19/2004		000001701	781409	72
O033. /BCA/01/	PROJECT FILE E2000365 CASH CONTRACTS - CLOSED 2004 - BOX 3 OF 4	CL+10	10/15/1997	5/19/2004		000001702	781410	73
O033. /BCA/01/	PROJECT FILE E2000365 CASH CONTRACTS - CLOSED 2004 - BOX 4 OF 4	CL+10	10/15/1997	5/19/2004		000001703	781411	74
O033. /BCA/01/	PROJECT FILE E2000474 CASH CONTRACTS - CLOSED 2001 - 1 BOX	CL+10	11/10/1999	12/19/2001		000001704	781412	75

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

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BOX LISTING BY RECORD SERIES:

Box List Page 4 of 30

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL /BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE E2000496 CASH CONTRACTS - CLOSED 2001 - BOX 1 OF 3	CL+10	9/5/1997	7/20/2001		000001705	781413	76
O033. /BCA/01/	PROJECT FILE E2000496 CASH CONTRACTS - CLOSED 2001 - BOX 2 OF 3	CL+10	9/5/1997	7/20/2001		000001706	781414	77
O033. /BCA/01/	PROJECT FILE E2000496 CASH CONTRACTS - CLOSED 2001 - BOX 3 OF 3	CL+10	9/5/1997	7/20/2001		000001707	781415	78
O033. /BCA/01/	PROJECT FILE E2000760 CASH CONTRACTS - CLOSED 2004 - 1 BOX	CL+10	3/21/1997	5/19/2004		000001708	781416	79
O033. /BCA/01/	PROJECT FILE E2000576 CASH CONTRACTS - CLOSED 1999 - 1 BOX	CL+10	4/12/1995	2/27/1999		000001709	781417	80
O033. /BCA/01/	PROJECT FILE E2000848 CASH CONTRACTS - CLOSED 2003 - 1 BOX	CL+10	8/9/1999	10/8/2003		000001713	781421	81
O033. /BCA/01/	PROJECT FILE E2000918 CASH CONTRACTS - CLOSED 2002 - 1 BOX	CL+10	11/8/1999	4/3/2002		000001715	781423	82
O033. /BCA/01/	PROJECT FILE E2001000 CASH CONTRACTS - CLOSED 2002 - 1 BOX	CL+10	11/25/1998	9/9/2002		000001723	781431	83
O033. /BCA/01/	PROJECT FILE E2001211 CASH CONTRACTS - CLOSED 2002 - 1 BOX	CL+10	7/29/1998	4/3/2002		000001724	781432	84
O033. /BCA/01/	PROJECT FILE SZH11177 CASH CONTRACTS - CLOSED 2001 - 1 BOX	CL+10	9/25/2000	12/19/2001		000001891	781599	85
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 1 OF 7	CL+10	10/7/2002	10/1/2003		000001892	781600	86
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 2 OF 7	CL+10	10/7/2002	10/1/2003		000001893	781601	87
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 3 OF 7	CL+10	10/7/2002	10/1/2003		000001894	781602	88
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 4 OF 7	CL+10	10/7/2002	10/1/2003		000001895	781603	89
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 5 OF 7	CL+10	10/7/2002	10/1/2003		000001896	781604	90
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 6 OF 7	CL+10	10/7/2002	10/1/2003		000001897	781605	91
O033. /BCA/01/	PROJECT FILE SZH11179CASH CONTRACTS - CLOSED 2003 - BOX 7 OF 7	CL+10	10/7/2002	10/1/2003		000001898	781606	92
O033. /BCA/01/	PROJECT FILE SZT11139 CASH CONTRACTS - CLOSED 2001 - BOX 1 OF 2	CL+10	1/19/2000	12/20/2001		000001931	781639	93
O033. /BCA/01/	PROJECT FILE SZT11139 CASH CONTRACTS - CLOSED 2001 - BOX 2 OF 2	CL+10	1/19/2000	12/20/2001		000001932	781640	94
O033. /BCA/01/	PROJECT FILE SZT11170 CASH CONTRACTS - CLOSED 2004 - 1 BOX	CL+10	10/25/2001	5/19/2004		000001941	781649	95
O033. /BCA/01/	PROJECT FILE E2000152 - E2000152 CASH CONTRACTS - CLOSED 1997 - 1 BOX	CL+10	1/6/1993	4/15/1997		000001641	786475	96
O033. /BCA/01/	PROJECT FILE E2000162 - E2000162 CASH CONTRACTS - CLOSED 1996 - 1 BOX	CL+10	11/6/1991	11/15/1996		000001642	786476	97
O033. /BCA/01/	PROJECT FILE E2000257 - E2000944 CASH CONTRACTS - CLOSED 1999 - 1 BOX	CL+10	8/29/1996	11/24/1999		000001643	786477	98
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O033. /BCA/01/	PROJECT FILE E2000293 - E2000293 CASH CONTRACTS - CLOSED 1996 - BOX 2 OF 2	CL+10	4/17/1992	5/25/1996		000001645	786479	100

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CITY OF LOS ANGELES
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RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
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RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 E6000158E6000378	CL+10	1/1/2004	12/31/2004		000001108 CRC	734623	216
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 E6000414E6000515	CL+10	1/1/2004	12/31/2004		000001109 CRC	734624	217
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS-CLOSED 2004 E6000573E6000643	CL+10	1/1/2004	12/31/2004		000001110 CRC	734625	218
O033. /BCA/01/	PROJECT FILE Construction Inspector's Daily Job Report, Folders 22, 23. TITP: Terminal Island Treatment Plant. June 1979	CL+10	6/1/1979	5/31/1980		000000090 CRC	69664	219
O033. /BCA/01/	PROJECT FILE Terminal Island Treatment Plant [TITP], Folders 24, 25, 265 of 61. June 1979 - May 1980.	CL+10	6/1/1979	5/31/1980		000000091 CRC	69665	220
O033. /BCA/01/	PROJECT FILE Change Orders. TITP: Terminal Island Treatment Plant. 1978-1981. Folders 27, 28 of 61.	CL+10	1/1/1978	12/31/1981	DO	000000092 CRC	69666	221
O033. /BCA/01/	PROJECT FILE EXX61656 - EXX71179	CL+10	1/1/1991	12/31/1991		501671191 CRC	605722	222
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		663 CRC	615818	223
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		664 CRC	615819	224
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		665 CRC	615820	225

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

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BOX LISTING BY RECORD SERIES:

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL /BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		668 CRC	615823	228
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		669 CRC	615824	229
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		670 CRC	615825	230
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		671 CRC	615826	231
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		672 CRC	615827	232
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		673 CRC	615828	233
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		674 CRC	615829	234
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts L9502205	CL+10	1/1/2000	12/31/2000		817 CRC	615972	235
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contract L9502205	CL+10	1/1/2000	12/31/2000		818 CRC	615973	236
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts L9502205	CL+10	1/1/2000	12/31/2000		819 CRC	615974	237
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts L9502210 - L9702297	CL+10	1/1/2000	12/31/2000		820 CRC	615975	238
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks EXX95176 - EXX95194	CL+10	1/1/2000	12/31/2000		821 CRC	615976	239
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700015 - E1700045	CL+10	1/1/2000	12/31/2000		822 CRC	615977	240
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700046 - E1700094	CL+10	1/1/2000	12/31/2000		823 CRC	615978	241
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O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700126 - E1700136	CL+10	1/1/2000	12/31/2000		825 CRC	615980	243
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700137 - E1700144	CL+10	1/1/2000	12/31/2000		826 CRC	615981	244
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700145 - E1700149	CL+10	1/1/2000	12/31/2000		827 CRC	615982	245
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700150 - E1700155	CL+10	1/1/2000	12/31/2000		828 CRC	615983	246
O033. /BCA/01/	PROJECT FILE Closed Underground Storage Tanks E1700156 - E1700229	CL+10	1/1/2000	12/31/2000		829 CRC	615984	247
O033. /BCA/01/	PROJECT FILE Closed Misc Project E2000202 (1996)	CL+10	1/1/2000	12/31/2000		830 CRC	615985	248
O033. /BCA/01/	PROJECT FILE Closed Misc Project E1700002 (1999)	CL+10	1/1/2000	12/31/2000		831 CRC	615986	249
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		675 CRC	615830	250

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL /BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		678 CRC	615833	253
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		679 CRC	615834	254
O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		680 CRC	615835	255
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O033. /BCA/01/	PROJECT FILE Misc. Project files	CL+10	1/1/2000	12/31/2000		683 CRC	615838	258
O033. /BCA/01/	PROJECT FILE Closed 2000 Special Inspection - EXX11104 - E1003094	CL+10	1/1/2000	12/31/2000		684 CRC	615839	259
O033. /BCA/01/	PROJECT FILE Closed 2000 Special Inspection - E1003116 - E1101637	CL+10	1/1/2000	12/31/2000		685 CRC	615840	260
O033. /BCA/01/	PROJECT FILE Closed 2000 Special Inspection E1101639 - E1200347	CL+10	1/1/2000	12/31/2000		686 CRC	615841	261
O033. /BCA/01/	PROJECT FILE Closed 2000 Special Inspection E1200589 - L9930572	CL+10	1/1/2000	12/31/2000		687 CRC	615842	262
O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BCXX0317 - BC000612	CL+10	1/1/2000	12/31/2000		688 CRC	615843	263
O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC000707 - BC001489	CL+10	1/1/2000	12/31/2000		689 CRC	615844	264
O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC001501 - BC201197	CL+10	1/1/2000	12/31/2000		690 CRC	615845	265
O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC201213 - BC202533	CL+10	1/1/2000	12/31/2000		691 CRC	615846	266
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O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC202739 - BC202892	CL+10	1/1/2000	12/31/2000		693 CRC	615848	268
O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC202893 - BC203165	CL+10	1/1/2000	12/31/2000		694 CRC	615849	269
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O033. /BCA/01/	PROJECT FILE Closed 2000 B-Permits BC 400432 - BC401354	CL+10	1/1/2000	12/31/2000		697 CRC	615852	272
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts SSDMHADJ - SWC00045	CL+10	1/1/2000	12/31/2000		699 CRC	615854	274
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contract SWC00048 - SZC11113	CL+10	1/1/2000	12/31/2000		700 CRC	615855	275

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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL /BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts SZS11121	CL+10	1/1/2000	12/31/2000		703 CRC	615858	278
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts C0033315	CL+10	1/1/2000	12/31/2000		710 CRC	615865	285
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts C0033566 - C0033586	CL+10	1/1/2000	12/31/2000		717 CRC	615872	292
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts EXX81264	CL+10	1/1/2000	12/31/2000		725 CRC	615880	300

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RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL			/BCA/01/			
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts EXX81307 - EXX81334	CL+10	1/1/2000	12/31/2000		728 CRC	615883	303
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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700133 - E1700135	CL+10	1/1/2000	12/31/2000		753 CRC	615908	328
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700164	CL+10	1/1/2000	12/31/2000		754 CRC	615909	329
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700164	CL+10	1/1/2000	12/31/2000		755 CRC	615910	330
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700164	CL+10	1/1/2000	12/31/2000		759 CRC	615914	334
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700164	CL+10	1/1/2000	12/31/2000		760 CRC	615915	335
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E1700267 - E1700332	CL+10	1/1/2000	12/31/2000		761 CRC	615916	336
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000406 - E2000466	CL+10	1/1/2000	12/31/2000		767 CRC	615922	342
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000486 - E2000488	CL+10	1/1/2000	12/31/2000		769 CRC	615924	344
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000743	CL+10	1/1/2000	12/31/2000		774 CRC	615929	349
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000743	CL+10	1/1/2000	12/31/2000		775 CRC	615930	350

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL **/BCA/01/**

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000743	CL+10	1/1/2000	12/31/2000		776 CRC	615931	351
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000804 - E2000839	CL+10	1/1/2000	12/31/2000		777 CRC	615932	352
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000845 - E2000934	CL+10	1/1/2000	12/31/2000		778 CRC	615933	353
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E200938 - E2000953	CL+10	1/1/2000	12/31/2000		779 CRC	615934	354
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2000954 - E2001042	CL+10	1/1/2000	12/31/2000		780 CRC	615935	355
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2001051 - E2001426	CL+10	1/1/2000	12/31/2000		781 CRC	615936	356
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2001450 - E2001601	CL+10	1/1/2000	12/31/2000		782 CRC	615937	357
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2001660 - E2001831	CL+10	1/1/2000	12/31/2000		783 CRC	615938	358
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2001840 - E2001917	CL+10	1/1/2000	12/31/2000		784 CRC	615939	359
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2001938 - E2002012	CL+10	1/1/2000	12/31/2000		785 CRC	615940	360
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002016 - E2002042	CL+10	1/1/2000	12/31/2000		786 CRC	615941	361
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002047 - E2002075	CL+10	1/1/2000	12/31/2000		787 CRC	615942	362
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002082 - E2002106	CL+10	1/1/2000	12/31/2000		788 CRC	615943	363
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002110 - E2002232	CL+10	1/1/2000	12/31/2000		789 CRC	615944	364
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002243 - E2002301	CL+10	1/1/2000	12/31/2000		790 CRC	615945	365
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002329 - E2002436	CL+10	1/1/2000	12/31/2000		791 CRC	615946	366
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E2002517 - E4000022	CL+10	1/1/2000	12/31/2000		792 CRC	615947	367
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E4000027 - E4000190 (folder 1)	CL+10	1/1/2000	12/31/2000		793 CRC	615948	368
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E4000190 (folder 2) - E4000244	CL+10	1/1/2000	12/31/2000		794 CRC	615949	369
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E4000247 - E4000273	CL+10	1/1/2000	12/31/2000		795 CRC	615950	370
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E4000275 - E6000128	CL+10	1/1/2000	12/31/2000		796 CRC	615951	371
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000150 - E6000351	CL+10	1/1/2000	12/31/2000		797 CRC	615952	372
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000259	CL+10	1/1/2000	12/31/2000		798 CRC	615953	373
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000259	CL+10	1/1/2000	12/31/2000		799 CRC	615954	374
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000366 - E6000430	CL+10	1/1/2000	12/31/2000		800 CRC	615955	375

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

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RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL			/BCA/01/			
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000380	CL+10	1/1/2000	12/31/2000		803 CRC	615958	378
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000385	CL+10	1/1/2000	12/31/2000		804 CRC	615959	379
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000401	CL+10	1/1/2000	12/31/2000		805 CRC	615960	380
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000417	CL+10	1/1/2000	12/31/2000		806 CRC	615961	381
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000452 - E6000482	CL+10	1/1/2000	12/31/2000		807 CRC	615962	382
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000484 - E6000522 (folder 1)	CL+10	1/1/2000	12/31/2000		808 CRC	615963	383
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000522 (folder 2) - E8000147	CL+10	1/1/2000	12/31/2000		809 CRC	615964	384
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000537	CL+10	1/1/2000	12/31/2000		810 CRC	615965	385
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E6000537	CL+10	1/1/2000	12/31/2000		811 CRC	615966	386
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E8000082	CL+10	1/1/2000	12/31/2000		812 CRC	615967	387
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E8000082	CL+10	1/1/2000	12/31/2000		813 CRC	615968	388
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E8000082	CL+10	1/1/2000	12/31/2000		814 CRC	615969	389
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts E8000161 - L9150029	CL+10	1/1/2000	12/31/2000		815 CRC	615970	390
O033. /BCA/01/	PROJECT FILE Closed 2000 Cash Contracts L9250033 - L9419001	CL+10	1/1/2000	12/31/2000		816 CRC	615971	391
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - SSPA0052 - SZC11129	CL+10	1/1/2001	12/31/2001		000000833 CRC	639299	392
O033. /BCA/01/	PROJECT FILE Closed Misc Projects EXX31132 - E2000470	CL+10	1/1/2000	12/31/2000		832 CRC	615987	393
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 5 of 6)	CL+10	1/1/2002	12/31/2002		000000968 CRC	639434	394
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 6 of 6)	CL+10	1/1/2002	12/31/2002		000000969 CRC	639435	395
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - L9702276 (Box 1 of 2)	CL+10	1/1/2002	12/31/2002		000000970 CRC	639436	396
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - L9702276 (Box 2 of 2)	CL+10	1/1/2002	12/31/2002		000000971 CRC	639437	397
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - BC001498	CL+10	1/1/2002	12/31/2002		000000972 CRC	639438	398
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - BC400215	CL+10	1/1/2002	12/31/2002		000000973 CRC	639439	399
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - BC600286 (Box 1 of 2)	CL+10	1/1/2002	12/31/2002		000000974 CRC	639440	400

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SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - BC600286 (Box 2 of 2)	CL+10	1/1/2002	12/31/2002		000000975 CRC	639441	401
O033. /BCA/01/	PROJECT FILE CLOSED 1999 CASH CONTRACTS - E2001815 - E2002130	CL+10	1/1/1999	12/31/1999		000000979 CRC	639445	402
O033. /BCA/01/	PROJECT FILE CLOSED 2000 CASH CONTRACTS - E2001730 - E2002166	CL+10	1/1/2000	12/31/2000		000000980 CRC	639446	403
O033. /BCA/01/	PROJECT FILE CLOSED 1999 MISC. - PROJECT COORD E1601170 - L9520064 & VARIOUS DOCS/1095'S	CL+10	1/1/1999	12/31/1999		000000984 CRC	639450	404
O033. /BCA/01/	PROJECT FILE CLOSED 2000 MISC. - PROJECT COORD E2001982 - LXX59705	CL+10	1/1/2000	12/30/2000		000000985 CRC	639451	405
O033. /BCA/01/	PROJECT FILE CLOSED 2000 MISC. PROJECT RECORDS & 1095'S CARDS - BC400214 - L9402188	CL+10	1/1/2000	12/31/2000		000000986 CRC	639452	406
O033. /BCA/01/	PROJECT FILE PURCHASING RECORDS FISCAL YEAR 1998 - 610 OFFICE ADMN,2130 TRAVEL ,3310 TRNSPRTN & 4	CL+10	1/1/1998	12/31/1999		000000988 CRC	639454	407
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - SZC11130 - SZS11156	CL+10	1/1/2001	12/31/2001		000000834 CRC	639300	408
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - SZS11157 - SZC11214	CL+10	1/1/2001	12/31/2001		000000835 CRC	639301	409
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - SZC11216 - C0033267	CL+10	1/1/2001	12/31/2001		000000836 CRC	639302	410
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033286 - C0033310	CL+10	1/1/2001	12/31/2001		000000837 CRC	639303	411
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033310 - C0033558	CL+10	1/1/2001	12/31/2001		000000838 CRC	639304	412
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033579 - C0033621	CL+10	1/1/2001	12/31/2001		000000839 CRC	639305	413
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033638 - C0033672	CL+10	1/1/2001	12/31/2001		000000840 CRC	639306	414
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033673 - C0033699	CL+10	1/1/2001	12/31/2001		000000841 CRC	639307	415
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033702 - C0033735	CL+10	1/1/2001	12/31/2001		000000842 CRC	639308	416
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - C0033743 - L9749137	CL+10	1/1/2001	12/31/2001		000000843 CRC	639309	417
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - EXX71172 - EXX71784	CL+10	1/1/2001	12/31/2001		000000844 CRC	639310	418
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - EXX71892 - E1700276	CL+10	1/1/2001	12/31/2001		000000845 CRC	639311	419
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700277 - E1903481	CL+10	1/1/2001	12/31/2001		000000846 CRC	639312	420
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2000378 - E2000496	CL+10	1/1/2001	12/31/2001		000000847 CRC	639313	421
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2000514 - E2000952	CL+10	1/1/2001	12/31/2001		000000848 CRC	639314	422
O033. /BCA/01/	PROJECT FILE PURCHASING RECORDS FISCAL YEAR 1999 - 6010 OFFCE ADMN, 2120 PRNTNG & BNDNG, 2130TRA	CL+10	1/1/1999	12/30/1999		000000992 CRC	639458	423
O033. /BCA/01/	PROJECT FILE PURCHASING RECORDS FISCAL YEAR 1999 - OFFICE ADMN,L.A.CELL, 6020, 7300,2120 ORINTING & E	CL+10	1/1/1999	12/30/1999		000000993 CRC	639459	424
O033. /BCA/01/	PROJECT FILE PURCHASING RECORDS 1999 - 6010 OFFICEADM, BLANKE, CELLULAR,2120 PRINTNG & BINDNG.	CL+10	1/1/1999	12/30/1999		000000994 CRC	639460	425

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE Payroll - Retro 1995/1999 & L10 1999	CL+10	1/1/1995	12/31/1999		000000997	639463	427
O033. /BCA/01/	PROJECT FILE Payroll - Form 41 - Inactive and Supplemental Rpts.	CL+10	1/1/1999	12/31/1999		000000998	639464	428
O033. /BCA/01/	PROJECT FILE Payroll - Form 41 - 1989 - 1998 and PA's 1997 thru 2000	CL+10	1/1/1989	12/31/2000		000000999	639465	429
O033. /BCA/01/	PROJECT FILE Payroll - L17 Prior Payperiod Adjs. Rpt	CL+10	1/1/2000	12/31/2000		000001000	639466	430
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 1999/2000	CL+10	12/19/1999	1/29/2000		000001001	639467	431
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	1/30/2000	3/11/2000		000001002	639468	432
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	3/12/2000	4/22/2000		000001003	639469	433
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	4/23/2000	6/3/2000		000001004	639470	434
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	6/4/2000	7/15/2000		000001005	639471	435
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	7/16/2000	8/26/2000		000001006	639472	436
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	8/27/2000	10/7/2000		000001007	639473	437
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2001544 - E2002558	CL+10	1/1/2001	12/31/2001		000000849	639315	438
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2001943 - E2001963	CL+10	1/1/2001	12/31/2001		000000850	639316	439
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2001975 - E2001981	CL+10	1/1/2001	12/31/2001		000000851	639317	440
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002148 - E2002154	CL+10	1/1/2001	12/31/2001		000000852	639318	441
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002167 - E2002295	CL+10	1/1/2001	12/31/2001		000000853	639319	442
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O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002414 - E2002424	CL+10	1/1/2001	12/31/2001		000000855	639321	444
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002445 - E2002462	CL+10	1/1/2001	12/31/2001		000000856	639322	445
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002476 - E2002483	CL+10	1/1/2001	12/31/2001		000000857	639323	446
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E2002538 - E2002740	CL+10	1/1/2001	12/31/2001		000000858	639324	447
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E4000055 - E4000203	CL+10	1/1/2001	12/31/2001		000000859	639325	448
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E4000227 - E6000118	CL+10	1/1/2001	12/31/2001		000000860	639326	449
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E6000298 - E6000298	CL+10	1/1/2001	12/31/2001		000000861	639327	450

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL /BCA/01/

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O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	10/8/2000	11/18/2000		00000108 CRC	639474	453
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2000	CL+10	11/19/2000	12/30/2000		00000109 CRC	639475	454
O033. /BCA/01/	PROJECT FILE Payroll - Blue Slips	CL+10	1/2/2000	6/3/2000		000001010 CRC	639476	455
O033. /BCA/01/	PROJECT FILE Payroll - Blue Slips	CL+10	6/4/2000	12/30/2000		000001011 CRC	639477	456
O033. /BCA/01/	PROJECT FILE Payroll - L10 - 2000/2001. 2001 - Supplemental Worksheets	CL+10	1/1/2000	12/31/2001		000001012 CRC	639478	457
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O033. /BCA/01/	PROJECT FILE Payroll - Blue Slips - 2001	CL+10	7/1/2001	12/29/2001		000001014 CRC	639480	459
O033. /BCA/01/	PROJECT FILE Payroll - Milage Statements 2000/2001	CL+10	11/19/2000	3/10/2001		000001015 CRC	639481	460
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O033. /BCA/01/	PROJECT FILE Payroll - Milage Statements 2001	CL+10	7/1/2001	10/20/2001		000001017 CRC	639483	462
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O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	2/11/2001	3/24/2001		000001020 CRC	639486	465
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	3/25/2001	5/5/2001		000001021 CRC	639487	466
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	5/6/2001	6/16/2001		000001022 CRC	639488	467
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	6/17/2001	7/28/2001		000001023 CRC	639489	468
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - L9349528 - L9919004	CL+10	1/1/2001	12/31/2001		00000864 CRC	639330	469
O033. /BCA/01/	PROJECT FILE Closed 2001 B-Permits - BCXX1629 - BC001614	CL+10	1/1/2001	12/31/2001		00000865 CRC	639331	470
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O033. /BCA/01/	PROJECT FILE Closed 2001 B-Permits - BC202875 - BC203054	CL+10	1/1/2001	12/31/2001		00000867 CRC	639333	472
O033. /BCA/01/	PROJECT FILE Closed 2001 B-Permits - BC203059 - BC401435	CL+10	1/1/2001	12/31/2001		00000868 CRC	639334	473
O033. /BCA/01/	PROJECT FILE Closed 2001 B-Permits - BC401441 - BCF40001	CL+10	1/1/2001	12/31/2001		00000869 CRC	639335	474
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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

BOX LISTING BY RECORD SERIES:

RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2001 Special Permits - E1001707 - E1002499	CL+10	1/1/2001	12/31/2001		000000871	639337	476
O033. /BCA/01/	PROJECT FILE Closed 2001 Special Permits - E1101716 - E1903304	CL+10	1/1/2001	12/31/2001		000000872	639338	477
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - SWC00071	CL+10	1/1/2001	12/31/2001		000000873	639339	478
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - EXX11177, EXX11180, EXX11181, EXX11188 (BOX 1 OF 2)	CL+10	1/1/2001	12/31/2001		000000874	639340	479
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - EXX11177 - EXX11181 (BOX 2 OF 2)	CL+10	1/1/2001	12/31/2001		000000875	639341	480
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - C0033034 - C0033034	CL+10	1/1/2001	12/31/2001		000000876	639342	481
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - C0033431	CL+10	1/1/2001	12/31/2001		000000877	639343	482
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - C0033621 (BOX 1 OF 1)	CL+10	1/1/2001	12/31/2001		000000878	639344	483
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - EXX71784	CL+10	1/1/2001	12/31/2001		000000879	639345	484
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - C0033622 (Box 1 of 2)	CL+10	1/1/2001	12/31/2001		000000880	639346	485
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - C0033622 (BOX 2 OF 2)	CL+10	1/1/2001	12/31/2001		000000881	639347	486
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700076 (BOX 1 OF 5)	CL+10	1/1/2001	12/31/2001		000000882	639348	487
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700076 (BOX 2 OF 5)	CL+10	1/1/2001	12/31/2001		000000883	639349	488
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700076 (BOX 3 OF 5)	CL+10	1/1/2001	12/31/2001		000000884	639350	489
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700076 (BOX 4 OF 5)	CL+10	1/1/2001	12/31/2001		000000885	639351	490
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700076 (BOX 5 OF 5)	CL+10	1/1/2001	12/31/2001		000000886	639352	491
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700276	CL+10	1/1/2001	12/31/2001		000000887	639353	492
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - 1700276 (BOX 2 OF 2)	CL+10	1/1/2001	12/31/2001		000000888	639354	493
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1903435	CL+10	1/1/2001	12/31/2001		000000889	639355	494
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035, E2000692, E2000693, E2000694 (BOX 1 OF 1)	CL+10	1/1/2001	12/31/2001		000000890	639356	495
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2002414	CL+10	1/1/2001	12/31/2001		000000891	639357	496
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E6000375	CL+10	1/1/2001	12/31/2001		000000892	639358	497
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E6000438, L9549131	CL+10	1/1/2001	12/31/2001		000000893	639359	498
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E6000518 (BOX 1 OF 1)	CL+10	1/1/2001	12/31/2001		000000894	639360	499
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SSBALWQE - SWC00091	CL+10	1/1/2002	12/31/2002		000000895	639361	500

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

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RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SWC00098 - SZC11116	CL+10	1/1/2002	12/31/2002		000000896 CRC	639362	501
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11132 - SZC11133	CL+10	1/1/2002	12/31/2002		000000897 CRC	639363	502
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11135 - SZC11137	CL+10	1/1/2002	12/31/2002		000000898 CRC	639364	503
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11140 - SZC11167	CL+10	1/1/2002	12/31/2002		000000899 CRC	639365	504
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11169 - SZC11185	CL+10	1/1/2002	12/31/2002		000000900 CRC	639366	505
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZS11185 - SZC11221	CL+10	1/1/2002	12/31/2002		000000901 CRC	639367	506
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11222 - SZC11235	CL+10	1/1/2002	12/31/2002		000000902 CRC	639368	507
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - SZC11236 - SZC11267	CL+10	1/1/2002	12/31/2002		000000903 CRC	639369	508
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0032954 - C0033610	CL+10	1/1/2002	12/31/2002		000000904 CRC	639370	509
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0033617 - C0033734	CL+10	1/1/2002	12/31/2002		000000905 CRC	639371	510
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0033738 - C0033842	CL+10	1/1/2002	12/31/2002		000000906 CRC	639372	511
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0033843 - C0033861	CL+10	1/1/2002	12/31/2002		000000907 CRC	639373	512
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0033862 - C0033879	CL+10	1/1/2002	12/31/2002		000000908 CRC	639374	513
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - C0033894 - EXX51409	CL+10	1/1/2002	12/31/2002		000000909 CRC	639375	514
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E1601624 - E1700086	CL+10	1/1/2002	12/31/2002		000000910 CRC	639376	515
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E1902832 - E2000129	CL+10	1/1/2002	12/31/2002		000000911 CRC	639377	516
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2000831 - E2000852	CL+10	1/1/2002	12/31/2002		000000912 CRC	639378	517
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2000914 - E2001447	CL+10	1/1/2002	12/31/2002		000000913 CRC	639379	518
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002065 - E2002207	CL+10	1/1/2002	12/31/2002		000000914 CRC	639380	519
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002251 - E2002272	CL+10	1/1/2002	12/31/2002		000000915 CRC	639381	520
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002340 - E2002351	CL+10	1/1/2002	12/31/2002		000000916 CRC	639382	521
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002374 - E2002529	CL+10	1/1/2002	12/31/2002		000000917 CRC	639383	522
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002559 - E2002582-89	CL+10	1/1/2002	12/31/2002		000000918 CRC	639384	523
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002590 - E2002600	CL+10	1/1/2002	12/31/2002		000000919 CRC	639385	524
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002610 - E2002636	CL+10	1/1/2002	12/31/2002		000000920 CRC	639386	525

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SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E2002812 - E4000181	CL+10	1/1/2002	12/31/2002		00000921	639387	526
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E4000187 - E4000274	CL+10	1/1/2002	12/31/2002		00000922	639388	527
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E6000096 - E6000550	CL+10	1/1/2002	12/31/2002		00000923	639389	528
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - E6000554 - E8000122	CL+10	1/1/2002	12/31/2002		00000924	639390	529
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - L9050020 - L9349126	CL+10	1/1/2002	12/31/2002		00000925	639391	530
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - L9349423 - L9719501	CL+10	1/1/2002	12/31/2002		00000926	639392	531
O033. /BCA/01/	PROJECT FILE Closed 2002 Cash Contracts - L9749136 - L9919006	CL+10	1/1/2002	12/31/2002		00000927	639393	532
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BCXX8958 - BC001441	CL+10	1/1/2002	12/31/2002		00000928	639394	533
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC001443 - BC001529	CL+10	1/1/2002	12/31/2002		00000929	639395	534
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC001544 - BC001659	CL+10	1/1/2002	12/31/2002		00000930	639396	535
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC001670 - BC202366	CL+10	1/1/2002	12/31/2002		00000931	639397	536
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC202375 - BC202795	CL+10	1/1/2002	12/31/2002		00000932	639398	537
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC202826 - BC202905	CL+10	1/1/2002	12/31/2002		00000933	639399	538
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC202909 - BC203029	CL+10	1/1/2002	12/31/2002		00000934	639400	539
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC203032 - BC203075	CL+10	1/1/2002	12/31/2002		00000935	639401	540
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC203076 - BC203163	CL+10	1/1/2002	12/31/2002		00000936	639402	541
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC203166 - BC203230	CL+10	1/1/2002	12/31/2002		00000937	639403	542
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC203232 - BC203394	CL+10	1/1/2002	12/31/2002		00000938	639404	543
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC203397 - BC401463	CL+10	1/1/2002	12/31/2002		00000939	639405	544
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC401470 - BC600264	CL+10	1/1/2002	12/31/2002		00000940	639406	545
O033. /BCA/01/	PROJECT FILE Closed 2002 B Permits - BC600286 - BC600320	CL+10	1/1/2002	12/31/2002		00000941	639407	546
O033. /BCA/01/	PROJECT FILE Closed 2002 Special Inspections - BC001684 - E1002130	CL+10	1/1/2002	12/31/2002		00000942	639408	547
O033. /BCA/01/	PROJECT FILE Closed 2002 Special Inspections - E1003118 - E1101653	CL+10	1/1/2002	12/31/2002		00000943	639409	548
O033. /BCA/01/	PROJECT FILE Closed 2002 Special Inspections - E1101655 - E1102106	CL+10	1/1/2002	12/31/2002		00000944	639410	549
O033. /BCA/01/	PROJECT FILE Closed 2002 Special Inspections - E1201168 - EXXMC400	CL+10	1/1/2002	12/31/2002		00000945	639411	550

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BOX LISTING BY RECORD SERIES:

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL **/BCA/01/**

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700115 (BOX 1 OF 2)	CL+10	1/1/2001	12/31/2001		00000946 CRC	639412	551
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E1700115 (BOX 2 OF 2)	CL+10	1/1/2001	12/31/2001		00000947 CRC	639413	552
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035 (BOX 1 OF 5)	CL+10	1/1/2001	12/31/2001		00000948 CRC	639414	553
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035 (BOX 2 OF 5)	CL+10	1/1/2001	12/31/2001		00000949 CRC	639415	554
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035 (BOX 3 OF 5)	CL+10	1/1/2001	12/31/2001		00000950 CRC	639416	555
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035 (BOX 4 OF 5)	CL+10	1/1/2001	12/31/2001		00000951 CRC	639417	556
O033. /BCA/01/	PROJECT FILE Closed 2001 Boxed Jobs - E2000035 (BOX 5 OF 5)	CL+10	1/1/2001	12/31/2001		00000952 CRC	639418	557
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - C0033689	CL+10	1/1/2002	12/31/2002		00000953 CRC	639419	558
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - EXX95154 (Box 1 of 2)	CL+10	1/1/2002	12/31/2002		00000954 CRC	639420	559
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - EXX95154 (Box 2 of 2)	CL+10	1/1/2002	12/31/2002		00000955 CRC	639421	560
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E1700086	CL+10	1/1/2002	12/31/2002		00000956 CRC	639422	561
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E1902832	CL+10	1/1/2002	12/31/2002		00000957 CRC	639423	562
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E1902939	CL+10	1/1/2002	12/31/2002		00000958 CRC	639424	563
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E1903065	CL+10	1/1/2002	12/31/2002		00000959 CRC	639425	564
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000545 (Box 1 of 2)	CL+10	1/1/2002	12/31/2002		00000960 CRC	639426	565
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000545 (Box 2 of 2)	CL+10	1/1/2002	12/31/2002		00000961 CRC	639427	566
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O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 1 of 6)	CL+10	1/1/2002	12/31/2002		00000964 CRC	639430	569
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 2 of 6)	CL+10	1/1/2002	12/31/2002		00000965 CRC	639431	570
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 3 of 6)	CL+10	1/1/2002	12/31/2002		00000966 CRC	639432	571
O033. /BCA/01/	PROJECT FILE Closed 2002 Boxed Jobs - E2000129 (Box 4 of 6)	CL+10	1/1/2002	12/31/2002		00000967 CRC	639433	572
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033459 (CLOSED 1997) C0033657-E1601623 (CLOSED 2003)	CL+10	1/1/2003	12/31/2003		00000001 CRC	712107	573
O033. /BCA/01/	PROJECT FILE CASH CONTRACT - E1700738 (CLOSED 2003)	CL+10	1/1/2003	12/31/2003		00000002 CRC	712108	574
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1601666-E2000403	CL+10	1/1/2003	12/31/2003		00000003 CRC	712109	575

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2000747-E2000848	CL+10	1/1/2003	12/31/2003		00000004	712110	576
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2000919 - E2000626	CL+10	1/1/2003	12/31/2003		00000005	712111	577
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2002702 & E2002795	CL+10	1/1/2003	12/31/2003		00000006	712112	578
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2002825 (2 FOLDERS) - E2002836-E20028449	CL+10	1/1/2003	12/31/2003		00000007	712113	579
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2002942-E2003007	CL+10	1/1/2003	12/31/2003		00000008	712114	580
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E4000219 - E4000240	CL+10	1/1/2003	12/31/2003		00000009	712115	581
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E6000181 - E6000530	CL+10	1/1/2003	12/31/2003		00000010	712116	582
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E6000548 (2 FOLDERS) & E6000590	CL+10	1/1/2003	12/31/2003		00000011	712117	583
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - EXX91487 (2 FOLDERS) & EXX91875	CL+10	1/1/2003	12/31/2003		00000012	712118	584
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - L0119011 - L9549133	CL+10	1/1/2003	12/31/2003		00000013	712119	585
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - L9719500 & L98220092 (3 FOLDERS)	CL+10	1/1/2003	12/31/2003		00000014	712120	586
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SGAFFEY0 - SWC00120	CL+10	1/1/2003	12/31/2003		00000015	712121	587
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SWC00124 - SWC00142	CL+10	1/1/2003	12/31/2003		00000016	712122	588
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SZC11141 - SZC11193	CL+10	1/1/2003	12/31/2003		00000017	712123	589
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SZC11201 - SZC11295	CL+10	1/1/2003	12/31/2003		00000018	712124	590
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SZC11296-SZS11183	CL+10	1/1/2003	12/31/2003		00000019	712125	591
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - SZS11188-SZT11126	CL+10	1/1/2003	12/31/2003		00000020	712126	592
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 1 OF 10)	CL+10	1/1/2003	12/31/2003		00000021	712127	593
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 2 OF 10)	CL+10	1/1/2003	12/31/2003		00000022	712128	594
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 3 OF 10)	CL+10	1/1/2003	12/31/2003		00000023	712129	595
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 4 OF 10)	CL+10	1/1/2003	12/31/2003		00000024	712130	596
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 5 OF 10)	CL+10	1/1/2003	12/31/2003		00000025	712131	597
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 6 OF 10)	CL+10	1/1/2003	12/31/2003		00000026	712132	598
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 7 OF 10)	CL+10	1/1/2003	12/31/2003		00000027	712133	599
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 8 OF 10)	CL+10	1/1/2003	12/31/2003		00000028	712134	600

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RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 9 OF 10)	CL+10	1/1/2003	12/31/2003		000000029 CRC	712135	601
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - C0033737 (BOX 10 OF 10)	CL+10	1/1/2003	12/31/2003		000000030 CRC	712136	602
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1601048 (BOX 1 OF 3)	CL+10	1/1/2003	12/31/2003		000000031 CRC	712137	603
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1601048 (BOX 2 OF 3)	CL+10	1/1/2003	12/31/2003		000000032 CRC	712138	604
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1601048 (BOX 3 OF 3)	CL+10	1/1/2003	12/31/2003		000000033 CRC	712139	605
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 1 OF 27)	CL+10	1/1/2003	12/31/2003		000000034 CRC	712140	606
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 2 OF 27)	CL+10	1/1/2003	12/31/2003		000000035 CRC	712141	607
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 3 OF 27)	CL+10	1/1/2003	12/31/2003		000000036 CRC	712142	608
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 4 OF 27)	CL+10	1/1/2003	12/31/2003		000000037 CRC	712143	609
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 5 OF 27)	CL+10	1/1/2003	12/31/2003		000000038 CRC	712144	610
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 6 OF 27)	CL+10	1/1/2003	12/31/2003		000000039 CRC	712145	611
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 7 OF 27)	CL+10	1/1/2003	12/31/2003		000000040 CRC	712146	612
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 8 OF 27)	CL+10	1/1/2003	12/31/2003		000000041 CRC	712147	613
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 9 OF 27)	CL+10	1/1/2003	12/31/2003		000000042 CRC	712148	614
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 10 OF 27)	CL+10	1/1/2003	12/31/2003		000000043 CRC	712149	615
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 11 OF 27)	CL+10	1/1/2003	12/31/2003		000000044 CRC	712150	616
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 12 OF 27)	CL+10	1/1/2003	12/31/2003		000000045 CRC	712151	617
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 13 OF 27)	CL+10	1/1/2003	12/31/2003		000000046 CRC	712152	618
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 14 OF 27)	CL+10	1/1/2003	12/31/2003		000000047 CRC	712153	619
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 18 OF 27)	CL+10	1/1/2003	12/31/2003		000000051 CRC	712157	623
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 19 OF 27)	CL+10	1/1/2003	12/31/2003		000000052 CRC	712158	624
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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

Box List Page 26 of 30

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 22 OF 27)	CL+10	1/1/2003	12/31/2003		000000055	712161	627
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 23 OF 27)	CL+10	1/1/2003	12/31/2003		000000056	712162	628
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 24 OF 27)	CL+10	1/1/2003	12/31/2003		000000057	712163	629
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 25 OF 27)	CL+10	1/1/2003	12/31/2003		000000058	712164	630
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 26 OF 27)	CL+10	1/1/2003	12/31/2003		000000059	712165	631
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903100 (BOX 27 OF 27)	CL+10	1/1/2003	12/31/2003		000000060	712166	632
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903184 (BOX 1 OF 2)	CL+10	1/1/2003	12/31/2003		000000061	712167	633
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E1903184 (BOX 2 OF 2)	CL+10	1/1/2003	12/31/2003		000000062	712168	634
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2000154	CL+10	1/1/2003	12/31/2003		000000063	712169	635
O033. /BCA/01/	PROJECT FILE CASH CONTRACTS - E2003109 & E2003123	CL+10	1/1/2003	12/31/2003		000000064	712170	636
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	7/29/2001	9/8/2001		000001024	639490	637
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	9/9/2001	10/20/2001		000001025	639491	638
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	10/21/2001	12/1/2001		000001026	639492	639
O033. /BCA/01/	PROJECT FILE Payroll - Timesheets 2001	CL+10	12/2/2001	12/29/2001		000001027	639493	640
O033. /BCA/01/	PROJECT FILE Payroll - L17 Prior Payperiod Adjs. Rpt.	CL+10	1/1/2001	12/31/2001		000001028	639494	641
O033. /BCA/01/	PROJECT FILE Payroll - Supplemental Rpts. 2000	CL+10	1/1/2000	12/31/2000		000001029	639495	642
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700125 - Box 1 of 5	CL+10	1/1/2001	12/31/2001		000001031	639497	643
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700125 - Box 2 of 5	CL+10	1/1/2001	12/31/2001		000001032	639498	644
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700125 - Box 3 of 5	CL+10	1/1/2001	12/31/2001		000001033	639499	645
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700125 - Box 4 of 5	CL+10	1/1/2001	12/31/2001		000001034	639500	646
O033. /BCA/01/	PROJECT FILE Closed 2001 Cash Contracts - E1700125 - Box 5 of 5	CL+10	1/1/2001	12/31/2001		000001035	639501	647
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O033. /BCA/01/	PROJECT FILE HISTORICAL - Bureau Manual (Box 2 of 3)	CL+10	1/1/1970	12/31/1990		000001037	639503	649
O033. /BCA/01/	PROJECT FILE HISTORICAL - Bureau Manual (Box 3 of 3)	CL+10	1/1/1970	12/31/1990		000001038	639504	650

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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

Box List Page 27 of 30

RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL			/BCA/01/			
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Blue Slips/1998	CL+10	3/15/1998	8/29/1998		000000634 CRC	609891	652
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Blue Slips/1998	CL+10	8/30/1998	12/31/1998		000000635 CRC	609892	653
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Mileage Statements 1999/2000	CL+10	9/26/1999	2/12/2000		000000638 CRC	609895	654
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Mileage Statements 2000	CL+10	2/13/2000	12/31/1998		000000639 CRC	609896	655
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O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Weekly Timesheets/1998	CL+10	1/1/1998	4/25/1998		000000642 CRC	609899	657
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Weekly Timesheets/1998	CL+10	4/26/1998	6/20/1998		000000643 CRC	609900	658
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O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Weekly Timesheets/1998	CL+10	8/2/1998	9/12/1998		000000645 CRC	609903	660
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Weekly Timesheets/1998	CL+10	9/13/1998	10/24/1998		000000646 CRC	609904	661
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O044. /BCA/01/	TIMEKEEPING RECORDS TIMEKEEPING RECORDS - Blue Slips 1999/2000 PP 23 - PP 14	CL+10	4/25/1999	1/2/2000		649 CRC	615800	664
O044. /BCA/01/	TIMEKEEPING RECORDS TIMEKEEPING RECORDS- MILEAGE STATEMENTS 1998 PP 26 - PP 11	CL+10	6/7/1998	11/21/1998		650 CRC	615801	665
O044. /BCA/01/	TIMEKEEPING RECORDS TIMEKEEPING RECORDS - MILEAGE STATEMENTS 98/99 PP 12 - PP	CL+10	11/22/1998	4/10/1999		651 CRC	615802	666
O044. /BCA/01/	TIMEKEEPING RECORDS TIMEKEEPING RECORDS - MILEAGE STATEMENTS 99 PP 22 - PP 7	CL+10	4/11/1999	9/25/1999		652 CRC	615803	667
O044. /BCA/01/	TIMEKEEPING RECORDS TIMEKEEPING RECORDS - MILEAGE STATEMENTS 98/99 PP13 -PP15	CL+10	12/6/1998	11/6/1999		653 CRC	615804	668
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O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Timesheet 1999 PP25 - PP01	CL+10	5/23/1999	7/3/1999		657 CRC	615812	672
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Timesheets 1999 PP02 - PP04	CL+10	7/4/1999	8/14/1999		658 CRC	615813	673
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Timesheets 1999 PP05 - PP07	CL+10	8/15/1999	9/25/1999		659 CRC	615814	674
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Timesheets 1999 PP08 - PP10	CL+10	9/26/1999	11/6/1999		660 CRC	615815	675

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

BOX LISTING BY RECORD SERIES:

Box List Page 28 of 30

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O044. /BCA/01/	TIMEKEEPING RECORDS Timekeeping Records - Timesheets 1999 PP11 - PP13	CL+10	11/7/1999	12/18/1999		661 CRC	615816	676
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O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	2/10/2002	3/23/2002		000000079 CRC	712185	679
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	3/24/2002	5/4/2002		000000080 CRC	712186	680
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	5/5/2002	6/15/2002		000000081 CRC	712187	681
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	6/16/2002	7/27/2002		000000082 CRC	712188	682
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	7/28/2002	9/7/2002		000000083 CRC	712189	683
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	9/8/2002	10/5/2002		000000084 CRC	712190	684
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	10/6/2002	11/16/2002		000000085 CRC	712191	685
O044. /BCA/01/	TIMEKEEPING RECORDS TIMESHEETS 2002	CL+10	11/17/2002	12/28/2002		000000086 CRC	712192	686
O044. /BCA/01/	TIMEKEEPING RECORDS MILEAGE STATEMENTS	CL+10	1/13/2002	6/1/2002		000000087 CRC	712193	687
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O044. /BCA/01/	TIMEKEEPING RECORDS BLUE SLIPS	CL+10	12/30/2001	7/13/2002		000000090 CRC	712196	690
O044. /BCA/01/	TIMEKEEPING RECORDS BLUE SLIPS	CL+10	7/14/2002	12/28/2002		000000091 CRC	712197	691
O044. /BCA/01/	TIMEKEEPING RECORDS MILEAGE STATEMENTS	CL+10	1/12/2003	5/31/2003		000000092 CRC	712198	692
O044. /BCA/01/	TIMEKEEPING RECORDS MILEAGE STATEMENTS	CL+10	6/25/2003	10/18/2003		000000093 CRC	712199	693
O044. /BCA/01/	TIMEKEEPING RECORDS BLUE SLIPS	CL+10	12/29/2002	6/28/2003		000000094 CRC	712200	694
O044. /BCA/01/	TIMEKEEPING RECORDS BLUE SLIPS	CL+10	6/29/2003	12/27/2003		000000095 CRC	712201	695
O044. /BCA/01/	TIMEKEEPING RECORDS MANUAL ADJUSTMENTS	CL+10	1/1/1997	12/31/2002		000000096 CRC	712202	696
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O044. /BCA/01/	TIMEKEEPING RECORDS L10, PAYROLL REIMBURSEMENT SUPPLEMENTAL WORKS	CL+10	1/1/2002	12/31/2002		000000099 CRC	712205	699
O044. /BCA/01/	TIMEKEEPING RECORDS PA 2001-2003, RETROS 2000-2002	CL+10	1/1/2000	12/31/2003		00000127 CRC	714069	700

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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

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Box List Page 29 of 30

RECORDS OF:		PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL				/BCA/01/		
SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
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O044. /BCA/01/	TIMEKEEPING RECORDS PAYROLL - MILEAGE STATEMENTS	CL+10	8/22/2004	12/25/2004		000001173 CRC	735661	725

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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 4/15/2015

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Box List Page 30 of 30

RECORDS OF: PUBLIC WORKS/BUREAU OF CONTRACT ADMIN/GENERAL

/BCA/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O044. /BCA/01/	TIMEKEEPING RECORDS PAYROLL - BLUE SLIPS	CL+10	12/28/2003	6/12/2004		000001174	735662	726
O044. /BCA/01/	TIMEKEEPING RECORDS PAYROLL - BLUE SLIPS	CL+10	6/13/2004	12/25/2004		000001175	735663	727
O044. /BCA/01/	TIMEKEEPING RECORDS PAYROLL - REIMBURSEMENT	CL+10	1/1/2004	12/31/2004		000001176	735664	728

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION

726

RETENTION CODES: AU=AUDIT AR=ANNUAL REVIEW CA=CANCELLED CL=CLOSED CO=COMPLETION EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED
 TE=TERMINATION TO=THE DATE OF THE RECORD, i.e. THE "TO DATE"
 MEDIA CODES: AT=AUDIO TAPE BP=BLUEPRINT BK=BOOKS CP=COMPUTER PRINT OUT DO=DOCUMENT FM=FILEM MD=MAG DISK MT=MAG TAPE
 MC=MICROFICHE MF=MICROFILM PH=PHOTO NG=NEGATIVE OD=OVERSIZED DOCUMENT OP=OPTICAL DISK VT=VIDEO TAPE PC=PUNCH CARDS
 RECORD TYPES: V=VITAL H=HISTORICAL C=CONFIDENTIAL L=LEGAL

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Historical Records: Three boxes (Lines 648 thru 650, CRC No. 639502 thru 639504) are to be retained. - Neville Premdas
 06/02/15

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

No. Boxes to be Destroyed (this page): 3

Reviewer Initials: NAP