

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 7/2/2020

BOX SUMMARY BY RECORD SERIES:

Summary Page 1 of 1

RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	Record Series Title	From	To	/PDX/05/	
				TOTAL RETENTION PERIOD	Total Boxes
O013.	CORRESPONDENCE AND SUBJECT FILES	4/1/1995	12/31/2003	AR+10	2063
O018.	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52)	1/13/2002	12/11/2004	TO+5	22
O019.	DAILY SIGN OUT SHEET (LAPD 15.19)	1/1/2002	9/23/2003	TO+5	4
O020.	DAILY WORKSHEET (LAPD 15.26)	9/24/2000	9/21/2002	TO+5	3
O037.	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PACKAGE	1/1/1973	12/31/1974	TO+5	8
O042.	LOG AND SUMMARY OF OCCUPATIONAL INJURIES/ILLNES	1/1/2002	12/31/2002	TO+10	1
O048.	MURDER BOOK SOLVED	1/1/1945	12/31/1985	CL+32	16
O049.	OFFICER LOG BOOKS	9/24/2000	3/8/2003	TO+5	1
O050.	OFFICIAL DIVISIONAL TIME BOOK (LAPD 15.30)	1/1/1984	12/31/1984	CL+4	1
O075.	SERGEANT'S DAILY REPORT (LAPD 15.48)	1/1/2002	12/31/2004	TO+5	7
O085.	TIME IN AND OUT SHEET (LAPD 12.4)	1/1/2002	12/31/2003	TO+5	2
O099.	WORK CONTROL FOLDERS	12/1/1971	2/28/1990	CL+4	3
O188.	MUG BOOK PAGE (LAPD 15.50)	1/1/2000	12/31/2003	TO+10	3
O195.	NOTICE OF STORED/IMPOUNDED VEHICLE (LAPD 15.23)	1/1/2002	12/31/2002	TO+5	1
O222.	SEARCH WARRANTS	1/1/2002	12/31/2003	TO+10	12
O254.	VACATION SCHEDULES (LAPD TEMP)	1/1/2003	12/31/2004	TO+10	1
O265.	WATCH COMMANDER'S DAILY REPORT (LAPD 126)	1/1/2002	12/31/2004	TO+5	13
O271.	CRIME AGAINST PROPERTY	1/1/2001	12/31/2002	CL+10	8
O279.	EMPLOYEE COMMENT SHEET (1.77/1.77.)	1/1/2002	12/31/2002	TO+5	2
O281.	PERSONNEL COMPLAINT ENVELOPE (1.81.11)	1/1/2000	12/31/2000	TO+10	1

Excluded Boxes:

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION 179

Minus excluded boxes:
 (Please line out excluded boxes on the form and note box numbers) 78

TOTAL NUMBER OF BOXES APPROVED FOR DESTRUCTION 101

Instructions to Departments: Review the box listing pages of this report. Reviewer must initial each page authorized for destruction. Boxes to be retained may be lined out on the page and the total at the bottom of the page and on this summary page adjusted accordingly. Department head must sign this page below. Return report to City Clerk's Office.

DEPARTMENT AUTHORIZATION:
 I HEREBY CERTIFY THAT THE ABOVE SUMMARIZED RECORDS, AS DETAILED ON THE ATTACHED REQUEST (FOR AUTHORITY TO DESTROY OBSOLETE RECORDS) ARE SUBMITTED FOR DESTRUCTION IN ACCORDANCE WITH ALL RELEVANT PROVISIONS OF SECTIONS 12.4 AND 12.5 OF THE LOS ANGELES ADMINISTRATIVE CODE, AND SECTION 44A OF THE LOS ANGELES CHARTER WHERE APPLICABLE.

BY (DIV HEAD): [Signature] 32471

BY (DEPT HEAD): _____

DATE: _____

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 7/2/2020

BOX LISTING BY RECORD SERIES:

Box List Page 1 of 8

RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CAPTAIN'S NOTE	AR+10	1/1/2000	12/31/2000		000001985	647462	1
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES MORNING REPORT	AR+10	1/1/2000	12/31/2000		CRC 000001986	647463	2
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DETENTION USAGE, 2000 GRIEVANCES, INVESTIGATIONS	AR+10	1/1/2000	12/31/2000		CRC 000001987	647464	3
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE INCOMING & OUTGOING	AR+10	1/1/2000	12/31/2000		CRC 000001988	647465	4
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES INCOMING CORRECTIONS AND CITATION CORRECTION LETTERS	AR+10	1/1/2000	3/31/2000		CRC 000001989	647466	5
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES (A - C) ABATEMENT THRU CITATION CAN REG	AR+10	1/1/2000	12/31/2000		CRC 000001990	647467	6
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES PEER COUNCELING REQUEST	AR+10	1/1/2002	12/31/2002		CRC 000001992	647456	7
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES RESERVE OFFICER - TRAINING	AR+10	1/1/2000	12/31/2000		CRC 000001993	647457	8
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES USE OF FORCE	AR+10	1/1/2000	12/31/2000		CRC 000001994	647458	9
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES F.I. 2000	AR+10	1/1/2000	12/31/2000		CRC 000002118	645704	10
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES F.I. 2001	AR+10	1/1/2001	12/31/2001		CRC 000002124	645705	11
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES RIDE ALONG, GOOD DEEDS	AR+10	1/1/2002	12/31/2002		CRC 000002184	646125	12
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - REFER TO ORIGINAL TRANSFER	AR+10	1/1/2002	12/31/2002		CRC 000003109	645573	13
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - INCOMING	AR+10	1/1/2002	12/31/2002		CRC 000003110	645574	14
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - REFER TO ORG TRANSFER LIST	AR+10	1/1/2002	12/31/2002		CRC 000003111	645575	15
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - INCOMING	AR+10	1/1/2002	12/31/2002		CRC 000003112	645576	16
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - REFER TO ORG TRANSFER LIST	AR+10	1/1/2002	12/31/2002		CRC 000003113	645577	17
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - REFER TO ORG TRANSFER LIST	AR+10	1/1/2002	12/31/2002		CRC 000003114	645578	18
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - INPOUNDS/MEETINGS/NARCOTIC	AR+10	1/1/2002	12/31/2002		CRC 000003115	645579	19
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - MISC. CORRESPONDENCE	AR+10	1/1/2002	12/31/2002		CRC 000003116	645580	20
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - TIMEKEEPING	AR+10	1/1/2002	12/31/2002		CRC 000003117	645581	21
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - USE OF FORCE	AR+10	1/1/2002	12/31/2002		CRC 000003118	645582	22
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - USE OF FORCE	AR+10	1/1/2002	12/31/2002		CRC 000003119	645583	23
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - PROJECTS 02-230 THRU 02-200	AR+10	1/1/2002	12/31/2002		CRC 000003120	645584	24
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - PROJECTS 02-201 THRU 02-450	AR+10	1/1/2002	12/31/2002		CRC 000003121	645585	25

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 21

Reviewer Initials: g

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

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BOX LISTING BY RECORD SERIES:

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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
			FROM	TO				
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - PROJECTS 02-451 THRU 02-610	AR+10	1/1/2002	12/31/2002		000003122	645586	26
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - PROJECTS 02-600 THRU 02-700	AR+10	1/1/2002	12/31/2002		000003123	645587	27
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2002 AREA CORRESPONDENCE - PROJECTS 02-030 THRU 02-200	AR+10	1/1/2002	12/31/2002		000003124	645588	28
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES ACTIVITY REPORTS/CORRESPONDENCE AND SUBJECT FILES	AR+10	1/1/2003	12/31/2002		000003125	646152	29
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES	AR+10	1/1/2003	12/31/2002		000003126	646153	30
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES & DAILY WORKSHEETS	AR+10	1/1/2003	12/31/2002		000003127	646154	31
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES	AR+10	1/1/2003	12/31/2002		000003128	646155	32
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES & OVERTIME RECAP	AR+10	1/1/2003	12/31/2002		000003129	646156	33
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES 2003 CRIME ANALYSIS JAN-FEB MANAGEMENT INTERVIEW	AR+10	1/1/2003	12/31/2003		000003287	645625	34
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES	AR+10	3/1/2003	4/30/2003		000003288	645626	35
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES REPRESSIBLE OFFENSE/PART 1 ATTEMPTS BY AREA	AR+10	1/1/2003	12/31/2003		000003289	645627	36
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES	AR+10	7/1/2003	9/30/2003		000003290	645628	37
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES	AR+10	10/1/2003	12/31/2003		000003291	645629	38
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES CORRESPONDENCE AND SUBJECT FILES (S - W)	AR+10	1/1/2003	12/31/2002		000003301	646158	39
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES BOOKING LOG	AR+10	1/1/1999	12/31/2003		000003439	657321	40
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES BAIL AGENTS LIST; DIVISION BOOKING LOG	AR+10	1/1/1999	12/31/2000		000003440	657322	41
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV BK., REC. #7101170 - 7124171	AR+10	12/1/2001	12/31/2001		000003445	657327	42
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV BK., REC. #6550398 - 6620194	AR+10	8/1/2000	9/30/2000		000003446	657328	43
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV BK., REC. #7234487 - 7432618	AR+10	4/1/2002	9/30/2002		000003452	657334	44
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV BK., REC. #7468443 - 7498236	AR+10	11/1/2002	11/30/2002		000003453	657335	45
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES BOOKING LOG	AR+10	2/1/2001	2/28/2001		000003454	657336	46
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV., BK. REC. #7502042 - 7538280	AR+10	12/1/2002	12/31/2002		000003455	657337	47
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES PCD PRINT OUT LIST	AR+10	1/1/1999	12/31/2003		000003456	657338	48
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7436605 - 7460923	AR+10	10/1/2002	10/31/2002		000003457	657339	49
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7825693 - 7895072	AR+10	9/1/2003	11/30/2003		000003460	657342	50

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Number Boxes to be Destroyed This Page: 23

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BOX LISTING BY RECORD SERIES:

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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-		MEDIA CODE	/PDX/05/		
			FROM	TO		DEPT. BOX NO.	CRC (BOX) NO.	COUNT
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7754606 - 7819728	AR+10	7/1/2003	8/31/2003		000003469	657352	51
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7677385 - 7749449	AR+10	5/1/2003	6/30/2003		000003470	657353	52
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7608620 - 7676724	AR+10	3/1/2003	4/30/2003		000003471	657354	53
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6962142 - 7065765	AR+10	7/1/2001	10/31/2001		000003472	657355	54
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7896601 - 7956945	AR+10	11/1/2003	12/31/2003		000003473	657356	55
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6309521 - 6376688	AR+10	1/1/2000	2/28/2000		000003474	657357	56
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #672203 - 6787184	AR+10	1/1/2000	2/28/2000		000003475	657358	57
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES BOOKING LOG	AR+10	1/1/2002	12/31/2002		000003480	657363	58
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #4355637 - 4668083; BOOKING LOG; PHOTO LOG	AR+10	4/1/1995	3/31/2001		000003483	657366	59
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6481800 - 6549845	AR+10	6/1/2000	7/31/2000		000003484	657367	60
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7539713 - 7605266	AR+10	1/1/2003	2/28/2003		000003485	657368	61
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. B., REC. #7068860 - 7099417; VISITATION LOG, SUPPLY	AR+10	1/1/1997	11/30/2001		000003487	657370	62
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIVISION BOOK LOG; PCD PRINT OUT LIST; HEALTH INSPECTION LOG	AR+10	1/1/1996	1/31/2002		000003488	657371	63
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #7157327 - 7408565	AR+10	1/1/2002	12/31/2002		000003489	657372	64
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #4857745 - 6928295	AR+10	4/1/2001	6/30/2001		000003492	657375	65
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6717671 - 6656705	AR+10	11/1/2000	12/31/2000		000003495	657378	66
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES TRACKING LOG, EMPLOYEE SIGN IN SHEET	AR+10	4/1/2003	9/30/2003		000003496	657379	67
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6791690 - 6825195; 6827407 - 6781563	AR+10	3/1/2001	4/30/2001		000003497	657380	68
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES PCD PRINT OUT LIST	AR+10	1/1/2001	11/30/2001		000003498	657381	69
0013. /PDX/05/	CORRESPONDENCE AND SUBJECT FILES DIV. BK. REC. #6394220 - 6413665; VISITATION LOG	AR+10	1/1/2000	12/31/2001		000003510	657383	70
0016. /PDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #1 - DP #12 MID DAYS WATCH 4	TO+5	1/13/2002	12/14/2002		000003190	646137	74
0018. /PDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #1 - DP #9 MID DAY WATCH WATCH 2	TO+5	1/13/2002	9/21/2002		000003191	646138	75
0018. /PDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #1 - DP #9 PM WATCH WATCH 3	TO+5	1/13/2002	9/21/2002		000003192	646139	76
0010. /PDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #1 - DP #12 MID PMS WATCH 5	TO+5	1/13/2002	12/14/2002		000003193	646141	76
0010. /PDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #1 - DP #3 AM WATCH	TO+5	1/13/2002	4/6/2002		000003194	646142	76

Instructions to Reviewer: Line out any boxes to be retained, enter total number of boxes on page authorized for destruction, and initial.

Number Boxes to be Destroyed This Page: 19

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CITY OF LOS ANGELES
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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
			FROM	TO				
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #10 DP #5 DAY WATCH	TO+5	9/22/2002	5/31/2003		000003195	646143	70
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #10 DP #5 PM WATCH	TO+5	9/22/2002	5/31/2003		000003196	646144	77
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #6 DP #10 DAY WATCH WATCH 2	TO+5	6/1/2003	10/18/2003		000003197	646145	70
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002 DP #6 DP #10 WATCH 2	TO+5	6/1/2003	10/18/2003		000003198	646146	70
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S BIKE DETAIL 2003 DAILY WORK SHEET 2003	TO+5	1/12/2003	12/13/2003		000003199	646147	00
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002/2003 DP #13 DP #10 WATCH 4	TO+5	12/15/2002	10/18/2003		000003200	646148	81
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002/2003 DP #13 DP #12 WATCH 5	TO+5	12/15/2002	11/16/2003		000003201	646149	82
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002/2003 SENIOR LEAD OFFICER (SLO)	TO+5	4/22/2002	4/5/2003		000003202	646150	00
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) DFAR'S 2002/2003 SEU/CIT 2002 DAILY WORKSHEETS	TO+5	1/13/2002	3/8/2003		000003203	646151	04
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) 2003-2004 DP#11 DP#3 (Days Watch #2)	TO+5	10/19/2003	4/3/2004		000003302	653829	05
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2004	TO+5	4/4/2004	8/21/2004		000003303	653830	06
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2003-2004	TO+5	10/19/2003	4/3/2004		000003304	653831	07
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2004	TO+5	4/4/2004	9/18/2004		000003305	653832	08
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2003-2004	TO+5	10/19/2003	11/13/2004		000003306	653833	09
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2003-2004	TO+5	10/19/2003	6/26/2004		000003307	653834	00
						CRC		
0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2004	TO+5	6/27/2004	12/11/2004		000003308	653835	01
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0018 IPDX/05/	DAILY FIELD ACTIVITIES REPORT (LAPD 15.52) The Daily Work Sheets 2003-2004	TO+5	10/19/2003	1/8/2004		000003309	653836	02
						CRC		
0019 IPDX/05/	DAILY SIGN OUT SHEET (LAPD 15.19) DAILY SIGN OUT SHEET, TIME IN AND OUT SHEET, DAILY	TO+5	1/12/2003	5/3/2003		000003079	646120	00
						CRC		
0019 IPDX/05/	DAILY SIGN OUT SHEET (LAPD 15.19) DAILY SIGN OUT SHEET, TIME IN AND OUT SHEET, DAILY	TO+5	9/22/2002	1/11/2003		000003080	646129	01
						CRC		
0019 IPDX/05/	DAILY SIGN OUT SHEET (LAPD 15.19) DAILY SIGN OUT SHEET, TIME IN AND OUT SHEET, DAILY	TO+5	7/28/2003	9/23/2003		000003317	646131	06
						CRC		
0019 IPDX/05/	DAILY SIGN OUT SHEET (LAPD 15.19) APPLICANT FOLDERS	TO+5	1/1/2002	12/31/2002		000003318	645589	06
						CRC		
0020 IPDX/05/	DAILY WORKSHEET (LAPD 15.26) DAILY WORKSHEETS (9-24-00/12-19-00)	TO+5	9/24/2000	3/17/2001		000002121	646123	02
						CRC		
0020 IPDX/05/	DAILY WORKSHEET (LAPD 15.26) DAILY WORKSHEETS, TIME IN AND OUT SHEETS	TO+5	1/13/2002	6/12/2002		000002177	646124	08
						CRC		
0020 IPDX/05/	DAILY WORKSHEET (LAPD 15.26) DAILY WORKSHEET, TIME IN AND OUT SHEET, DAILY SIGN IN AND	TO+5	6/2/2002	9/21/2002		000002185	646126	09
						CRC		
0037 IPDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrest Packages 1974: [REDACTED]	TO+5	1/1/1974	12/31/1974			15663	100
						CRC		

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 7/2/2020

BOX LISTING BY RECORD SERIES:

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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrest Packages 1974: ██████████	TO+5	1/1/1974	12/31/1974			15671	101
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrest Packages 1974: ██████████	TO+5	1/1/1974	12/31/1974		CRC	15679	102
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrestee Case Packages 1974	TO+5	1/1/1974	12/31/1974		CRC	15649	103
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrestee Case Packages 1973	TO+5	1/1/1973	12/31/1973		000000004 CRC	15651	104
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrestee Case Packages 1974	TO+5	1/1/1974	12/31/1974		000000005 CRC	15653	105
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrest Packages 1974	TO+5	1/1/1974	12/31/1974		000000006 CRC	15661	106
0037. /PDX/05/	INVESTIGATOR'S CASE ENVELOPE - ARRESTEE PAC Arrest Packages 1974.	TO+5	1/1/1974	12/31/1974		000000009 CRC	15685	107
0042. /PDX/05/	LOG AND SUMMARY OF OCCUPATIONAL INJURIES// WATCH ASSIGNMENTS / TIMEKEEPING RECORD	TO+10	1/1/2002	12/31/2002		000003319 CRC	645590	108
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1975	12/31/1983		000001558 CRC	654095	109
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1981	12/31/1985		000001560 CRC	654100	110
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1978	12/31/1978		000001561 CRC	654101	111
0048. /PDX/05/	MURDER BOOK - SOLVED Homicide Solved	GL+32	1/1/1962	6/30/1964		000001801 CRC	653922	112
0048. /PDX/05/	MURDER BOOK - SOLVED Homicide Solved	GL+32	1/1/1969	6/30/1971		000001803 CRC	653923	113
0048. /PDX/05/	MURDER BOOK - SOLVED HOMICIDE MISSG REPORTS - REFER TO ORIGINAL TRANSFER LIST	GL+32	1/1/1971	12/31/1984		000001817 CRC	654103	114
0048. /PDX/05/	MURDER BOOK - SOLVED Homicide Solved	GL+32	1/1/1945	6/30/1957		000001821 CRC	653924	115
0048. /PDX/05/	MURDER BOOK - SOLVED Homicide Solved	GL+32	1/1/1961	6/30/1974		000001824 CRC	653925	116
0048. /PDX/05/	MURDER BOOK - SOLVED Homicide Solved	GL+32	1/1/1966	6/30/1971		000001837 CRC	653926	117
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1972	12/31/1973		000001838 CRC	654079	118
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED - REFER TO ORIGINAL TRANSFER LIST	GL+32	1/1/1972	12/31/1974		000001839 CRC	654105	119
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED - REFER TO ORIGINAL TRANSFER LIST	GL+32	1/1/1973	12/31/1977		000001840 CRC	654104	120
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1951	12/31/1977		000001841 CRC	654102	121
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1971	12/31/1972		000001844 CRC	654090	122
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	CL+32	1/1/1968	12/31/1972		000003433 CRC	654078	123
0048. /PDX/05/	MURDER BOOK - SOLVED MURDER BOOK - SOLVED	GL+32	1/1/1958	12/31/1974		000003434 CRC	654080	124
0049. /PDX/05/	OFFICER LOG BOOKS OFFICIAL DIVISIONAL TIMEBOOK	TO+5	9/24/2000	3/8/2003		CRC	646130	125

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**CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS**

Date: 7/2/2020

BOX LISTING BY RECORD SERIES:

Box List Page 6 of 8

RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	-INCLUSIVE DATES-		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
			FROM	TO				
0050. /PDX/05/	OFFICIAL DIVISIONAL TIME BOOK (LAPD 15.30) OFFICIAL DIVISIONAL TIME BOOK	CL+4	1/1/1984	12/31/1984		000001991	647455	126
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) SERGEANT'S DAILY REPORT (A - M)	TO+5	1/1/2002	12/31/2002		000003185	646181	127
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) SERGEANT'S DAILY REPORT (P - Z)	TO+5	1/1/2002	12/31/2002		000003186	646182	128
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) SERGEANT'S DAILY REPORT (A - P)	TO+5	1/1/2003	12/31/2003		000003268	645596	129
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) SERGEANT'S DAILY REPORT (P - Z)	TO+5	1/1/2003	12/31/2003		000003269	645597	130
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) Sergeant's Daily Report (O.I.T.)	TO+5	1/1/2004	12/31/2004		000003419	653844	131
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) Sergeant's Daily Report (A.P.)	TO+5	1/1/2004	12/31/2004		000003420	653845	132
0075. /PDX/05/	SERGEANT'S DAILY REPORT (LAPD 15.48) Sergeant's Daily Report (G-W) - G.L.O./Narco/LTS	TO+5	1/1/2004	12/31/2004		000003421	653846	133
0085. /PDX/05/	TIME IN AND OUT SHEET (LAPD 12.4) TIME IN AND OUT SHEET (C.R.O.) SEPT. - MARCH	TO+5	1/1/2002	12/31/2002		000003167	646183	134
0085. /PDX/05/	TIME IN AND OUT SHEET (LAPD 12.4) TIME IN AND OUT SHEET (C.R.O.)	TO+5	1/1/2003	12/31/2003		000003270	645598	135
0099. /PDX/05/	WORK CONTROL FOLDERS Property Reports: Dec. 1971.	CL+4	12/1/1971	12/31/1971		000000019	3613	136
0099. /PDX/05/	WORK CONTROL FOLDERS Autos: monthly reports: Aug. - Dec. 1983.	CL+4	8/1/1983	12/31/1983		000000103	41447	137
0099. /PDX/05/	WORK CONTROL FOLDERS Business 211's and Street 211's, Nov/Dec. 1989, Jan./Feb. 1990.	CL+4	11/1/1989	2/28/1990		000000735	808335	138
0188. /PDX/05/	MUG BOOK PAGE (LAPD 15.50) 2001 - 2002 MUG BOOKS	TO+10	1/1/2001	12/31/2002		000003351	648924	139
0188. /PDX/05/	MUG BOOK PAGE (LAPD 15.50) 2003 MUG BOOKS	TO+10	1/1/2003	12/31/2003		000003403	654119	140
0188. /PDX/05/	MUG BOOK PAGE (LAPD 15.50) 2000 MUG BOOKS	TO+10	1/1/2000	12/31/2000		000003406	654122	141
0195. /PDX/05/	NOTICE OF STORED/IMPOUNDED VEHICLE (LAPD 1 Vehicle Reports: MANUAL DR'S & LOCATES, 2002.	TO+5	1/1/2002	12/31/2002		000003131	638653	142
0222. /PDX/05/	SEARCH WARRANTS SEARCH WARRANTS - REFER TO ORIGINAL TRANSFER LIST	TO+10	1/1/2002	12/31/2003		000003381	652620	143
0222. /PDX/05/	SEARCH WARRANTS CORRESPONDENCE AND SUBJECT FILES - REFER TO ORIGINAL	TO+10	1/1/2003	12/31/2003		000003382	652621	144
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003383	652622	145
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003384	652623	146
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003385	652624	147
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003386	652625	148
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003387	652626	149
0222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003388	652627	150

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CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

Date: 7/2/2020

BOX LISTING BY RECORD SERIES:

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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

/PDX/05/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		000003389	652628	151
O222. /PDX/05/	SEARCH WARRANTS [REDACTED]	TO+10	1/1/2003	12/31/2003		CRC 000003390	652629	152
O222. /PDX/05/	SEARCH WARRANTS CORRESPONDENCE AND SUBJECT FILES - REFER TO ORIGINAL	TO+10	1/1/2003	12/31/2003		CRC 000003391	652630	153
O222. /PDX/05/	SEARCH WARRANTS JUVENILE ARREST DOB 1985 - REFER TO ORIGINAL	TO+10	1/1/2003	12/31/2003		CRC 000003392	652631	154
O254. /PDX/05/	VACATION SCHEDULES (LAPD TEMP) 2003-2003	TO+10	1/1/2003	12/31/2004		CRC 000003414	653839	155
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	1/1/2002	3/31/2002		000003101	646177	150
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	4/1/2002	6/30/2002		000003102	646178	157
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	7/1/2002	9/30/2002		000003103	646179	158
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	10/1/2002	12/31/2002		000003104	646180	159
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	1/1/2003	3/31/2003		000003263	645591	160
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	4/1/2003	6/30/2003		000003264	645592	161
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	6/1/2003	8/31/2003		000003265	645593	162
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	8/1/2003	12/31/2003		000003266	645594	163
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	11/1/2003	12/31/2003		000003267	645595	164
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	1/1/2004	3/31/2004		000003415	653840	165
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	4/1/2004	6/30/2004		000003416	653841	166
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	7/1/2004	9/30/2004		000003417	653842	167
O265. /PDX/05/	WATCH COMMANDER'S DAILY REPORT (LAPD 126) WATCH COMMANDER'S DAILY REPORT	TO+5	10/1/2004	12/31/2004		000003418	653843	168
O271. /PDX/05/	CRIME AGAINST PROPERTY AUTOS	CL+10	1/1/2002	4/30/2002		CRC 000003238	638658	169
O271. /PDX/05/	CRIME AGAINST PROPERTY AUTOS	CL+10	9/1/2002	12/31/2002		CRC 000003239	638660	170
O271. /PDX/05/	CRIME AGAINST PROPERTY AUTOS	CL+10	5/1/2002	8/31/2002		CRC 000003240	638659	171
O271. /PDX/05/	CRIME AGAINST PROPERTY BURGLARY	CL+10	10/1/2002	12/31/2002		CRC 000003241	638664	172
O271. /PDX/05/	CRIME AGAINST PROPERTY BURGLARY	CL+10	7/1/2002	9/30/2002		CRC 000003242	638663	173
O271. /PDX/05/	CRIME AGAINST PROPERTY BURGLARY	CL+10	3/1/2002	6/30/2002		CRC 000003243	638662	174
O271. /PDX/05/	CRIME AGAINST PROPERTY BURGLARY	CL+10	1/1/2002	3/30/2002		CRC 000003244	638661	175

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**CITY OF LOS ANGELES
 REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS**

Date: 7/2/2020

BOX LISTING BY RECORD SERIES:

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RECORDS OF: LOS ANGELES POLICE DEPARTMENT/HARBOR AREA

/PDX/05/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O271. /PDX/05/	CRIME AGAINST PROPERTY 2001-2002 CRIMES AGAIST PROP MISC	CL+10	1/1/2001	12/31/2002		000003245	638665	176
O279. /PDX/05/	EMPLOYEE COMMENT SHEET (1.77/1.77.) 2004 EMPLOYEE COMMENT SHEET (A - W)	TO+5	12/4/2002	12/31/2002		000003188	646184	177
O279. /PDX/05/	EMPLOYEE COMMENT SHEET (1.77/1.77.) EMPLOYEE COMMENT SHEET (A - Z)	TO+5	1/1/2002	12/31/2002		000003272	645600	178
O281. /PDX/05/	PERSONNEL COMPLAINT ENVELOPE (1.81.11) 2000 PERSONNEL COMPLAINT ENVELOPES	TO+10	1/1/2000	12/31/2000		000003247	638667	179

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION

179

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 TE+TERMINATION TO=THE DATE OF THE RECORD, I.e. THE "TO DATE"
 MEDIA CODES: AT=AUDIO TAPE BP=BLUEPRINT BK=BOOKS CP=COMPUTER PRINT OUT DO=DOCUMENT FM=FILEM MD=MAG DISK MT=MAG TAPE
 MC=MICROFICHE MF=MICROFILM PH=PHOTO NG=NEGATIVE OD=OVESIZED DOCUMENT OP=OPTICAL DISK VT=VIDEO TAPE PC=PUNCH CARDS
 RECORD TYPES: V=VITAL H=HISTORICAL C=CONFIDENTIAL L=LEGAL

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