

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

4	
*Records of Department:	Police Department
Additional Information:	HARBOR, WEST LA, RHD, AND SECURITY SERVICES DIVISIONS
Submitting Date:	4/6/2022
*Quantity:	951 Boxes
Records Dated From	01/01/1968 To 01/20/2017
Description:	Harbor (PDX/05) 835 boxes of multiple record series from 1968 – 2009 West LA - Det Unit (PDX/08) 1 box of Search Warrants from 2008 Robbery-Homicide (PDX/35) 8 boxes of Applicant Folders from 2006 - 2009 Security Services (PDX/58) 107 boxes of multiple record series from 2012 –
Attachment: [2 MB max]	Detach PDX 05 08 35 58 0296 977 boxes BPC 22-061.pdf
Department Authorizat	tion

BOPC report 22-061 **Date:** 03/22/2022 **Authorizing Person:**

City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowlege is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

• APPROVE

Authorizing Person:

PETTY SANTOS

Date Signed:

Signature:

04/06/2022

SUBMIT



(Records will be held for 60 days from this date).

04/06/2022

Date of Notification:

LOS ANGELES POLICE COMMISSION

BOARD OF POLICE COMMISSIONERS

WILLIAM J. BRIGGS, I) PRESIDENT

EILEEN M. DECKER VICE PRESIDENT

DALE BONNER MARIA LOU CALANCHE STEVE SOBOROFF

MARIA SILVA COMMISSION EXECUTIVE ASSISTANT II

March 22, 2022



ERIC GARCETTI MAYOR RICHARD M. TEFANK EXECUTIVE DIRECTOR

MARK P. SMITH INSPECTOR GENERAL

EXECUTIVE OFFICE POLICE ADMINISTRATION BUILDING 100 WEST FIRST STREET, SUITE 134 LOS ANGELES, CA 90012-4112

> (213) 236-1400 PHONE (213) 236-1410 FAX (213) 236-1440 TDD

BPC #22-061

Mr. Todd Gaydowski Records Management Officer Office of the City Clerk 555 Ramirez Street, Space 320 Mail Stop 161

Dear Mr. Gaydowski:

RE: DESTRUCTION OF OBSOLETE ORIGINAL AND DUPLICATE RECORDS FOR VARIOUS AREAS AND DIVISIONS

At the regular meeting of the Board of Police Commissioners held Tuesday, March 22, 2022 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

MARIA SILVA

MARIA SILVA Commission Executive Assistant

Attachment

c: Chief of Police

www.LAPDOnline.org www.joinLAPD.com

INTRADEPARTMENTAL CORRESPONDENCE

March 8, 2022 1.1

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: DESTRUCTION OF OBSOLETE ORIGINAL AND DUPLICATE RECORDS

RECOMMENDED ACTIONS

- 1. That the Board of Police Commissioners (Board) APPROVE the Request for Authority to Destroy Obsolete Records Original/Duplicate Official Records for various Areas and Divisions.
- 2. That the Board TRANSMIT this report and request to the City Clerk, Records Management Officer.

DISCUSSION

On September 3, 1981, the City Records Retention Ordinance, Los Angeles Administrative Code, Division 12, was approved by the City Council and signed into law by the Mayor. The ordinance established rules, regulations, and guidelines for retaining, retrieving, and destroying City records. Subsequently, on November 22, 1985, the City Council approved the Los Angeles Police Department (Department) Records Retention Schedule, which established retention and destruction periods for all of the Department's records.

The "Request for Authority to Destroy Obsolete Records" herein lists 977 boxes of original and duplicate records for Areas and Divisions. The records to be destroyed are listed as an attachment. All records have satisfied both the minimum retention of the Department's Records Retention Schedule and the requirements for the destruction of obsolete records as specified by the Los Angeles Administrative Code, Section 12.5.

If you have any questions, please have your staff contact Police Administrator Elena Nihoa-Asucan, Commanding Officer, Records and Identification Division, at (213) 486-8170.

Respectfully,

MICHEL R. MOORE Chief of Police

Attachments

CERTIFICATION FOR DESTRUCTION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Destroy Obsolete Records:

- 1. The records are under the management or control of named department head;
- 2. The Records Retention Schedule minimum time limits have been satisfied;
- 3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
 - d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
- 4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

- 1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4(a)(1)B of the Los Angeles Administrative Code;
- 2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
- 3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations are true:

Ву	Δ	_ Date	3.9.22
Department/Bure	Los Angeles Police Departme	ent/Chief c	of Police
Records Dated	01/01/1968 THRU 12/31/2019		

AUTHORITY TO DISPOSE OF OBSOLETE RECONDS action IDPOSE OF OBSOLETER RECONDS acti	City of	1995City Clerk City of Los Angeles					Yea	Year Ending: 2009	
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Department Head Department Head	By	By By By		L.A. Adm	Inistrative	Code: Date		-	
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PE=PERMANENT SU=SUPERSEDED TE=TERMINATION

TO = the "To Date" i.e. the date of the record.

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1995City Clerk City of Los Angeles Fom Gen. 48 (Rev 08/2015)	teles 12015)					Yea	Year Ending: 2008	1	
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City of Los Angeles Form Gen. 48 (Rev 08/2015) City Clerk

Year Ending: 2017

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

Los Angeles Police Department/CTSOB Records of

(Division) Security Services Division (Department/Bureau)

Records Retention 28 Schedule No.

Storetrieve

of Records_

Location

[X] Original Records

[] Duplicate Records

(Unit)

Admin

L	Sch	Record Title (Same as on Schedule)	Conf	Form No	Total	Inches	Inclusive Dates		
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	41	Watch Commander's Daily Report		15.80	5	07/01/2012	07/31/2012	L1052896	1
	41	Watch Commander's Daily Report		15.80	5	08/01/2012	08/31/2012	L1052897	
	41	Watch Commander's Daily Report		15.80	5	09/01/2012	09/30/2012	L105898	-
	41	Watch Commander's Daily Report		15.80	5	10/01/2012	10/31/2012	L1052899	-
	41	Watch Commander's Daily Report		15.80	2	11/01/2012	11/30/2012	L1052900	-
	41	Watch Commander's Daily Report		15.80	5	12/01/2012	12/31/2012	L1052901	-
	41	Watch Commander's Daily Report		15.80	5	01/01/2013	01/29/2013	L1138328	1
	41	Watch Commander's Daily Report		15.80	5	01/30/2013	02/28/2013	L1138329	-
[41	Watch Commander's Daily Report		15.80	5	03/01/2013	03/27/2013	L1138330	-
-	41	Watch Commander's Daily Report		15.80	5	03/28/2013	04/23/2013	L1138331	1
·]	41	Watch Commander's Daily Report		15.80	5	04/24/2013	05/20/2013	L1138332	
-	41	Watch Commander's Daily Report		15.80	5	05/21/2013	06/14/2013	L1138333	1
-	41	Watch Commander's Daily Report		15.80	v	06/15/2013	07/09/2013	L1138334	-
	41	Watch Commander's Daily Report		15.80	5	07/10/2013	08/04/2013	L1138335	1
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Department Head

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By

Division Head

Page 1 of 9 Pages

Date_

Year Ending: 2017

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Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

	(Department/Bureau)				(Division)		(Unit)	
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41	Watch Commander's Daily Report		15.80	s	07/10/2013	08/04/2013	L1138335	-
41	Watch Commander's Daily Report		15.80	5	08/05/2013	08/27/2013	L1138336	
41	Watch Commander's Daily Report		15.80	Ŷ	08/28/2013	09/23/2013	L1138337	
41	Watch Commander's Daily Report		15.80	ŝ	09/24/2013	10/23/2013	L1138338	
41	Watch Commander's Daily Report		15.80	s.	10/24/2013	11/21/2013	L1138339	
41	Watch Commander's Daily Report	. <u></u>	15.80	Ś	11/22/2013	12/20/2013	L1138340	-
41	Watch Commander's Daily Report		15.80	s	12/21/2013	12/31/2013	L1138341	-
41	Watch Commander's Daily Report		15.80	N.	07/01/2013	10/31/2013	L1138342	
41	Watch Commander's Daily Report		15.80	5	01/01/2014	01/28/2014	L1138343	-
41	Watch Commander's Daily Report		15.80	5	01/29/2014	02/27/2014	L1138344	
41	Watch Commander's Daily Report		15.80	5	02/28/2014	03/24/2014	L1138345	-
41	Watch Commander's Daily Report		15.80	5	03/25/2014	04/18/2014	L1138346	-

Page 2 of 9 Pages Date Department Head By Division Head 0 By

AU-AUDIT AR-ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO = the"To Date" i.e. the date of the record. Retention Codes:

Year Ending: 2017

Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

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	[X] Original Records	Inclusive Dates	To	05/12/2014	06/06/2014	07/06/2014	07/31/2014	08/26/2014	09/24/2014	10/26/2014	11/19/2014	12/15/2014	12/31/2014	02/15/2014	06/30/2014
Security Services Division (Division)	[X] Origin	Inclusiv	From	04/19/2014	05/13/2014	06/07/2014	07/07/2014	08/01/2014	08/27/2014	09/25/2014	10/27/2014	11/20/2014	12/16/2014	01/01/2014	02/16/2014
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The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

Pages 0 Page 3 of Date Department Head By Zmys Division Head 3 By

AU-AUDIT AR-ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION

TO = the "To Date" i.e. the date of the record.

Retention Codes:

Year Ending: 2017

Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

Records of	Los Angeles Police Department/C1 (Department/Bureau)	ISOB	Sect	urity Servic	Security Services Division (Division)		Admin (Unit)	
Location of Records	Storetrieve	Reco Schedule No.	ords Re	stention 58	[X] Origin	[X] Original Records	[] Duplicate Records	
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No				Period (YEARS)	From	Ťo		
41	Watch Commander's Daily Report		15.80	5	07/01/2014	10/31/2014	L1133359	1
41	Watch Commander's Daily Report		15.80	5	01/01/2015	01/29/2015	L1133360	
41	Watch Commander's Daily Report		15.80	S	01/30/2015	02/28/2015	L1138361	-
41	Watch Commander's Daily Report		15.80	5	03/01/2015	03/27/2015	L1138362	
41	Watch Commander's Daily Report		15.80	2	03/28/2015	04/23/2015	L1138363	
41	Watch Commander's Daily Report		15.80	5	04/24/2015	05/17/2015	L1138364	-
41	Watch Commander's Daily Report		15.80	5	05/18/2015	06/11/2015	L1138365	-
41	Watch Commander's Daily Report		15.80	5	06/12/2015	07/06/2015	L1138366	-
41	Watch Commander's Daily Report		15.80	5	07/07/2015	07/31/2015	L1138367	-
41	Watch Commander's Daily Report		15.80	5	08/01/2015	08/29/2015	L1138368	-
41	Watch Commander's Daily Report		15.80	5	08/30/2015	09/26/2015	L1138369	
41	Watch Commander's Daily Report		15.80	Ş	09/27/2015	10/21/2015	L1138370	-

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

Pages Page 4 of 9 Date Department Head By 2712 Division Head By

AU-AUDIT AR-ANUAL REVIEW CL=CLOSED CO-COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION

TO = the "T₀ Date" i.e. the date of the record.

Retention Codes:

Year Ending: 2017

Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

	(Department/Bureau)				(Division)		(Unit)	
Location of Records_	Storetrieve	Reco Schedule No.	Records Retention No58	antion 8	[X] Origir	[X] Original Records	[] Duplicate Records	
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos.	Quantity
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41	Watch Commander's Daily Report		15.80	Ś	10/22/2015	11/13/2015	L1138371	-
41	Watch Commander's Daily Report		15.80	ŝ	11/14/2015	12/06/2015	L1138372	
41	Watch Commander's Daily Report		15.80	s.	11/07/2015	12/31/2015	L1138373	
41	Watch Commander's Daily Report		15.80	s	01/01/2016	01/21/2016	L1138400	-
41	Watch Commander's Daily Report	-	15.80	N.	1/22/2016	02/10/2016	L1138401	-
41	Watch Commander's Daily Report		15.80	s	02/11/2016	02/25/2016	L1138402	-
41	Watch Commander's Daily Report	-	15.80	N.	02/26/2016	03/14/2016	L1138403	-
41	Watch Commander's Daily Report		15.80	S	03/15/201	03/31/2016	L1138404	-
41	Watch Commander's Daily Report		15.80	s	04/01/2016	04/20/2016	L1138405	1
41	Watch Commander's Daily Report		15.80	5	04/21/2016	05/07/201	L1138406	-
41	Watch Commander's Daily Report		15.80	5	05/08/2016	05/21/2016	L1138407	-
41	Watch Commander's Daily Report		15.80	5	05/22/201	06/05/2015	L1138408	

Page 5 of 9 Date By 3445 Division Head By

Pages

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TO = the"To Date" i.e. the date of the record.

City of Los Angeles Form Gen. 48 (Rev 08/2015) City Clerk

Year Ending: 2017

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

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	er's Daily Report		15.80	5	06/25/2016	07/10/2016	L1138410	-
			15.80	5	06/01/2016	06/30/2016	L1138411	
	er's Daily Report		15.80	s.	1/24/2016	04/29/2016	L1138412	-
	er's Daily Report		15.80	Ś	07/11/2016	07/24/2016	L1157218	1
	er's Daily Report		15.80	vn.	07/25/2016	08/08/2016	L1157219	-
	er's Daily Report		15.80	5	08/09/2016	08/25/2016	L1157220	-
	er's Daily Report		15.80	5	08/26/2016	09/14/2016	L1157221	-
41 Watch Commander's Daily Report	er's Daily Report		15.80	s	09/15/2016	10/04/2016	L1157222	-
41 Watch Commander's Daily Report	sr's Daily Report		15.80	5	10/05/2016	10/23/2016	L1157223	
41 Watch Commander's Daily Report	cr's Daily Report		15.80		10/24/2016	11/10/2016	L1157224	-
41 Watch Commander's Daily Report	zr's Daily Report		15.80	5	11/11/2016	11/30/2016	L1157225	

AU-AUDIT AR-ANUAL REVIEW CL=CLOSED CO-COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION 6 Page 6 of Date Department Head Division Head Retention Codes:

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TO = the "To Date" i.e. the date of the record.

Pages

Year Ending: 2017

Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

	(Department/Bureau)				(Division)		(Unit)	
Location of Records	Storetrieve	Reco Schedule No.	ords Re	tention 58	[X] Origir	[X] Original Records	[] Duplicate Records	
Sch Item	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos.	Quantity
No		VCC.		Period (YEARS)	From	To		
41	Watch Commander's Daily Report		15.80	5	12/01/2016	12/20/2016	L1157226	
41	Watch Commander's Daily Report		15.80	s.	12/21/2016	12/31/2016	L1157227	-
41	Watch Commander's Daily Report		15.80	s.	01/01/2017	01/20/2017	L1157228	
41	Watch Commander's Daily Report		15.80	s	08/01/2016	09/14/2016	L1157239	
41	Watch Commander's Daily Report		15.80	5	09/15/2016	10/25/2016	L1157240	
41	Watch Commander's Daily Report		15.80	ŝ	11/01/2016	12/31/2016	L1157241	
41	Watch Commander's Daily Report		15.80	ν.	07/12/2016	12/19/2016	L1157242	
00	Daily Sign In/Out Sheet		15.19	5	04/24/2013	09/05/2015	L1138379	-
~~~~	Daily Sign In/Out Sheet		15.19	5	01/01/2012	12/31/2012	L1138380	
~	Daily Sign In/Out Sheet		15.19	5	01/01/2012	12/31/2012	L1138381	-
	Daily Sign In/Out Sheet		15.19	5	12/30/2012	10/05/2013	L1138382	1
	Daily Sign In/Out Sheet		15.19	5	01/01/2013	12/31/2013	L1138383	

By (W) Strike By Department Head

AU-AUDIT AR-ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO = the "To Date" i.e. the date of the record. Retention Codes:

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Date

City of Los Angeles Form Gen. 48 (Rev 08/2015) City Clerk

Year Ending: 2017

### AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

Location of Records Sch Item No					(Division)		(Unit)	
Sch Item No	Storetrieve	Reco Schedule No.	ords Re	stention 58	[X] Origin	[X] Original Records	[] Duplicate Records	
No	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
		Kec.		Retention Period (YEARS)	From	To		
∞	Daily Sign In/Out Sheet		15.19	5	01/01/2014	12/31/2014	L1138384	-
00	Daily Sign In/Out Sheet		15.19	5	12/29/2013	12/27/2014	L1138385	
00	Daily Sign In/Out Sheet		15,19	S	12/28/2014	12/26/2015	L1138386	
00	Daily Sign In/Out Sheet		15.19	5	05/18/2014	12/26/2015	L1138387	-
80	Daily Sign In/Out Sheet		15.19	5	03/01/2012	07/31/2013	L1138388	-
00	Daily Sign In/Out Sheet		15.19	5	01/01/2016	12/31/2016	L1157249	
24	Project Folders			5	01/01/2012	12/31/2013	L1138389	-
24	Project Folders			5	1/01/2014	12/31/2014	L1138390	-
24	Project Folders			5	01/01/2015	12/31/2015	L1138391	1
79	Non-Traffic Notice to Appear			2	07/01/2012	12/31/2013	L1138392	-
79	Non-Traffic Notice to Appear			5	01/01/2016	12/31/2016	L1157251	-
108	Traffic Notice to Appear			Ş	07/01/2012	12/31/2013	L1138393	-

Date The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By Division Head BY

Page 8 of 9 Pages Department Head

AU=AUDIT AR=ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION  $TO = the "T_0 Date" i.e. the date of the record.$ Retention Codes:

Year Ending: 2017

### Request for AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

	(Department/Bureau)	100		<u>IIII SELVI</u>	Decurity Dervices Division) (Division)		Admin (Unit)	
Location of Records	Storetrieve	Recc Schedule No	ords Re	stention 58	[X] Origir	[X] Original Records	[] Duplicate Records	
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No		И.		Period (YEARS)	From	To		
108	Traffic Notice to Appear			Ś	01/01/2014	12/31/2015	L1138394	
155	Contract Security			S	01/01/2012	12/31/2012	L1138395	-
155	Contract Security			5	01/01/2012	12/31/2012	L1138396	
155	Contract Security			5	01/01/2012	12/31/2012	L1138397	-
155	Contract Security			5	01/01/2012	12/31/2012	L1138398	-
155	Contract Security			5	01/01/2013	12/31/2013	L1138399	
14	Officer Log Book			5	01/01/2010	05/31/2015	L1157250	-
154	OPS Administrative Investigations			10	01/01/2007	12/31/2008	L1157252	-
43	Activity Reports			5	01/01/2015	12/31/2016	L1157309	-
								Total: 107

Date The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code: By #31715 By

Division Head

Pages 6 Page 9 of Department Head

AU=AUDIT AR=ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO = the "To Date" i.e. the date of the record.Retention Codes:

Records of	of LAPD/OPERATION SOUTH BUREAU				HAR	HARBOR	ALL	
	(Department/Bureau)	sureau)			(Division)	sion)	(Unit)	
Location of Records	HARBOR	Records Retention Schedule No.	ention -	Id	PD/05	√ Origi	<ul> <li>Original Records</li> <li>Duplicate Records</li> </ul>	Secords
Sch. Item	Record Title (Same as on Schedule)	Conf. Fo Rec	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.				Reten. Period	From	To		
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1996	07/30/1996	. 1142	
013	CORRESPONDENCE & SUBJECT FILES			10YRS	07/30/1996	12/31/1996	. 1143	
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1993	12/31/1995	,1137 -	
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1997	12/31/1997	1212, 1239-1242, 1252, 1253, 1323, 1325, 1600- 1602, 1605, 1615, 1375,	2
2012					)		1325	
	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1989	12/31/1992	. 1214	1
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1993	12/31/1995	- 1215	
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	07/01/1997	2661/10/60	.1254	
0013	CORRESPONDENCE & SUBJECT FILES	_		10YRS	01/01/1997	06/30/1997	. 1255	
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1996	12/31/1997	. 1608	-
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1995	12/31/1996	1617, 1618	2
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1997	12/31/1998	· 1533, 1372, 1373, 1376	4
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1998	12/31/1998	1378	
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1986	12/31/1986	751	-
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1990	12/31/1991	1308	
0013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1970	12/31/1978	800	-
	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1986	12/31/1990	801	-
	WATCH ASSIGNMENT & TIMEKEEPING RECORDS			5YRS	01/01/1990	12/31/1990	263	
0264	WATCH ASSIGNMENT & TIMEKEEPING RECORDS			5 YRS	01/01/1991	12/31/1991	26.4	
0264	0264 WATCH ASSIGNMENT & TIMEKEEPING RECORDS			5YRS	01/01/1992	12/31/1992	635	-
e above	The above records are submitted for destruction in accordance with Sec. 1	1 Sec. 12.5 of	the L.A. Ađ	2.5 of the L.A. Adminstrative Code:	ode:		TOTAL	38
By	Bv				Doto		c	
	Division Head				Date		rage of	Pages

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Records of	LAPD/OPERATION SOUT			AUTHORITY TO DISPOSE OF OBSOLETE RECORDS HBUREAU HARBOR	SOLE LE F HAR	LARBOR	TIV	
	(Department/Bureau)	/Bureau)			(Divi	(Division)	(Unit)	
Location of Records	HARBOR	Records Rete Schedule No.	Retention e No.	PL	PD/05	Origi	<ul> <li>Original Records</li> <li>Duplicate Records</li> </ul>	ecords
Sch.	Record Title (Same as on Schedule)	Conf.	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.		Kcc.		Period	From	To		,
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1984	12/31/1981	• 256 -	-
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1988	12/31/1988	• 257, 613, 752, 789	4
013	CORRESPONDENCE & SUBJECT FILES			1 CYRS	01/01/1989	12/31/1989	<ul> <li>258, 261, 626</li> </ul>	m
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1985	12/31/1985	. 259	
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1990	12/31/1990	• 260, 262, 614	m
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1992	12/31/1992	• 405, 406, 617	3
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1993	12/31/1993	407, 408, 616, 639, 640, 1137, 1237	F
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1994	12/31/1994	609, 611, 612, 637, 638, 636, 777, 641,770, 769, 1144, 1238, 1021	13
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1991	12/31/1991	. 627	-
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1987	12/31/1989	• 753	
013	CORRESPONDENCE & SUBJECT FILES			10YRS	1661/10/10	12/31/1994	· 775, 610	2
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1995	12/31/1995	856-858, 884, 856, 885, 1135, 1145, 1146, 1236, 1609, 1610, 1614, 1616, 903, 904	μ
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1995	07/30/1995	. 886, 1127, 1213	¢.
013	CORRESPONDENCE & SUBJECT FILES			10YRS	01/01/1996	12/31/1996	1110-1113, 1147, 1148, 1244, 1245, 1309-1311, 1327, 1603, 1604, 1606, 1607	9
e above rec	The above records are submitted for destruction in accordance with Sec. 12.	ith Sec. 12.	5 of the L.A.	5 of the L.A. Adminstrative Code:	ode:		TOTAL	73
By	By				Date		Page of P	Papes
	Division Hord	Depa	Denartment Head					

City of Los Angeles Form Gen. 48 (Rev	City of Los Angeles Form Gen. 48 (Rev 08/2015) AUTHORITY		Request for TO DISPOSE OF OBSOLETE RECORDS	SOLETE F	LECORDS	Year Ending	
Records of	s of LAPD/OPERATION SOUTH BUREAU			HAR	HARBOR	ALL	
	(Department/Bureau	Bureau)		(Division)	sion)	(Unit)	
Location		Records Retention					
of Records	ords HARBOR	Schedule No.	Id	PD/05	Origin	✓ Original Records Duplicate Records	Records
Sch.	Record Title (Same as on Schedule)	Conf. Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.			Reten. Period	From	To		
0264	4 WATCH ASSIGNMENT & TIMEKEEPING RECORDS		5YRS	01/01/1995	12/31/1995	<del>856</del> , 1100	4
0264	-		5YRS	01/01/1997	12/31/1997	1682-1684	3
0264			5YRS	01/01/1994	12/31/1994	1685	1
0264			5 YRS	01/01/1997	12/31/1998	1374	-
0264	4 WATCH ASSIGNMENT & TIMEKEEPING RECORDS		5YRS	01/01/1979	12/31/1979	1686	1
0020			5YRS	01/01/1993	12/31/1993	• 409, 621	. 2
0020			5YRS	01/01/1992	12/31/1992	622	
0020			5YRS	01/01/1991	12/31/1991	623	-
0020			5 YRS	11/29/1994	07/05/1996	1226	1
0020			5YRS	11/19/1996	06/07/1997	1635	
0020			5 YRS	06/08/1997	10/25/1997	1636	-
0020			5YRS	10/26/1997	11/02/1997	1637	
0265			5YRS	12/30/1990	07/13/1991	, 410	1
0265			5YRS	01/01/1991	12/31/1991	. 411	
0265			5 YRS	12/29/1991	07/11/1992	. 412	Ļ
0265			5YRS	07/12/1992	12/26/1992	. 413	ļ
0265			5YRS	01/01/1994	12/31/1994	642, 644, 645	3
0265			5YRS	05/01/1994	12/31/1994	649	1
0265			5YRS	06/01/1995	10/31/1995	i102	
0265		-	5YRS	11/01/1995	12/31/1995	1103	-
0265			5YRS	01/01/1996	04/30/1996	1105-110-7	M
0265	WATCH COMMANDERS DAILY REPORT		5YRS	05/01/974	08/31/1997	1256	1
The abov	The above records are submitted for destruction in accordance with Sec.		12.5 of the L.A. Adminstrative Code:	Code:		TOTAL	29
Bv	~~ R/\			C. C.			
54	Division/Cad	Department Head		Dale		rage of	Pages

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record.

City Clerk City of Los Angeles

Records of	LAPD/OPERATION SOUTH BUREAU				HAF	HARBOR	ALL	
	(Department/Bureau	3ureau)			(Div)	(Division)	(Unit)	
Location of Records	HARBOR	Records Schedule	Records Retention Schedule No.	Id	PD/05	<ul> <li>✓ Origit</li> </ul>	J Original Records	Duplicate Records
Sch.	Record Title (Same as on Schedule)	Conf.	Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos.	Quantity
No.		VCC.		Reten. Period	From	To		
0265	WATCH COMMANDERS DAILY REPORT			SYRS	01/01/1997	04/30/1997	1257	
0265	WATCH COMMANDERS DAILY REPORT			5YRS	09/01/1997	11/30/1997	1246	
0201	OVERTIME REPORTS			5YRS	01/01/1985	06/30/1985	414	<b>F</b> 1
0201	OVERTIME REPORTS			5YRS	07/01/1985	12/31/1985	415	
0201	<b>OVERTIME REPORTS</b>			5YRS	01/01/1986	06/30/1986	416	
0201	OVERTIME REPORTS			5YRS	02/01/1986	12/31/1986	417	
0201	OVERTIME REPORTS			SYRS	07/01/1988	09/30/1988	758	
0201	OVERTIME REPORTS			5YRS	10/01/1988	12/31/1988	759	
0201	OVERTIME REPORTS			5YRS	01/01/1991	07/30/1991	767	
0201	OVERTIME REPORTS			5YRS	08/01/1991	12/31/1991	768	
0201	OVERTIME REPORTS			5YRS	01/01/1992	10/31/1992	1120	
0201	OVERTIME REPORTS			5YRS	12/31/1995	07/30/1996	1138	
0201	OVERTIME REPORTS			5YRS	02/01/1996	12/31/1996	1139	
0201	OVERTIME REPORTS			SYRS	07/01/1995	12/31/1995	1140	
0201	OVERTIME REPORTS			5YRS	01/01/1995	06/30/1995	1141	
O201	OVERTIME REPORTS			5 YRS	01/01/1993	10/31/1993	1121	
0201	OVERTIME REPORTS			5YRS	06/01/1993	10/31/1993	1122	
0201	OVERTIME REPORTS			5YRS	03/01/1993	07/30/1993	1123	
O201	OVERTIME REPORTS			5YRS	10/01/1993	12/31/1993	1124	
0201	OVERTIME REPORTS			5YRS	08/01/1993	12/31/1993	1125	
0201	OVERTIME REPORTS			SYRS	12/01/1996	04/30/1997	1219	
0201	OVERTIME REPORTS			5YRS	05/01/1997	11/30/1997	1220	
le above re	The above records are submitted for destruction in accordance with Sec.		5 of the L.A. /	12.5 of the L.A. Adminstrative Code:	Code:		TOTAL	22
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					Date		r age OI	rages

Records of	of LAPD/OPERATION SOUTH BUREAU				HAR	HARBOR	ATT	
	(Department/Bureau	3ureau)			(Div)	(Division)	(Unit)	
Location of Records	HARBOR	Records Rete Schedule No.	Records Retention Schedule No.	Id	PD/05	<ul> <li>Origi</li> </ul>	<ul> <li>Original Records</li> <li>Duplicate Records</li> </ul>	Records
Sch. Item	Record Title (Same as on Schedule)	Conf.	Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos.	Quantity
No.		Wer.		Period	From	To		
0201	OVERTIME REPORTS			5YRS	01/01/1997	12/31/1997	1221	-
0201	OVERTIME REPORTS			SYRS	12/26/1993	05/14/1993	444	
0201	OVERTIME REPORTS			5YRS	05/15/1994	09/03/1994	445	
0201	OVERTIME REPORTS			5YRS	09/04/1994	12/24/1994	446	-
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1990	12/31/1990	294-306	12
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1983	12/31/1983	507-512	5
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1987	12/31/1987	513-518	5
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1988	12/31/1988	519-524, 805	9
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1989	12/31/1989	525-527, 803	μ
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			SYRS	01/01/1993	12/31/1993	531-542, 560	
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			SYRS	01/01/1991	12/31/1991	543-555	0
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1992	12/31/1992	556, 557, 559, 561-571	
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1985	12/31/1992	s 669, 825	7
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			SYRS	01/01/1994	12/31/1994	712-723, 7 <del>97-799</del> ,1365	, 14
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			<b>5YRS</b>	01/01/1988	12/31/1993	794, 795	2
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1990	12/31/1993	796, 1541	2
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	01/01/1974	12/31/1975	5 802	
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			<b>5YRS</b>	01/01/1995	12/31/1995	826-838, 1534, 1535, 1537	
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			SYRS	01/01/1996	12/31/1996	<b>3</b> 1029-1040, 1536	12
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5YRS	2661/10/10	12/31/1997	1352-1364	R
	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5 YRS	01/01/1980	12/31/1980	<b>J1515-1521.1546</b>	9 -
0037	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES			5 YRS	01/01/1979	12/31/1979	1522-15	R
e above	The above records are submitted for destruction in accordance with Sec.	-	5 of the L.A. A	2.5 of the L.A. Adminstrative Code:	Code:		TOTAL	<u>s</u>
By	B				Date		J.	
	Division Head				Date		rage of	Papes

Records of	LAPD/OPERATION SOUTH BUREAU			HAF	HARBOR	ALL	
	(Department/Bureau)	/Bureau)		(Div	(Division)	(Unit)	
Location of Records	HARBOR	Records Retention Schedule No.	ld	PD/05	Origin	<ul> <li>Original Records</li> </ul>	e Records
Sch. Item	Record Title (Same as on Schedule)	Conf. Form No.	Total	Inclusi	Inclusive Dates	Storage Location Nos.	Quantity
No.		AVC.	Reten. Period	From	To		
0101	ABSENTEE PARKING CITATION		5YRS	02/01/1997	02/28/1997	898	-
0101	ABSENTEE PARKING CITATION		5YRS	03/01/1997	03/31/1997	668	
0101	ABSENTEE PARKING CITATION		5 YRS	04/01/1997	04/30/1997	900	
0101	ABSENTEE PARKING CITATION		5YRS	12/01/1996	12/31/1996	910	1
0101	ABSENTEE PARKING CITATION		5YRS	11/01/1996	11/30/1996	911	1
1010	ABSENTEE PARKING CITATION		5YRS	10/01/1996	10/31/1996	905	
1010	ABSENTEE PARKING CITATION		SYRS	09/01/1996	09/30/1996	906	
0101	ABSENTEE PARKING CITATION		5YRS	08/01/1996	08/31/1996	206	-
0101	ABSENTEE PARKING CITATION		5YRS	07/01/1996	9661/12//0	806	
0101	ABSENTEE PARKING CITATION		5YRS	06/01/1996	06/30/1996	606	
0205	PERSONAL SERVICE CITATION		5YRS	01/01/1997	02/28/1997	106	
0205	PERSONAL SERVICE CITATION		5YRS	03/01/1997	03/31/1997	902	7
0061	PROPERTY DISPOSITION REQUEST		5YRS	01/01/1996	12/31/1996	1207	
1900	PROPERTY DISPOSITION REQUEST		SYRS	01/01/1990	12/31/1990	1695	
0031	NARCO CASE PACKAGES		5YRS	01/01/1990	12/31/1990	1205, 1206, 1208, 1209	4
0031	NARCO CASE PACKAGES		5YRS	01/01/1990	12/12/1991	1207	-
0102	ACTIVITIES REPORT		4YRS	01/01/1996	12/31/1996	1306	
1/10	JUVENILE DETENTION LOG		5YRS	01/01/1992	12/31/1997	1548	-
0281	PERSONAL COMPLAINT ENVELOPE		10YRS	01/01/1994	12/31/1994	101	1
	PERSONAL COMPLAINT ENVELOPE		10YRS	01/01/1993	12/31/1993	1612	
0255 VI	VEHICLE AND EQUIPMENT ISSUE ASSIGNMENT SHEET		SYRS	01/01/1996	03/14/1998	1639	
le above re	The above records are submitted for destruction in accordance with Sec.		12.5 of the L.A. Adminstrative Code:	Code:		TOTAL	25
Bv					P		
	Division Head			Date	Ţ	rage of	Pages

City Clerk City of Los Angeles

City of Los Angeles Form Gen. 48 (Rev 08/2015) City Clerk

Request for

Year Ending

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

		Jorowie	ACCOLORS	Quantity		.1	ļ.	-,	2	5	Ŀ		3	. 2	-	1	1	5	1	2	2	, 1	1	-	1.	.1	2	39	Dage
ALL	(Unit)	ards	_	Storage Location Nos.		1538	1539	1540	341, 784	345, 348, 349, 1301	343, 344, 346, 347, 675, 1273, 1303	350	586, 584, 732	587, 590	624	588	589	585, 733	572	573, 688	(574)689	575	576	S7A	577	578	579, 783		of
OR	(uoi	J Original Records		Dates	To	12/31/1995	12/31/1968	12/31/1990	12/31/1984	12/31/1988 342,	12/31/1990 343, 34	12/31/1987	06/30/1992	11/30/1992	08/30/1993	12/31/1992	04/30/1992	12/31/1992	04/30/1991	1661/02/60	12/31/1991	05/31/1991	11/30/1991	12/31/1991	06/30/1988	12/31/1988	06/30/1989	TOTAL	Раяе
HARBOR	(Division)	20/05	6010	Inclusive Dates	From	01/01/1983	01/01/1968	n8/01/1990	01/01/1984	01/01/1988	01/01/1990	01/01/1987	01/01/1992	07/01/1992	10/01/1992	12/01/1992	01/01/1992	07/01/1992	01/01/1991	05/01/1991	10/01/1991	01/01/1991	1661/10/90	12/01/1991	01/01/1988	07/01/1988	01/01/1989	Code:	Date
		۵		Total	Reten. Period	5YRS	5YRS	<b>5YRS</b>	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	Adminstrative	
		Records Retention Schedule No	.01101	Form No.																								2.5 of the L.A.	
í	/Bureau)	Records Rete Schedule No	-	Conf.	NGC.									i														ith Sec. 12	
LAPD/OPERATION SOUT	(Department/Bureau)	HARBOR		Record Title (Same as on Schedule)		INVESTIGATORS CASE ENVELOPE ARREST PACKAGES	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES	INVESTIGATORS CASE ENVELOPE ARREST PACKAGES	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	WORK CONTROL FOLDERS	The above records are submitted for destruction in accordance with Sec. 12.5 of the L.A. Adminstrative Code:	By
Records of		Location of Records		Sch.	No.	0037 IN			6600	6600	6600	6600	6600	6600	6600	6600	6600	6600	0099	6600	6600	6600	6600	6600	6600	6600	6600	The above re	 by

CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record. AU=AUDIT AR=ANNUAL REVIEW Retention Codes:

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City of Los Angeles Form Gen. 48 (Rev 08/2015) City Clerk

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Records of	LAPD/OPERATION SOUTH BUREAU	ſ			HAR	HARBOR	ALL	
	(Department/Bureau)	nt/Bureau)			(Divi	(Division)	(Unit)	
Location of Percende	ΠΑΡΒΟ	Records	is Retention	141			-	
or records		Schedule No.	le No.	Id	PD/05	· Origi	Original Records     Duplicate Records	Records
Sch. Item	Record Title (Same as on Schedule)	Conf. Rec	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.				Reten. Period	From	To		
0099	WORK CONTROL FOLDERS			4YRS	07/01/1989	12/31/1989	580, 740	.2
0099	WORK CONTROL FOLDERS			4YRS	01/01/1991	06/30/1991	581, 676, 730	3
0099	WORK CONTROL FOLDERS			4YRS	07/01/1991	12/30/1991	582, 700	2
0099	WORK CONTROL FOLDERS			4YRS	04/01/1993	05/31/1993	909	1
0099	WORK CONTROL FOLDERS			4YRS	10/01/1993	12/31/1993	607, 814	0
0099	WORK CONTROL FOLDERS			4YRS	06/01/1993	07/30/1993	608	
0099	WORK CONTROL FOLDERS			4YRS	01/01/1994	07/30/1994	655.1022	2
0099	WORK CONTROL FOLDERS			4YRS	08/01/1994	12/31/1994	656, 1016, 1023	e.
0099	WORK CONTROL FOLDERS			4YRS	01/01/1994	12/31/1994	667, 657, 658, 667, 824	5.
6600	WORK CONTROL FOLDERS			4YRS	01/01/1993	12/31/1993	664, 695	2
0099	WORK CONTROL FOLDERS			4YRS	02/01/1993	06/30/1993	661	
6600	WORK CONTROL FOLDERS			4YRS	07/01/1993	12/31/1993	662, 868	2
0099	WORK CONTROL FOLDERS			4YRS	01/01/1993	03/31/1993	653, 703	2
0099	WORK CONTROL FOLDERS			4YRS	04/01/1993	04/30/1993	654	
0099	WORK CONTROL FOLDERS			4YRS	01/01/1993	06/30/1993	660, 867	- 2 -
0099	WORK CONTROL FOLDERS			4YRS	06/01/1993	12/31/1993	663	
0099	WORK CONTROL FOLDERS			4YRS	01/01/1992	05/31/1992	5 <mark>99</mark>	
6600	WORK CONTROL FOLDERS			4YRS	06/01/1992	10/31/1992	651	
0099	WORK CONTROL FOLDERS			4YRS	11/01/1992	12/31/1992	652	1
0099	WORK CONTROL FOLDERS			4YRS	01/01/1993	05/31/1993	659	
6600	WORK CONTROL FOLDERS			4YRS	10/01/1992	12/31/1992	665	1
0099	WORK CONTROL FOLDERS			4YRS	05/01/1994	09/30/1994	666, i 014	. 7
The above re	The above records are submitted for destruction in accordance with Sec. 1	with Sec. 12	5 of the L.A. /	2.5 of the L.A. Adminstrative Code:	ode:		TOTAL	39
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( ¹	Division Head	Dep	Department Head		Date		Page of	Pages
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CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION AU=AUDIT AR=ANNUAL REVIEW TO= the "To Date" i.e.the date of the record. Retention Codes:

City of Los Angeles Form Gen. 48 (Rev 08/2015)	les ev 08/2015) AUTHORITY		Request for TO DISPOSE OF OBSOLETE RECORDS	SOLETE F	LECORDS	Year Ending	
Records of	LAPD/OPERATION SOUTH BUREAU	ſ		HAR	HARBOR	ALL	
	(Department/Bureau)	tt/Bureau)		(Division)	sion)	(Unit)	
Location		<b>Records Retention</b>					
of Records	HARBOR	Schedule No.	Id	PD/05	<ul> <li>Original Records</li> </ul>	Records Duplicate Records	e Records
Sch: Item	Record Title (Same as on Schedule)	Conf. Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.			Reten.	From	To		
6600	WORK CONTROL FOLDERS		4YRS	04/01/1994	11/30/1994	668	
0099	WORK CONTROL FOLDERS		4YRS	05/01/1989	09/30/1989	670	
0099	WORK CONTROL FOLDERS		4YRS	11/01/1989	12/31/1989	671	
6600	WORK CONTROL FOLDERS		4YRS	0661/10/60	12/31/1990	672	
6600	WORK CONTROL FOLDERS		4YRS	01/01/1990	10/31/1990	673	
0099	WORK CONTROL FOLDERS		4YRS	04/01/1990	02/30/1990	674	-
0099	WORK CONTROL FOLDERS		4YRS	1661/10/10	02/28/1991	677	
6600	WORK CONTROL FOLDERS		4YRS	02/01/1991	04/30/1991	678	
0099	WORK CONTROL FOLDERS		4YRS	05/01/1991	07/30/1991	619	
0099	WORK CONTROL FOLDERS		4YRS	1661/10/20	09/30/1991	680	-
0099	WORK CONTROL FOLDERS		4YRS	01/01/1992	03/31/1992	681	
0099	WORK CONTROL FOLDERS		4YRS	03/01/1992	05/30/1992	682	
0099	WORK CONTROL FOLDERS		4YRS	05/01/1992	07/30/1992	683	
0099	WORK CONTROL FOLDERS		4YRS	10/01/1992	12/31/1992	684	
0099	WORK CONTROL FOLDERS		4YRS	01/01/1992	05/31/1992	685	1
0099	WORK CONTROL FOLDERS		4YRS	06/01/1992	09/30/1992	686	
0099	WORK CONTROL FOLDERS		4YRS	03/01/1992	09/30/1992	687	, ,
6600	WORK CONTROL FOLDERS		4YRS	1661/10/90	12/31/1991	069	
6600	WORK CONTROL FOLDERS		4YRS	04/01/1989	10/31/1989	691	
0099	WORK CONTROL FOLDERS		4YRS	0661/10/10	06/30/1990	692	1
0099	WORK CONTROL FOLDERS		4YRS	04/01/10/20	12/31/1990	693	1
6600	WORK CONTROL FOLDERS		4YRS	01/01/1992	12/31/1992	694, 734	2
The above reco	The above records are submitted for destruction in accordance with Sec. 12.5 of the L.A. Adminstrative Code:	with Sec. 12.5 of the L.A	Adminstrative C	lode:	Ĩ	TOTAL	23
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6r	Division Head	Durant Band		Date	۳. ۲.	Page of	Pages

City Clerk City of Los Angeles

Retention Codes:

AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e. the date of the record.

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# AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

Clother         Observed         Clother         <	vecords of	LAPU/UPEKATIUN SOUTH BUKEAU	2			HAR	HARBOR	ALL	
Records         Records Retention         PD05         Conjunct Free Internation         Depletation         Depletation           Records         IARBOR         Statedule NG.         Fam NG.		(Departme	nt/Bureau)			(Div)	sion)	(Unit)	
Form No.         Total         Inclusive Dates         Storage Location Nos.           Retn.         From         To         Period         97           Period         4YRS         01/01/1989         12/31/1980         6967         697           Period         4YRS         07/01/1989         11/30/1980         697         697           4YRS         07/01/1989         10/31/1980         696, 1302, 1373, 1270         697           4YRS         07/01/1990         10/31/1980         697         697         697           4YRS         07/01/1997         12/31/1990         699         699         699         699           4YRS         07/01/1997         12/31/1993         02/30/1992         66/30/303         704           4YRS         07/01/1991         12/31/1993         7702         702           4YRS         01/01/1993         12/31/1993         731         703           4YRS         01/01/1993         12/31/1993         731         714           4YRS         01/01/1993         12/31/1993         731         732           4YRS         01/01/1993         12/31/1993         731         741           4YRS         01/01/1986         08/30/1986<	cation Records	HARBOR	Record: Schedu	s Retention le No.	Id	2/05	<ul> <li>✓ Origir</li> </ul>		ate Records
Reten.         From         To $Period$ $1/10(1/1989$ $1/3(1/1989$ $1/3(2/13/3, 1270)$ $4YRS$ $07/0(1/1989$ $1/3(1/1990)$ $697$ $697$ $4YRS$ $07/0(1/1989)$ $1/3(1/1990)$ $693$ $697$ $4YRS$ $07/0(1/1989)$ $09/3(1/1986)$ $699$ $699$ $4YRS$ $07/0(1/1989)$ $08/3(1/1986)$ $701$ $702$ $4YRS$ $07/0(1/1989)$ $08/3(1/1992)$ $702$ $701$ $4YRS$ $07/0(1/1992)$ $02/30(1/1992)$ $7702$ $7702$ $4YRS$ $07/0(1/1992)$ $02/30(1/1992)$ $7702$ $7702$ $4YRS$ $01/0(1/1992)$ $02/30(1/1992)$ $7702$ $7702$ $4YRS$ $01/0(1/1992)$ $12/31/1992$ $7702$ $7702$ $4YRS$ $01/0(1/1992)$ $12/31/1992$ $7737$ $737$ $4YRS$ $01/0(1/1982)$ $07/0(1/1982)$ $737$ $737$ $4YRS$ $01/0(1/1982)$ $07/0(1/1982)$ $737$	Sch.	Record Title (Same as on Schedule)	Conf.	Form No.	Total	Inclusiv	/e Dates	Storage Location Nos.	Quantity
4 YRS     01/01/1989     12/31/1989     69/5       4 YRS     07/01/1989     11/30/1989     697       4 YRS     07/01/1989     11/30/1986     697       4 YRS     07/01/1989     09/30/1989     699       4 YRS     07/01/1980     09/30/1986     699       4 YRS     07/01/1981     08/31/1986     699       4 YRS     07/01/1981     08/31/1986     701       4 YRS     07/01/1993     02/28/1993     704       4 YRS     07/01/1993     02/28/1993     703       4 YRS     07/01/1993     02/28/1993     703       4 YRS     07/01/1993     02/28/1993     704       4 YRS     01/01/1993     02/28/1993     735       4 YRS     01/01/1993     07/01/3093     735       4 YRS     01/01/1993     07/01/3893     736       4 YRS     01/01/1983     12/31/1993     736       4 YRS     01/01/1984     12/31/1994     742       4 YRS     01/01/1984     12/31/1989     736       4 YRS     01/01/1984     12/31/1994     742       4 YRS     01/01/1984     12/31/1989     736       4 YRS     01/01/1984     12/31/1989     736       4 YRS     01/01/1987     12/31	No.		VCC		Reten.	From	To		
4YRS     07/01/1980     11/30/1989     697       4YRS     04/01/1990     10/31/1990     697       4YRS     07/01/1986     08/31/1986     699       4YRS     07/01/1987     12/31/1987     701       4YRS     07/01/1993     02/28/1993     704       4YRS     07/01/1993     02/28/1993     704       4YRS     07/01/1992     06/30/1993     704       4YRS     07/01/1992     06/30/1993     704       4YRS     01/01/1993     02/28/1993     704       4YRS     01/01/1993     07/01/3093     735       4YRS     01/01/1993     07/01/3093     735       4YRS     01/01/1984     11/30/1984     731       4YRS     01/01/1984     12/31/1993     735       4YRS     01/01/1984     12/31/1993     735       4YRS     01/01/1984     12/31/1993     736       4YRS     01/01/1984     12/31/1993     736       4YRS     01/01/1984     12/31/1993     736       4YRS     01/01/1984     12/31/1993     732       4YRS     01/01/1984     12/31/1993     732       4YRS     01/01/1984     12/31/1993     732       4YRS     02/01/1989     0731/1989     732<	660C	WORK CONTROL FOLDERS			4YRS	01/01/1989	12/31/1989	696. 1302. 1373. 1270	
4YRS     04/01/1990     10/31/1990     698       4YRS     07/01/1989     09/30/1989     699       4YRS     07/01/1987     12/31/1987     701       4YRS     07/01/1987     12/31/1987     702       4YRS     07/01/1993     02/28/1993     704       4YRS     07/01/1993     02/28/1993     706       4YRS     07/01/1993     02/28/1993     706       4YRS     07/01/1993     02/21/1991     731       4YRS     01/01/1993     07/01/3093     736       4YRS     01/01/1993     07/01/3093     733       4YRS     01/01/1993     07/01/3093     737       4YRS     01/01/1984     11/30/1984     733       4YRS     01/01/1988     07/01/3093     733       4YRS     01/01/1988     07/01/3893     737       4YRS     01/01/1984     11/30/1984     733       4YRS     01/01/1984     12/31/1993     733       4YRS     01/01/1986     08/30/1986     741       4YRS     01/01/1986     08/30/1986     742       4YRS     01/01/1986     12/31/1994     742       4YRS     02/01/1989     10/31/1989     792       4YRS     02/01/1989     08/31/1989     792	660C	WORK CONTROL FOLDERS			4YRS	07/01/1989	11/30/1989	269	_
4YRS $07/01/1986$ $08/31/1986$ $699$ $699$ 4YRS $03/01/1987$ $12/31/1986$ $701$ $702$ 4YRS $07/01/1987$ $12/31/1986$ $701$ $702$ 4YRS $07/01/1993$ $02/28/1993$ $704$ $702$ 4YRS $07/01/1993$ $02/28/1993$ $704$ $702$ 4YRS $07/01/1993$ $02/28/1993$ $735$ $704$ 4YRS $07/01/1993$ $02/28/1993$ $735$ $704$ 4YRS $01/01/1993$ $02/28/1993$ $737$ $735$ 4YRS $01/01/1993$ $02/30/1984$ $737$ $736$ 4YRS $01/01/1988$ $07/30/1984$ $737$ $736$ 4YRS $01/01/1986$ $08/30/1984$ $737$ $736$ $742$ 4YRS $01/01/1986$ $08/31/1989$ $737$ $736$ $742$ $742$ $4YRS$ $02/01/1986$ $12/31/1986$ $737$ $791$ $791$ $791$ $4YRS$ $01/01/1986$ $08/31/1989$ $773/1986$ $791$	660C	WORK CONTROL FOLDERS			4YRS	04/01/1990	10/31/1990	698	
4YRS         03/01/1986         08/31/1986         701         701           4YRS         07/01/1987         12/31/1987         704         702           4YRS         01/01/1993         02/28/1993         704         704           4YRS         01/01/1993         02/28/1993         704         705           4YRS         07/01/1992         06/30/1992         705         705           4YRS         01/01/1993         07/01/3093         7765         705           4YRS         01/01/1993         07/01/3093         735         735           4YRS         01/01/1984         11/30/1984         737, 822         736           4YRS         01/01/1984         01/30/1986         733         736           4YRS         01/01/1984         11/30/1984         737, 822         741           4YRS         01/01/1986         08/30/1986         731         739         736           4YRS         01/01/1986         08/30/1986         731         739         741         742           4YRS         01/01/1986         08/31/1989         736         742         742         742           4YRS         02/01/1986         12/31/1986         7731 <td< td=""><td>660C</td><td>WORK CONTROL FOLDERS</td><td></td><td></td><td>4YRS</td><td>07/01/1989</td><td>09/30/1989</td><td>669</td><td> </td></td<>	660C	WORK CONTROL FOLDERS			4YRS	07/01/1989	09/30/1989	669	
4YRS       07/01/1987       12/31/1987       702       702         1       4YRS       01/01/1993       02/28/1993       704       1         1       4YRS       07/01/1992       06/30/1992       705       7         1       4YRS       07/01/1993       02/28/1993       705       7         1       4YRS       01/01/1993       02/31/1993       735       7         1       4YRS       01/01/1988       07/30/1388       735       7         1       4YRS       01/01/1988       07/30/1988       735       7         1       4YRS       01/01/1988       07/30/1989       735       7         1       4YRS       01/01/1986       08/30/1986       731       7       7         1       4YRS       01/01/1986       08/30/1986       742       7       7       7         1       4YRS       01/01/1986       08/31/1989       739       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7       7 <td>6600</td> <td>WORK CONTROL FOLDERS</td> <td></td> <td></td> <td>4YRS</td> <td>03/01/1986</td> <td>08/31/1986</td> <td>701</td> <td>       </td>	6600	WORK CONTROL FOLDERS			4YRS	03/01/1986	08/31/1986	701	     
4YRS       01/01/1993       02/28/1993       704         4YRS       05/01/1992       06/30/1992       705       705         4YRS       07/01/1991       12/31/1991       731       731         4YRS       01/01/1993       07/01/1993       735       735         4YRS       01/01/1983       07/30/13093       735       735         4YRS       01/01/1984       11/30/1984       737,822       736         4YRS       01/01/1988       07/30/1989       737,822       741         4YRS       01/01/1986       08/30/1986       731,822       741         4YRS       01/01/1986       08/30/1986       741       742         4YRS       01/01/1986       08/30/1986       741       742         4YRS       01/01/1986       12/31/1994       742       742         4YRS       06/01/1987       12/31/1989       778       742         4YRS       06/01/1986       08/31/1989       778       742         4YRS       06/01/1987       12/31/1989       778       742         4YRS       07/01/1987       12/31/1989       778       742         4YRS       07/01/1987       12/31/1989       791	660C	WORK CONTROL FOLDERS			4YRS	07/01/1987	12/31/1987	702	
11.1     4YRS     05/01/1992     06/30/1992     705     705       11.1     4YRS     07/01/1991     12/31/1991     731     731       11.1     4YRS     01/01/1993     07/01/3093     735     735       11.1     4YRS     08/01/1993     12/31/1993     736     736       11.1     4YRS     01/01/1988     07/30/1984     737     736       11.1     4YRS     01/01/1989     04/30/1989     739     739       11.1     4YRS     01/01/1989     04/30/1989     739     741       11.1     4YRS     01/01/1986     08/30/1989     741     742       11.1     4YRS     01/01/1986     08/31/1994     742       11.1     4YRS     02/01/1989     12/31/1994     742       11.1     4YRS     03/01/1989     10/31/1989     739       11.1     4YRS     03/01/1989     08/31/1989     792       11.1     4YRS     03/01/1989     08/31/1989     791       11.1     4YRS     03/01/1989     03/31/1989     791       11.1     4YRS     03/01/1989     03/31/1989     791       11.1     4YRS     03/01/1989     03/31/1989     791       11.1     4YRS     0	6600	WORK CONTROL FOLDERS			4YRS	01/01/1993	02/28/1993	704	
4YRS     07/01/1991     12/31/1991     731       4YRS     01/01/1993     07/01/3093     735       4YRS     01/01/1983     07/30/1983     736       4YRS     01/01/1984     11/30/1983     737,822       4YRS     01/01/1984     11/30/1989     737,822       4YRS     01/01/1986     08/30/1989     737,822       4YRS     01/01/1986     08/30/1989     731       4YRS     01/01/1986     08/30/1989     741       4YRS     01/01/1986     08/30/1989     742       4YRS     02/01/1985     12/31/1994     742       4YRS     02/01/1989     12/31/1989     742       4YRS     03/01/1985     12/31/1989     739       4YRS     03/01/1987     12/31/1989     732       4YRS     03/01/1987     08/31/1989     732       4YRS     03/01/1987     08/31/1989     792       4YRS     02/01/1987     07/31/1989	0099	WORK CONTROL FOLDERS			4YRS	05/01/1992	06/30/1992	705	
1     4YRS     01/01/1993     07/01/3093     735     735       1     4YRS     08/01/1993     12/31/1993     737,822     736       1     4YRS     01/01/1984     11/30/1984     737,822     736       1     4YRS     01/01/1984     11/30/1984     737,822     739       1     4YRS     01/01/1986     08/30/1986     739     739       1     4YRS     01/01/1986     08/30/1989     741       1     4YRS     02/01/1986     12/31/1989     742       1     4YRS     03/01/1989     10/31/1989     792       1     4YRS     03/01/1989     10/31/1989     792       1     4YRS     03/01/1989     11/30/1987     791       1     4YRS     03/01/1989     11/30/1987     791       1     4YRS     02/01/1987     11/30/1987     791       1     4YRS     02/01/1987     11/30/1987     782       1     4YRS     02/01/1987     12/31/1990     781       1     4YRS     02/01/1987     12/31/1990     781       1     4YRS     02/01/1987     781     791       1     4YRS     11/30/1987     781       1     11/30/1990     12/	9099	WORK CONTROL FOLDERS			4YRS	1661/10/20	12/31/1991	731	
4YRS       08/01/1993       12/31/1993       736         4YRS       01/01/1988       07/30/1988       737, 822         4YRS       01/01/1984       11/30/1989       737, 822         4YRS       01/01/1984       11/30/1989       737, 822         4YRS       01/01/1986       739       739         4YRS       01/01/1986       08/30/1989       739         4YRS       02/01/1986       08/31/1994       741         4YRS       02/01/1985       12/31/1994       742         4YRS       03/01/1989       10/31/1989       780         4YRS       03/01/1989       10/31/1989       792         4YRS       03/01/1989       08/31/1989       792         4YRS       03/01/1987       11/30/1987       791         4YRS       07/01/1987       11/30/1987       791         4YRS       02/01/1987       11/30/1987       782         4YRS       02/01/1987       11/30/1987       782         12.5 of the L.A. Adminstrative Code:       781       781	6600	WORK CONTROL FOLDERS			4YRS	01/01/1993	07/01/3093	735	
$ \begin{array}{                                    $	6600	WORK CONTROL FOLDERS			4YRS	08/01/1993	12/31/1993	736	
4YRS       01/01/1984       11/30/1984       738       738         4YRS       01/01/1986       08/30/1986       739       7         4YRS       01/01/1986       08/30/1986       741       7         4YRS       02/01/1986       08/30/1986       742       7         4YRS       02/01/1985       12/31/1985       742       7         4YRS       06/01/1985       12/31/1989       742       7         4YRS       06/01/1989       10/31/1989       792       7         4YRS       03/01/1989       08/31/1989       792       7         14       4YRS       02/01/1989       08/31/1989       792       7         12.5       4YRS       02/01/1989       08/31/1989       792       7       7         12.5       05/01/1989       08/31/1989       792       7       7       7         12.5       05/01/1989       08/31/1989       7       7       7       7      <	6600	WORK CONTROL FOLDERS			4YRS	01/01/1988	07/30/1988	737, 822	5
4YRS       01/01/1986       08/30/1986       739       739         4YRS       01/01/1986       08/30/1986       741       741         4YRS       02/01/1994       12/31/1994       742       742         4YRS       06/01/1985       12/31/1985       742       742         4YRS       06/01/1985       12/31/1989       742       742         4YRS       09/01/1989       10/31/1989       792       792         4YRS       03/01/1989       08/31/1989       791       791         4YRS       07/01/1987       11/30/1987       791       791         4YRS       02/01/1987       08/31/1989       791       791       772         4YRS       02/01/1987       06/30/1987       773       782       782       12/01/1990         12.5 of the L.A. Adminstrative Code:       12/01/1990       12/31/1990       736       783       751       12/01/1990	6600	WORK CONTROL FOLDERS			4YRS	01/01/1984	11/30/1984	738	
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	6600	WORK CONTROL FOLDERS			4YRS	01/01/1989	04/30/1989	739	
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	6600	WORK CONTROL FOLDERS			4YRS	01/01/1986	08/30/1986	741	
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	6600	WORK CONTROL FOLDERS			4YRS	02/01/1994	12/31/1994	742	
4YRS     09/01/1989     10/31/1989     792     792       4YRS     03/01/1989     08/31/1989     791     791       4YRS     07/01/1987     11/30/1987     782     771       4YRS     07/01/1987     11/30/1987     782     771       4YRS     02/01/1987     06/30/1987     782     781       12.5 of the L.A. Adminstrative Code:     12/50/1990     12/31/1990     7.85	6600	WORK CONTROL FOLDERS			4YRS	06/01/1985	12/31/1985	780	
4YRS     03/01/1989     08/31/1989     791       4YRS     07/01/1987     11/30/1987     782       4YRS     02/01/1987     06/30/1987     781       4YRS     12/01/1990     12/31/1990     781       12.5 of the L.A. Adminstrative Code:     12/01/1990     12/31/1990	6600	WORK CONTROL FOLDERS			4YRS	09/01/1989	10/31/1989	792	
4YRS     07/01/1987     11/30/1987     782       4YRS     02/01/1987     06/30/1987     781       4YRS     12/01/1990     12/31/1990     788       12.5 of the L.A. Adminstrative Code:     TOTAL	6600	WORK CONTROL FOLDERS			4YRS	03/01/1989	08/31/1989	162	·
4YRS     02/01/1987     06/30/1987     781       4YRS     12/01/1990     12/31/1990     788       12.5 of the L.A. Adminstrative Code:     TOTAL	6600	WORK CONTROL FOLDERS			4YRS	07/01/1987	11/30/1987	782	
4YRS     12/01/1990     12/31/1990     788       12.5 of the L.A. Adminstrative Code:     TOTAL     Date	6600	WORK CONTROL FOLDERS			4YRS	02/01/1987	06/30/1987	781	•
12.5 of the L.A. Adminstrative Code:	6600	WORK CONTROL FOLDERS			4YRS	12/01/1990	12/31/1990	788	
12.5 of the L.A. Adminstrative Code:	and another						~	TOTAL	26
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Department Head

Division Head

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City Clerk City of Los Angeles Form Gen. 48 (Rev 08/2015)	geles Rev 08/2015) AUTHORITY	_	Request for TO DISPOSE OF OBSOLETE RECORDS	SOLETE R	LECORDS	Year Ending	
Records of	LAPD/OPERATION SOUTH BUREAU			HAR	HARBOR	ALL	
	(Department/Bureau	it/Bureau)		(Division)	sion)	(Unit)	
Location of Records	HARBOR	Records Retention Schedule No.		PD/05	V Origin	J Original Records	Records
Sch.	Record Title (Same as on Schedule)	Conf. Form No.		Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.		rec.	Reten.	From	To		
6600	WORK CONTROL FOLDERS		4YRS	09/01/1988	12/31/1988	<u>190</u>	-
0099	WORK CONTROL FOLDERS		4YRS	09/01/1987	12/31/1987	787	
0099	WORK CONTROL FOLDERS		4YRS	01/01/1986	06/30/1986	785	-
0099	WORK CONTROL FOLDERS		4YRS	07/01/1986	12/31/1986	786	1
0099	WORK CONTROL FOLDERS		4YRS	07/01/1983	11/30/1983	6/1	1
0099	WORK CONTROL FOLDERS		4YRS	02/01/1990	03/31/1990	793	<b>1</b> -1
0099	WORK CONTROL FOLDERS		4YRS	01/01/1994	05/30/1994	797, 847	2
0099	WORK CONTROL FOLDERS		4YRS	05/01/1994	10/31/1994	798	1
0099	WORK CONTROL FOLDERS		4YRS	11/01/1994	12/31/1994	<b>199</b>	1
0099	WORK CONTROL FOLDERS		4YRS	1661/10/60	12/31/1991	813	1
0099	WORK CONTROL FOLDERS		4YRS	05/01/1993	12/31/1993	815	1
0099	WORK CONTROL FOLDERS		4YRS	07/01/1993	09/30/1993	816	1
0099	WORK CONTROL FOLDERS		4YRS	02/01/1990	12/31/1992	817	y-16
0099	WORK CONTROL FOLDERS		4YRS	08/01/1982	12/31/1982	818	
0099	WORK CONTROL FOLDERS		4YRS	02/01/1984	05/30/1984	819	1
6600	WORK CONTROL FOLDERS		4YRS	02/01/1985	06/30/1986	820	1
6600	WORK CONTROL FOLDERS		4YRS	08/01/1987	03/31/1988	821	1
6600	WORK CONTROL FOLDERS		4YRS	08/01/1988	12/31/1988	823	1
6600	WORK CONTROL FOLDERS		4YRS	06/01/1994	12/31/1994	848	
0099	WORK CONTROL FOLDERS		4YRS	01/01/1995	05/31/1995	859, 1026	2
0099	WORK CONTROL FOLDERS		4YRS	06/01/1995	09/30/1995	860, 1027	2
6600	WORK CONTROL FOLDERS		4YRS	10/01/1995	12/31/1995		2
The above rea	The above records are submitted for destruction in accordance with Sec.		12.5 of the L.A. Adminstrative Code:	Code:		TOTAL	26
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	Division Head	Department Head		22			rages

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Retention Codes:

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Form Gen. 48 (Rev 08/2015) City of Los Angeles City Clerk

Year Ending

AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

Quantity 9 Ś 2 35 2 2 2 Duplicate Records 862, 865, 1005, 1017, 1024, 1312 866, 1006, 1018, 1025, 1313 (Unit) ALL Storage Location Nos. 1000, 1315 1004.1020 1003, 1019 1274, 1272 1002 1008 1013 1015 1272 1532 1300 1316 1001 1007 1017 1304 1305 1314 863 864 Original Records TOTAL 06/30/1995 12/31/1995 05/31/1996 09/30/1996 06/30/1996 03/31/1996 09/30/1995 12/31/1995 11/30/1996 12/31/1996 08/30/1994 06/30/1994 12/31/1994 05/31/1994 03/31/1990 03/31/1990 11/30/1990 12/31/1985 12/31/1978 12/31/1987 10/31/1996 12/31/1992 To Inclusive Dates HARBOR (Division) 01/01/1996 01/01/1996 01/01/1996 01/01/1989 01/01/1995 07/01/1995 06/01/1996 10/01/1996 07/01/1996 01/01/1978 07/01/1995 01/01/1994 07/01/1994 01/01/1994 01/01/1985 05/01/1996 10/01/1995 01/01/1990 01/01/1985 01/01/1994 10/01/1990 02/01/1992 From The above records are submitted for destruction in accordance with Sec. 12.5 of the L.A. Adminstrative Code: PD/05 4YRS Reten. Period 4YRS 4YRS 4YRS 4YRS 4YRS Total Form No. **Records Retention** Schedule No. (Department/Bureau) Conf. Rec. LAPD/OPERATION SOUTH BUREAU Record Title (Same as on Schedule) WORK CONTROL FOLDERS HARBOR Records of of Records Location 6600 6600 6600 0099 6600 6600 6600 6600 6600 6600 0099 0099 0099 0099 6600 6600 0099 6600 6600 6600 0099 6600 Sch. Item No.

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Form Gen. 48 (Rev 08/2015)	Rev 08/2015) (Rev 08/2015) AUTHORITY	DRITY TO	Rec DISPOS	Request for SE OF OB	Request for TO DISPOSE OF OBSOLETE RECORDS	<b>ECORDS</b>	Year Ending	
Records of	E TAPD/OPERATION SOUTH BUREAU	٨U			HAR	HARBOR	ALL	
	(Departm	(Department/Bureau)			(Division)	sion)	(Unit)	
Location of Records	HARBOR	Records Retention Schedule No.	stention Io.	PD	PD/05	V Origin	<ul> <li>✓ Original Records</li> <li>✓ Duplicate Records</li> </ul>	e Records
Sch.	Record Title (Same as on Schedule)	Conf. F	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.		Kec.		Reten. Period	From	To		
6600	WORK CONTROL FOLDERS			4YRS	11/01/1996	12/31/1996	1317	
6600	WORK CONTROL FOLDERS			4YRS	01/01/1996	07/30/1996	1318, 1321, 1510	3
6600	WORK CONTROL FOLDFRS			4YRS	08/01/1996	12/31/1996	1319, 1322, 1511	m.
6600	WORK CONTROL FOLDERS			4YRS	04/01/1996	09/30/1996	1320	1
6600	WORK CONTROL FOLDERS			4YRS	01/01/1995	12/31/1995	1341	1
0099	WORK CONTROL FOLDERS			4YRS	01/01/1995	08/30/1995	1340	1
0099	WORK CONTROL FOLDERS			4YRS	11/01/1996	11/30/1996	1342	<b>••••</b>
0099	WORK CONTROL FOLDERS			4YRS	12/01/1996	12/31/1996	1343	
6600	WORK CONTROL FOLDERS			4YRS	01/01/1986	12/31/1986	1350, 1351	5
0099	WORK CONTROL FOLDERS			4YRS	02/01/1996	10/31/1996	1365	
6600	WORK CONTROL FOLDERS			4YRS	01/01/1994	12/31/1996	1368	
0099	WORK CONTROL FOLDERS			4YRS	01/01/1997	07/30/1997	1369	
0099	WORK CONTROL FOLDERS			4YRS	08/01/1997	12/31/1997	1370	
0099	WORK CONTROL FOLDERS			4YRS	11/01/1997	12/31/1997	1500	1-
6600	WORK CONTROL FOLDERS			4YRS	7661/10/10	04/30/1997	1501	
0099	WORK CONTROL FOLDERS			4YRS	05/01/1997	09/30/1997	1502	
0099	WORK CONTROL FOLDERS			4YRS	10/01/1997	12/31/1997	1503, 1509	5
6600	WORK CONTROL FOLDERS			4YRS	01/01/1997	02/28/1997	1504	1
0099	WORK CONTROL FOLDERS			4YRS	03/01/1997	04/30/1997	1505	
6600	WORK CONTROL FOLDERS			4YRS	05/01/1997	06/30/1997	1506	
0099	WORK CONTROL FOLDERS			4YRS	07/01/1997	08/31/1997	1507	÷
6600	WORK CONTROL FOLDERS			4YRS	09/01/1997	10/31/1997	1508	1
The above re	The above records are submitted for destruction in accordance with Sec.		of the L.A. A	2.5 of the L.A. Adminstrative Code:	Code:		TOTAL	28
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Year Ending

City of Los Angeles Form Gen. 48 (Rev 0) City Clerk

Division Head

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Retention Codes:

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Clerk	City of Los Angeles	Form Gen. 48 (Rev 08/2015)
City Clerk	City	Form

Request for

Year Ending

# AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

			Records	Quantity		1	1	1	1	1	1	l-	1	.1	-1 -1	·1	.1	.1	·1	· 1	• 1	• 1	* 3	. 2	[	1.		27		Pages
ALL	(Unit)		ords Duplicate Records	Storage Location Nos.		1512	1513	1514	1529	1530	1531	1542	1543	1542	1544	1545	1548	1269	443	615	619	776	1247, 1323, 1638	1379, 1216	1114	1116	447, 448, 883	ΛL		of
BOR	ion)		<ul> <li>Original Records</li> </ul>		To	06/30/1997	12/31/1997	12/31/1997	04/30/1990	06/30/1990	09/30/1990	04/30/1992	12/31/1992	12/31/1993	08/30/1993	12/31/1991	02/30/1990	11/30/1989	12/31/1994	12/31/1993	12/31/1989	12/31/1989	12/31/1997	12/31/1989	12/31/1996	12/31/1995	12/31/1994	TOTAL	ſ	Page_
HARBOR	(Division)		PD/05	Inclusive Dates	From	01/01/1997	07/01/1997	01/01/1997	01/01/1990	05/01/1990	02/01/1990	01/01/1992	05/01/1992	09/01/1993	01/01/1993	1661/10/10	05/01/1990	11/01/1989	01/01/1994	01/01/1993	01/01/1989	01/01/1980	01/01/1997	8661/10/10	01/01/1996	01/01/1993	01/01/1994	Code:		Date
		ţ	PL	Total	Reten. · Period	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	4YRS	2.5 of the L.A. Adminstrative Code:														
	(	Records Retention	Schedule No.	Form No.																								12.5 of the L.A.		Department Head
EAU	(Department/Bureau)	Recor	Sched	Conf.	Kec.		-							-														ince with Sec.		
LAPD/OPERATION SOUTH BUREAU	(Depart		HAKBUK	Record Title (Same as on Schedule)		WORK CONTROL FOLDERS	SUBPOENA FILES	SUBPOENA FILES	SUBPOENA FILES	SUBPOENA FILES	VICE FILES	The above records are submitted for destruction in accordance with Sec.	(V)	Division Head By																
Records of		Location	of Kecords	Sch.	Item No.	0099	O099	6600	6600	0099	0099	0099	0099	0099	O099	0099	O099	0099	0079	0079	O079	0079	0079	0079	O079	0079	0257	The above recor	ć	By

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City of L Form Gen	City of Los Angeles Form Gen. 48 (Rev 08/2015) AUTHORITY		Request for TO DISPOSE OF OBSOLETE RECORDS	SOLETE F	RECORDS	Year Ending	
Records of	Is of LAPD/OPERATION SOUTH BUREAU	22		HAR	HARBOR	ALL	
	(Department/Bureau)	3ureau)		(Division)	sion)	(Unit)	
Location of Records	DD Druds HARROR	Records Retention				L	
		ochennic No.		cn/r		al Records Uuplicate Records	Kecords
Sch. Item	Record Title (Same as on Schedule)	Conf. Form No.		Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.			Reten. Period	From	To		
0257			4YRS	01/01/1992	12/31/1992	449, 450	2
0257			4YRS	0661/10/10	12/31/1990	451, 452	2
0026			4YRS	01/01/1992	12/31/1993	453	1
0026			4YRS	01/01/1990	12/31/1990	618	-1
0212	2 PROPERTY DISPOSITION REQUEST SUMMARY		5YRS	01/01/1991	12/31/1991	458	1
0212			5YRS	01/01/1992	12/31/1992	459	-
0212	PROPER		5 YRS	01/01/1993	12/31/1993	460	
0169			SYRS	01/01/1962	12/31/1962	461-463	ď
0169			5 YRS	01/01/1963	12/31/1963	464-467	4
0169			5 YRS	01/01/1966	12/31/1966	468-474	7
0169			5 YRS	01/01/1968	12/31/1968	475	-1
0169			5 YRS	01/01/1970	12/31/1970	476-478	3
0169	-		5YRS	01/01/1971	12/31/1971	479	1
0169			5 YRS	01/01/1973	12/31/1973	480-484	5
0169			5YRS	01/01/1975	12/31/1975	485-490	9
0169			5YRS	01/01/1976	12/31/1976	491-497	7
0169			5YRS	01/01/1977	12/31/1977	498-506	<b>O</b>
0169			5YRS	01/01/1992	12/31/1992	706-711	9
0169			5YRS	01/01/1991	12/31/1991	804, 806, 808	m
0169			5YRS	01/01/1990	12/31/1990	807	
0169			5 YRS	01/01/1978	12/31/1978	849-854	.9
0169	9 JUVENILE ARREST PACKAGES		5YRS	01/01/1973	12/31/1978	855	1
The abov	The above records are submitted for destruction in accordance with Sec.		12.5 of the L.A. Adminstrative Code:	Code:	L	TOTAL	2
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City Clerk City of Los Angeles

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Records of	LAPD/OPERATION SOUT				HAR	HARBOR	ALL	
	(Department/Bureau)	t/Bureau)			(Division)	sion)	(Unit)	
Location of Records	ds HARBOR	Records Rete Schedule No.	Records Retention Schedule No.	Id	PD/05	V Origin	<ul> <li>Original Records</li> <li>Duplicate Records</li> </ul>	Records
Sch. Item	Record Title (Same as on Schedule)	Conf. Rer	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.				Reten. Period	From	To		
0169	ſ			SYRS	01/01/1980	12/31/1981	1366, 1367	2
0209				5YRS	1661/10/10	12/31/1991	528	1
0209	PROBATION OFFICER BOOK			5 YRS	01/01/1992	12/31/1992	529.	1
0209	PROBATION OFFICER BOOK			5YRS	01/01/1993	12/31/1993	530	
0209	PROBATION OFFICER BOOK			SYRS	01/01/1988	12/31/1988	763-766	4
0209	PROBATION OFFICER BOOK			5YRS	01/01/1995	07/30/1995	914	]
0209	PROBATION OFFICER BOOK			5YRS	08/01/1995	12/31/1995	915	1
0209	PROBATION OFFICER BOOK			5YRS	01/01/1998	12/31/1998	1208	1
0209	PROBATION OFFICER BOOK			5YRS	01/01/1997	12/31/1997	1211, 1619-1621	4
0209	PROBATION OFFICER BOOK			<b>5YRS</b>	03/01/1996	12/31/1996	1118	
0209	PROBATION OFFICER BOOK			5 YRS	01/01/1996	09/30/1996	1119	1
0209	PROBATION OFFICER BOOK			5YRS	01/01/1996	12/31/1996	1205, 1206, 1622	3
0209	PROBATION OFFICER BOOK			5YRS	01/01/1997	08/30/1998	1277	1
0209	PROBATION OFFICER BOOK			<b>5YRS</b>	01/01/1999	04/30/1999	1278	
0209	PROBATION OFFICER BOOK			<b>5YRS</b>	07/01/1999	12/31/1999	1276	1
0209	PROBATION OFFICER BOOK			5YRS	12/01/1999	05/31/2000	1752	1
0161	GUN DESTRUCTION FILE			5YRS	01/01/1978	12/31/1979	579	1
0161	GUN DESTRUCTION FILE	-		5YRS	01/01/1987	12/31/1989	578	1
0195	NOTICE OF STORED/IMPOUND VEHICLE			5YRS	01/01/1993	12/31/1993	600-605, 502	7
0195	NOTICE OF STORED/IMPOUND VEHICLE			5YRS	01/01/1994	12/31/1994	592-598, 648	~
0195	NOTICE OF STORED/IMPOUND VEHICLE			5YRS	01/01/1992	12/31/1992	628-633, 331	6
0195	NOTICE OF STORED/IMPOUND VEHICLE			5YRS	01/01/1988	12/31/1988	760, 762	2
The above	The above records are submitted for destruction in accordance with Sec. ]		5 of the L.A. /	2.5 of the L.A. Adminstrative Code:	Code:		roral	<mark>-51</mark>

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record.

Department Head

By

Division

By__

Pages

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Page_

Date

Clerk	City of Los Angeles	Form Gen. 48 (Rev 08/2015)
City Clerk	City of Los	Form Gen.

Year Ending

# AUTHORITY TO DISPOSE OF OBSOLETE RECORDS Request for

HARBOR         ALL           (Unit)         (Unit)           (Division)         (Unit)           (Division)         (Unit)           (Division)         (Unit)           (Division)         (Unit)           (Division)         (Unit)           Form         Total         Inclusive Dates         Ouplicate           Form         Total         Inclusive Dates         Ouplicate           Form         Total         Total         Total         Ouplicate           Form         Total         Total         Ouplicate           Form         Total         Duplicate           Form         Total         Outlicate           Form         Total         Outlicate           Form         Total         Outlicate           Form         Total         Sorgenet coation Nos.           Form <th>JREAU         HARBOR           artimetr/Bureau)         (Division)           artimetr/Bureau)         (Division)           Records Retention         Points         Condit         Form No.         Total         Inclusive Dates         Sonege Location           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           ICLE         SYRS         OI/01/1995         ICLE           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/01/01/01/01/01/01/01/01/01/01/01</th> <th></th> <th></th> <th>ecords</th> <th>Quantity</th> <th></th> <th>1</th> <th>1</th> <th>10</th> <th>-13</th> <th>1</th> <th>-</th> <th>1</th> <th>1</th> <th>1</th> <th></th> <th>1</th> <th>1</th> <th>ľ</th> <th>1</th> <th>1</th> <th></th> <th>1</th> <th></th> <th></th> <th></th> <th>÷</th> <th>1</th> <th>20</th> <th></th>	JREAU         HARBOR           artimetr/Bureau)         (Division)           artimetr/Bureau)         (Division)           Records Retention         Points         Condit         Form No.         Total         Inclusive Dates         Sonege Location           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           ICLE         SYRS         OI/01/1995         ICLE           Conf.         Form No.         Total         Inclusive Dates         Sonege Location           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/1995         ICleand           ICLE         SYRS         OI/01/01/01/01/01/01/01/01/01/01/01/01			ecords	Quantity		1	1	10	-13	1	-	1	1	1		1	1	ľ	1	1		1				÷	1	20		
HARBOR         (Division)         (Division)         (Division)         (Division)         (Division)         Ids Retention         PD/05       (Division)         Ids Retention         Form No.       Total       Inclusive Dates         Form No.       Total       From       To         Form No.       Total       From       To         Form No.       Total       From       To       Onjoind         Form No.       Total       From       To         Form No.       Total       From       To         Form No.       Total       From       To         Form       From       To         Form       From       To         Form       From       To         Form <th co<="" td=""><td>Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Form No.       Total       Interpretation         Form No.       SYRS       01/01/1999       Interpretation         Form       Total       Interpretation         SYRS       01/01/1999       Interpretation         SYRS       01/01/1999       Interpretation         SYRS<td>ALL</td><td>(Unit)</td><td></td><td>Storage Location Nos.</td><td></td><td>761</td><td>839-846</td><td>09-1012, 1344-1345</td><td>1650-1662 1673</td><td>620</td><td>625</td><td>875</td><td>876</td><td>877</td><td>878</td><td>879</td><td>880</td><td>881</td><td>1133</td><td>1134</td><td>1128</td><td>1129</td><td>1130</td><td>1131</td><td>1132</td><td>1133</td><td>1227</td><td>AL</td><td></td></td></th>	<td>Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Form No.       Total       Interpretation         Form No.       SYRS       01/01/1999       Interpretation         Form       Total       Interpretation         SYRS       01/01/1999       Interpretation         SYRS       01/01/1999       Interpretation         SYRS<td>ALL</td><td>(Unit)</td><td></td><td>Storage Location Nos.</td><td></td><td>761</td><td>839-846</td><td>09-1012, 1344-1345</td><td>1650-1662 1673</td><td>620</td><td>625</td><td>875</td><td>876</td><td>877</td><td>878</td><td>879</td><td>880</td><td>881</td><td>1133</td><td>1134</td><td>1128</td><td>1129</td><td>1130</td><td>1131</td><td>1132</td><td>1133</td><td>1227</td><td>AL</td><td></td></td>	Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Interpretation         Form No.       Total       Interpretation         Form No.       SYRS       01/01/1999       Interpretation         Form       Total       Interpretation         SYRS       01/01/1999       Interpretation         SYRS       01/01/1999       Interpretation         SYRS <td>ALL</td> <td>(Unit)</td> <td></td> <td>Storage Location Nos.</td> <td></td> <td>761</td> <td>839-846</td> <td>09-1012, 1344-1345</td> <td>1650-1662 1673</td> <td>620</td> <td>625</td> <td>875</td> <td>876</td> <td>877</td> <td>878</td> <td>879</td> <td>880</td> <td>881</td> <td>1133</td> <td>1134</td> <td>1128</td> <td>1129</td> <td>1130</td> <td>1131</td> <td>1132</td> <td>1133</td> <td>1227</td> <td>AL</td> <td></td>	ALL	(Unit)		Storage Location Nos.		761	839-846	09-1012, 1344-1345	1650-1662 1673	620	625	875	876	877	878	879	880	881	1133	1134	1128	1129	1130	1131	1132	1133	1227	AL	
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				Dd	Total	Reten. Period	5YRS	5YRS	5YRS	5YRS	5 YRS	5 YRS	5YRS	5 YRS	5YRS	5 YRS	5YRS	5YRS	5YRS	5 YRS	5YRS	5 YRS	5YRS	5 YRS	Adminstrative C						
LAPD/OPERATION SOUTH BUREAU (Department/Bureau Record HARBOR       (Department/Bureau Record Record Title (Same as on Schedule)         Record Title (Same as on Schedule)       Conf.         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT         All Y FIELD ACTIVITIES REPORT       All Y FIELD ACTIVITIES REPORT	Index       Index <th< td=""><td></td><td></td><td>ds Retention ule No.</td><td>Form No.</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>12.5 of the L.A.</td><td></td></th<>			ds Retention ule No.	Form No.																								12.5 of the L.A.		
LAPD/OPERATION SOUTH BUREA (Departme HARBOR Record Title (Same as on Schedule) Record Title (Same as on Schedule) Record Title (Same as on Schedule) TCE OF STORED/IMPOUND VEHICLE TCE OF STORED/IMPOUND VEHICLE TALLY FIELD ACTIVITIES REPORT TALLY F	rds of LAPD/OPERATION SOUTH BUREA (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme (Departme	n	nt/Bureau	Recor Sched	Conf.	Rcc.				_																			with Sec.		
	rds of ttion ttio ttio	LAPD/OPERATION SOUTH BUREA	(Departme	HARBOR	Record Title (Same as on Schedule)		ICE OF STORED/IMPOUND VEHICLE	TCE OF STORED/IMPOUND VEHICLE	ICE OF STORFD/IMPOUND VEHICLE	ICE OF STORED/IMPOUND VEHICLE	VTION SUPERVISOR DAILY REPORT	AILY FIELD ACTIVITIES REPORT	are submitted for destruction in accordance																		

AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record.

Retention Codes:

Records of	LAPD/OPERATION SOUTH BUREAU (Department/Bureau)	J t/Bureau)		HARBOR (Division)	BOR sion)	ALL (Unit)	
Location of Records	HARBOR	Records Retention Schedule No.	Id	PD/05	<ul> <li>Original Records</li> </ul>	al Records	Records
Sch.	Record Title (Same as on Schedule)	Conf. Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.		INGU.	Reten. Period	From	To		
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	03/17/1996	05/11/1996	1228	-
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	05/12/1996	07/06/1996	1229	
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	07/07/1996	08/31/2009	1230	-
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	09/01/1996	10/26/1996	1231	1
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	10/27/1996	11/23/1996	1232	1
O018	DAILY FIELD ACTIVITIES REPORT		5YRS	11/24/1996	06/14/1904	1233	1
O018	DAILY FIELD ACTIVITIES REPORT		5YRS	01/01/1997	03/15/1997	1627	
O018	DAILY FIELD ACTIVITIES REPORT		<b>5YRS</b>	03/16/1997	05/10/1997	1628	1
O018	DAILY FIELD ACTIVITIES REPORT		5YRS	05/11/1997	07/05/1997	1629	1
0018	DAILY FIELD ACTIVITIES REPORT		5YRS	07/06/1997	11/22/1997	1630-1632	e
0018	DAILY FIELD ACTIVITIES REPORT		SYRS	01/01/1997	12/31/1997	1633, 1634	2
0071	REGISTRY OF DR NUMBERS		4YRS	01/01/1994	12/31/1994	634	-
0071	REGISTRY OF DR NUMBERS		4YRS	01/01/1996	12/31/1996	1117	1
0071	REGISTRY OF DR NUMBERS		4YRS	02/01/1995	12/31/1995	1126	
0071	REGISTRY OF DR NUMBERS		4YRS	01/01/1997	12/31/1997	1243	1
0075	SERGEANTS DAILY REPORT		5YRS	01/01/1994	12/31/1994	643	1
0075	SERGEANTS DAILY REPORT		<b>5YRS</b>	08/01/1987	12/31/1987	778	1
0075	SERGEANTS DAILY REPORT		5YRS	01/01/1988	12/31/1988	756, 757	2
0075	SERGEANTS DAILY REPORT		5YRS	01/01/1997	12/31/1997	1209, 1210	2
0075	SERGEANTS DAILY REPORT		<b>5YRS</b>	01/01/1996	12/31/1996	1108, 1109	2
0075	SERGEANTS DAILY REPORT		5YRS	01/01/1995	12/31/1995	1613, 1104	2
0082	TELEPHONE REPORT LOG		5YRS	01/01/1996	12/31/1998	754	1
above reco	The above records are submitted for destruction in accordance with Sec.	with Sec. 12.5 of the L.A. Adminstrative Code:	Adminstrative (	Code:	L	TOTAL	29
	(C) Bv			Date	д.	Date	Deeco

Retention Codes:

AU#AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record.

City Clerk City of Los Angeles

Records of	LAPD/OPERATION SOUTH BUREAU				HAR	HARBOR	ALL	
	(Department/Bureau)	ureau)			(Division)	sion)	(Unit)	
Location of Records	HARBOR	Records Rete Schedule No.	Records Retention Schedule No.	Id	PD/05	J Origin	<ul> <li>Original Records</li> </ul>	: Records
Sch.	Record Title (Same as on Schedule)	Conf.	Form No.	Total	Inclusiv	Inclusive Dates	Storage Location Nos.	Quantity
No.		Kec.		Reten. Period	From	To		
0213	PROPERTY DISPOSITION REQUEST			SYRS	01/01/1994	12/31/1994	646, 647	2
O064	RECAP OF DAILY FIELD ACTIVITIES			SYRS	01/01/1986	12/31/1986	755	
O064	<b>RECAP OF DAILY FIELD ACTIVITIES</b>			SYRS	01/01/1996	12/21/1996	1245	
0076	SIGN OUT SHEET			5YRS	01/01/1988	12/31/1989	591	1
0076	SIGN OUT SHEET			5YRS	01/01/1991	12/31/1992	583	1
0047	MUG BOOK			10YRS	01/01/1977	12/31/1985	724	1
0047	MUG BOOK			10YRS	01/01/1985	12/31/1993	725	1
0047	MUG BOOK			10YRS	01/01/1984	12/31/1993	726	*
0047	MUG BOOK			10YRS	01/01/1989	12/31/1993	727	
0047	MUG BOOK			10YRS	01/01/1985	12/31/1989	728	1
0047	MUG BOOK			10YRS	01/01/1977	12/31/1988	729	1
0143 D	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1988	12/31/1990	809	
0143 D	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1991	12/31/1991	810	1
	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1992	12/31/1992	811	1
÷	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1993	12/31/1993	812	1
	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1994	12/31/1994	1175, 888, 889	.3
_	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1998	12/31/1998	1623-1625	. 3
	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1999	12/31/1999	1275, 1696	2
	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	08/01/1986	12/31/1986	1626	1
_	DOMESTIC VIOLENCE RESTRAINING ORDERS	_		2YRS	01/01/2000	12/31/2000	1697	1
	DOMESTIC VIOLENCE RESTRAINING ORDERS	·		2YRS	01/01/1996	12/31/1996	<u>1626, 1234</u>	4
0143 D	DOMESTIC VIOLENCE RESTRAINING ORDERS			2YRS	01/01/1997	12/31/1997	1151, 1152	C1
The above re	The above records are submitted for destruction in accordance with Sec.		5 of the L.A. /	12.5 of the L.A. Adminstrative Code:	Code:		IUIAL	29
Bv	<u>S</u>				Date		Dage of	Dagas
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LAPD/OFERATION SOUTH BUREAU         HARBOR         HARBOR         HARBOR         HARBOR         (Division)           Records Retention         Records Retention         Form         (Division)           Record Title (Same as on Schedule)         Record Title (Same as on Schedule)         A         Conf.         Form         Form         A         Origin Schedule           Record Title (Same as on Schedule)         Rec         Form         Total         From         Total         From         Total         Conformation <th co<="" th=""><th></th><th></th><th>Records</th><th></th><th>Quantity</th><th></th><th>1</th><th>1</th><th></th><th>1</th><th></th><th>2</th><th></th><th>I,</th><th>1</th><th>1.</th><th>1</th><th>F.</th><th>ļ.</th><th>· 1</th><th>ŀ</th><th></th><th><b>-</b></th><th></th><th>,</th><th>. 2</th><th>1.</th><th>1</th><th>2.3</th><th>ļ</th></th>	<th></th> <th></th> <th>Records</th> <th></th> <th>Quantity</th> <th></th> <th>1</th> <th>1</th> <th></th> <th>1</th> <th></th> <th>2</th> <th></th> <th>I,</th> <th>1</th> <th>1.</th> <th>1</th> <th>F.</th> <th>ļ.</th> <th>· 1</th> <th>ŀ</th> <th></th> <th><b>-</b></th> <th></th> <th>,</th> <th>. 2</th> <th>1.</th> <th>1</th> <th>2.3</th> <th>ļ</th>			Records		Quantity		1	1		1		2		I,	1	1.	1	F.	ļ.	· 1	ŀ		<b>-</b>		,	. 2	1.	1	2.3	ļ
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LAPDIOPERATION SOUTH BUKEAU (Department/Bureau)       Records Retention       Record Title (Same as on Schedule)     Records Retention       Record Title (Same as on Schedule)     Records Retention       Record Title (Same as on Schedule)     Record From No.       DoMESTIC VIOLENCE RESTRAINING ORDERS     Conf.     Form No.       DoMESTIC VIOLENCE RESTRAINING ORDERS     Conf.     Form No.       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET       DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET     DAILY SIGN OUT SHEET			Ud		Total	Reten. Period	2YRS	5YRS	5YRS	5YRS	5 YRS	5 YRS	5YRS	5YRS	5YRS	4YRS	4YRS	4YRS	4YRS	SYRS	5 YRS	SYRS	SYRS	5YRS	5YRS	5YRS	5YRS	5YRS	Adminstrative C		
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	Records of LAPD/OPERATION SOUTH BUREAU	(Department/	Location of Records HARBOR	'	Record Title (Same as on Schedule)		DOMESTIC VIOLENCE RESTRAINING ORDERS	DAILY SIGN OUT SHEET	DETECTIVE ACTIVITIES SUMMARY	DETECTIVE ACTIVITIES SUMMARY	TELETYPES	TIMEBOOK	TIMEBOOK	TIMEBOOK	TIMEBOOK	BAIL RECEIPT AND/OR NOTICE TO APPEAR	<b>RECEIPT AND/OR NOTICE TO</b>	JAIL TRANSFER RECORD	JAIL TRANSFER RECORD	ABSENTEE PARKING CITATION	records are submitted for destruction in accordance w	S)									

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO= COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO= the "To Date" i.e.the date of the record.

Text

Harbor (PDX/05) 835 boxes of multiple record series from 1968 - 2009 West LA - Det Unit (PDX/08) 1 box of Search Warrants from 2008 Robbery-Homicide (PDX/35) 8 boxes of Applicant Folders from 2006 - 2009 Security Services (PDX/58) 107 boxes of multiple record series from 2012 - 01/20/2017