



CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

* **Records of Department:**

Additional Information:

Submitting Date: Email me a copy

* **Quantity:**

Records Dated From **To**

Description:

Attachment: [2 MB max] [PDX02 131-192 314 boxes BPC 19-0119 summary pages.pdf](#)

Department Authorization

Authorizing Person: **Date:**

City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

Authorizing Person:

Date Signed:

APPROVE

REJECT

Signature:

Date of Notification:

(Records will be held for 60 days from this date).

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

STEVE SOBOROFF
PRESIDENT

DALE BONNER
SANDRA FIGUEROA-VILLA
SHANE MURPHY GOLDSMITH

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II



ERIC GARCETTI
Mayor

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

MARK P. SMITH
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

April 30, 2019

BPC #19-0119

Mr. Todd Gaydowski
Records Management Officer
Office of the City Clerk
555 Ramirez Street, Space 320
Mail Stop 161

Dear Mr. Gaydowski:

RE: DESTRUCTION OF OBSOLETE ORIGINAL RECORDS FOR RAMPART AREA

At the regular meeting of the Board of Police Commissioners held April 30, 2019, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant II

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #19-0119
RECEIVED

APR 25 2019

POLICE COMMISSION

April 23, 2019
10.4

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Richard W. Frank
RICHARD W. FRANK
4/25/19
DATE

SUBJECT: DESTRUCTION OF OBSOLETE ORIGINAL RECORDS

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) APPROVE the Request for Authority to Destroy Obsolete Records - Original/Official Records for Rampart Area.
2. That the Board TRANSMIT this report and request to the City Clerk, Records Management Officer.

DISCUSSION

On September 3, 1981, the City Records Retention Ordinance, Los Angeles Administrative Code, Division 12, was approved by the City Council and signed into law by the Mayor. The ordinance established rules, regulations, and guidelines for retaining, retrieving, and destroying City records. Subsequently, on November 22, 1985, the City Council approved the Los Angeles Police Department (Department) Records Retention Schedule, which established retention and destruction periods for all of the Department's records.

The "Request for Authority to Destroy Obsolete Records" herein lists 314 boxes of original records for Rampart Area. The records to be destroyed are listed as an attachment. All records have satisfied both the minimum retention of the Department's Records Retention Schedule and the requirements for the destruction of obsolete records as specified by the Los Angeles Administrative Code, Section 12.5.

If you have any questions, please have your staff contact Police Administrator Terry L. Carter, Commanding Officer, Records and Identification Division, at (213) 486-8170.

Respectfully,



MICHEL R. MOORE
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *April 30, 2019*
Secretary *Maria Silva*

Attachments

CERTIFICATION FOR DESTRUCTION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Destroy Obsolete Records:

1. The records are under the management or control of named department head;
2. The Records Retention Schedule minimum time limits have been satisfied;
3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
 - d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4(a)(1)B of the Los Angeles Administrative Code;
2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations are true:

By _____ Date 1/20/99

Department/Bureau Los Angeles Police Department/Chief of Police

Records Dated 01/01/1985 THRU 12/31/1996

Request for
AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

Records of Los Angeles Police Department / OCB (Department/Bureau) Rampart (Division) Detectives (Unit)

Location of Records _____ Records Retention Schedule No. _____ Original Records Duplicate Records

Sch Item No	Record Title (Same as on Schedule)	Conf Rec.	Form No.	Total Retention Period (YEARS)	Inclusive Dates		Storage Location Nos.	Quantity
					From	To		
37	JUVENILE ARREST PACKAGE			10	1991	1991		5
213	USE OF FORCE		254	10	1988	1988		2
171	SGT. LOGS		75	10	1991	1991		3
60	AREA PROJECTS			10	1991	1991		1
99	WORK CONTROL FOLDERS			10	1985	1994		128
171	W/C/ LOGS		265	10	1990	1991		5
37	ARREST PACKAGES ADULT			10	1989	1995		99
205	PERSONAL CITATION BOOKS		LAPD 4.50	5	1992	1996		5
170	JUVENILE ARREST PACKAGE			10	1990	1993		22
13	DETECTIVE FILES			10	1993	1994		5
23	DETECTIVE ACTIVITY REPORT			10	1992	1992		1
18	DAILY FIELD ACTIVITIES RPT		15.52	10	1992	1994		34

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By  Division Head _____ Date _____ Department Head _____ Page _____ of _____ Pages

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION
 TO = the "To Date" i.e. the date of the record.

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date MARCH 28, 1994

Records of LAPD/OCB (Department/Bureau) RAMPART (Division) Homocide (Unit) DETECTIVES

Address 2710 W. TEMPLE STREET (Location of Records) 303 pattern fir. st. fir. Compiled by D-III CICORIA (Unit) 9-202-2087 5-6581 Phone 5-4073

Records Retention Schedule No. PD 02 Original Records Oversize Records Historical Records Vital Records Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVES BOX NO.
					FROM	TO	
831*	37	JUVENILE ARREST PACKAGE		2001	1991	1991	21916
832*	37	JUVENILE ARREST PACKAGE		2001	1991	1991	21906
833*	37	JUVENILE ARREST PACKAGE		2001	1991	1991	21919
834*	37	JUVENILE ARREST PACKAGE		2001	1991	1991	21942
835	37	JUVENILE ARREST PACKAGE		2001	1991	1991	21930
36	213	USE OF FORCE	254	1998	1988	1988	
37	171	SGT. LOGS	75	2001	1-91	6-91	21905
38	60	AREA PROJECTS		2001	1991	1991	21918
39	99	WORK/CONTROL FOLDERS JUVENILE		1998	1-88	6-88	21939
40	99	WORK/CONTROL FOLDERS AUTOS		2000	1-90	6-90	21871
41	99	WORK/CONTROL FOLDERS CAPS		1999	7-89	8-89	21928
42	99	WORK/CONTROL FOLDERS BURGLARY		1989	11-88	12-88	21857
43	99	WORK/CONTROL FOLDERS CAPS		1989	5-88	6-88	21929
44	99	WORK/CONTROL FOLDERS CAPS		1986	11-86	12-86	21868
45	171	W/C LOGS	265	2001	1-91	4-91	21880
46	171	W/C LOGS	265	2001	4-91	7-91	21893
47	171	W/C LOGS	265	2001	5-90	6-90	21909
48	99	WORK/CONTROL FOLDERS CAPS		1996	7-86	8-86	21874
49	171	W/C LOGS	265	2000	6-90	8-90	21903
50	171	W/C LOGS	265	2000	9-90	12-90	21945
51	99	WORK/CONTROL FOLDERS CAPS		2000	2-90	6-90	21895
52	99	WORK/CONTROL FOLDERS CAPS		2000	1-90	3-90	21867

Records scheduled by Scheduled for P/O 6/20/95 Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date MARCH 28, 1994

Recc of LAPD/OCB (Department/Bureau) RAMPART (Division) DETECTIVES (Unit)

Address 2710 W. TEMPLE STREET (Location of Records) Compiled by D-III CICORIA Phone 5-4073

Records Retention Schedule No. PD 02
 Original Records Oversize Records Historical Records
 Vital Records Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVES BOX NO.
					FROM	TO	
853	99	WORK/CONTROL FOLDERS CAPS		2000	1-90	8-90	21908
854	99	WORK/CONTROL FOLDERS CAPS		2000	9-90	11-90	21931
855	99	WORK/CONTROL FOLDERS CAPS		2000	7-90	8-90	21881
856	99	WORK/CONTROL FOLDERS CAPS		2000	6-90	7-90	21876
857	99	WORK/CONTROL FOLDERS CAPS		2000	4-90	5-90	21862
858	99	WORK/CONTROL FOLDERS CAPS		2000	2-90	3-90	21875
859	99	WORK/CONTROL FOLDERS BURGLARY		2000	1-90	10-90	21904
360	99	WORK/CONTROL FOLDERS BURGLARY		2000	9-90	11-90	21855
361	99	WORK/CONTROL FOLDERS BURGLARY		2000	7-90	8-90	21860
362	99	WORK/CONTROL FOLDERS BURGLARY		2000	11-90	12-90	21872
363	99	WORK/CONTROL FOLDERS BURGLARY		2000	1-90	11-90	21886
364	99	WORK/CONTROL FOLDERS BURGLARY		2000	1-90	11-90	21942
365	99	WORK/CONTROL FOLDERS CRASH		1999	7-89	12-89	21917
366	99	WORK/CONTROL FOLDERS JUVENILE/SEX		2000	1-90	6-90	21921
67	99	WORK/CONTROL FOLDERS AUTOS		2000	2-90	5-90	21947
68	99	WORK/CONTROL FOLDERS AUTOS		2000	11-90	12-90	21950
69	99	WORK/CONTROL FOLDERS AUTOS		2000	7-90	8-90	21935
70	99	WORK/CONTROL FOLDERS AUTOS		2000	1-90	2-90	21858
71	99	WORK/CONTROL FOLDERS AUTOS		2000	9-90	10-90	21911
72	99	WORK/CONTROL FOLDERS AUTOS		2000	6-90	7-90	21946
73	99	WORK/CONTROL FOLDERS AUTOS		1998	11-88	12-88	21861
74	99	WORK/CONTROL FOLDERS AUTOS		1998	3-88	4-88	21934

21

Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date MARCH 28, 1994

lecc
 f LAPD/OCB RAMPART DETECTIVES
 (Department/Bureau) (Division) (Unit)

Address 2710 W. TEMPLE STREET Location of Records
 Compiled by DET-III A. CICORIA Phone 5-4073

Records Retention Schedule No. PD 02
 Original Records Oversize Records Historical Records
 Vital Records Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVES BOX NO.
					FROM	TO	
175	99	WORK/CONTROL FOLDERS AUTOS		1999	8-89	12-89	21932
176	99	WORK/CONTROL FOLDERS CAPS		2000	11-90	12-90	21869
77	99	WORK/CONTROL FOLDERS CAPS		2000	10-90	10-90	21892
78	37	ARREST PACKAGES ADULT O-R		1999	1989	1989	21856
79	37	ARREST PACKAGES ADULT T-V		1999	1989	1989	21867
80	37	ARREST PACKAGES ADULT C-E		1999	1989	1989	21883
81	37	ARREST PACKAGES ADULT "M"		2001	1991	1991	21873
82	37	ARREST PACKAGES ADULT "G-H"		2001	1991	1991	21854
83	37	ARREST PACKAGES ADULT "G"		2001	1991	1991	21937
84	37	ARREST PACKAGES ADULT "SA-SC"		2001	1991	1991	21882
85	37	ARREST PACKAGES ADULT "PA-PI"		2001	1991	1991	21894
86	37	ARREST PACKAGES ADULT "RO-RU"		2001	1991	1991	22072
87	37	ARREST PACKAGES ADULT "DE-ES"		2001	1991	1991	21884
88	37	ARREST PACKAGES ADULT "VA-WA"		2001	1991	1991	21944
89	37	ARREST PACKAGES ADULT "BA-CA"		2001	1991	1991	21864
90	37	ARREST PACKAGES ADULT "RC-RO"		2001	1991	1991	21907
91	37	ARREST PACKAGES ADULT "LA-LO"		2001	1991	1991	21910
92	37	ARREST PACKAGES ADULT "HER-JE"		2001	1991	1991	21936
93	37	ARREST PACKAGES ADULT "LO-MA"		2001	1991	1991	21923
94	37	ARREST PACKAGES ADULT "WA-ZE"		2001	1991	1991	21870
95	37	ARREST PACKAGES ADULT "PL-RA"		2001	1991	1991	21863
96	37	ARREST PACKAGES ADULT "CO"		2001	1991	1991	21899

Records Shipped by _____ Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date MARCH 28, 1994

Records of LAPD/OCB (Department/Bureau) RAMPART (Division) DETECTIVES (Unit)
 Address 2710 W. TEMPLE STREET Location of Records
 Compiled by DET.-III CICORIA Phone 5-4073

Records Retention Schedule No. PD 02
 Original Records
 Oversize Records
 Vital Records
 Confidential Records
 Historical Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVES BOX NO.
					FROM	TO	
897	37	ARREST PACKAGES ADULT "CA-CO"		2001	1991	1991	21879
898	37	ARREST PACKAGES ADULT "TA-UT"		2001	1991	1991	21878
899	37	ARREST PACKAGES ADULT "MO-NA"		2001	1991	1991	21902
900	37	ARREST PACKAGES ADULT "JE-KW"		2001	1991	1991	21865
901	37	ARREST PACKAGES ADULT "ME-MO"		2001	1991	1991	21948
902	37	ARREST PACKAGES ADULT "CA-CA"		2001	1991	1991	21920
903	37	ARREST PACKAGES ADULT "AN-BA"		2001	1991	1991	21896
904	37	ARREST PACKAGES "SE-SW"		2001	1991	1991	21891
905	37	ARREST PACKAGES "AB-AN"		2001	1991	1991	21897
906	37	ARREST PACKAGES "FO-GA "		2001	1991	1991	21885
907	99	ARREST PACKAGES ADULT "NE-PAN"		2001	1991	1991	21890
908	99	WORK/CONTROL FOLDERS CRASH		2001	3-88	12-88	21866
909	99	WORK/CONTROL FOLDERS HOMICIDE		1998	1988	1988	21898
910	99	WORK/CONTROL FOLDERS HOMICIDE		2000	1990	1990	21912
911	99	WORK/CONTROL FOLDERS AUTOS		2000	3-90	4-90	21926
912	99	WORK/CONTROL FOLDERS AUTOS		2000	1-90	3-90	21941
913	99	WORK/CONTROL FOLDERS HOMICIDE		1998	1988	1988	21877
914	171	W/C LOGS	265	1998	1988	1988	21901
915	99	WORK/CONTROL FOLDERS HOMICIDE		1998	1988	1988	21888
916	171	W/C LOGS	265	1998	1988	1988	21900
917	213	USE OF FORCE	254	1998	1988	1988	21889
918	48	HOMICIDES; 79-9, 80-47, 81-1, 81-4, 81-5, 81-7					21952
919	48	HOMICIDES; 81-13, 81-14, 81-15, 81-21			1981	1981	21940
920	48	HOMICIDES; 81-22, 81-23, 81-24, 81-25, 81-26, 81-29, 81-39, 81-33			1981	1981	

Records transferred by _____ Date _____ Shipment No. _____

REVISED

CORDS TRANSFER LIST

Boxes should be ordered w/ Box # in the column

Date MARCH 28, 1994

Records
of

LAPD/OCB
(Department/Bureau)

RAMPART
(Division)

DETECTIVES
(Unit)

Address 2710 W. TEMPLE STREET
Location of Records

Compiled
by DET-III A. CICORIA

Phone 5-4073

Records Retention

Original Records

Oversize Records

Historical Records

Schedule No. PD 02

Vital Records

Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIV BOX NO.
					FROM	TO	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	These are DUP'S # NOT CRC
941	170	JUVENILE ARREST PACKAGE		2000	1990	1990	328001C
943	170	JUVENILE ARREST PACKAGE		2000	1990	1990	328001
944	170	JUVENILE ARREST PACKAGE		2000	1990	1990	3280012
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	99	WORK/CONTROL FOLDERS ROBBERY		2000	1990	1990	3280013
947	99	WORK/CONTROL FOLDERS ROBBERY		2000	2-90	7-90	3280014
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Records received by _____ Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date APRIL 4, 1997

Records LAPD/OCB

RAMPART

DETECTIVES

(Department/Bureau)

(Division)

(Unit)

Address 303 S. UNION AVENUE

Compiled by D-3 SALAZAR

Phone 207-2129

Location of Records

Records Retention Schedule No. PD 02

Original Records

Oversize Records

Historical Records

Vital Records

Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVE BOX NO.
					FROM	TO	
1117	99	WORK FOLDERS CAPS		2003	11-93	11-93	328003
1118	99	WORK FOLDERS CAPS		2003	12-93	12-93	328003
1119	13	DETECTIVE FILES A-M		2002	1992	1992	328003
1120	13	DETECTIVE FILES N-Z TIME BOOKS (1975-1989)		2002	1992	1992	328003
1121	13	DETECTIVE FILES A-M		2003	1993	1993	328004
1122	13	DETECTIVE FILES M-Z		2003	1993	1993	328004
1123	37	1992 RIOTS ARREST PACKAGES		2014	4-92	5-92	328004
1124	37	1992 RIOTS ARREST PACKAGES		2014	4-92	5-92	328004
1125	65	1992 RIOTS PROPERTY REPORTS & RECEIPTS		2002	4-92	5-92	328004
1126	99	1992 RIOTS WORK FOLDERS		2002	4-92	5-92	328004
1127	250	1992 RIOTS U.O. LOSS		2002	4-92	5-92	328004
1128	99	WORK FOLDERS BURGLARY		2003	1-93	2-93	3280048
1129	99	WORK FOLDERS BURGLARY		2003	3-93	4-93	328004C
1130	99	WORK FOLDERS BURGLARY		2003	5-93	6-93	328005
1131	99	WORK FOLDERS BURGLARY		2003	7-93	8-93	328005
1132	99	WORK FOLDERS BURGLARY		2003	9-93	10-93	328005
1133	99	WORK FOLDERS BURGLARY		2003	11-93	12-93	328005
1134	99	WORK FOLDERS REC/IMP VEHS 93-0200000 - 93-0207699		2003	1993	1993	328005
1135	99	WORK FOLDERS REC/IMP VEHS 93-0207700 - 93-0213999		2003	1993	1993	3280055
1136	99	WORK FOLDERS REC/IMP VEHS 93-0214000 - 93-0219699		2003	1993	1993	3280056
1137	99	WORK FOLDERS REC/IMP VEHS 93-0219700 - 93-0225699		2003	1993	1993	3280057
1138	99	WORK FOLDERS REC/IMP VEHS 93-0225700 - 93-0231699		2003	1993	1993	3280058

Records received by _____

Date _____

Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST.

APRIL 4, 1997

Date _____

Records of LAPD/OCB (Department/Bureau) RAMPART (Division) DETECTIVES (Unit)

Address 303 S. UNION AVENUE (Location of Records) Compiled by D-3 SALAZAR Phone 207-2129

Records Retention Schedule No. PD 02 Original Records Oversize Records Historical Records Vital Records Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVE BOX NO.
					FROM	TO	
1139	99	WORK FOLDERS REC/IMP VEHS 93-0231700 - 93-0237099		2003	1993	1993	3280005
1140	99	WORK FOLDERS REC/IMP VEHS 93-0237100 - 93-0242799		2003	1993	1993	3280006
1141	99	WORK FOLDERS REC/IMP VEHS 93-0242800 - 93-0247899		2003	1993	1993	3280006
1142	99	WORK FOLDERS REC/IMP VEHS 93-0247900 - 93-0252399		2003	1993	1993	3280006
1143	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1144	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1145	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1146	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1147	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1148	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1149	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1150	37	ARREST PACKAGES ADULT		2015	1993	1993	3280006
1151	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1152	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1153	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1154	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1155	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1156	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1157	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1158	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1159	37	ARREST PACKAGES ADULT		2015	1993	1993	3280007
1160	37	ARREST PACKAGES ADULT		2015	1993	1993	3280008

Records received by _____ Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date APRIL 4, 1997

Records LAPD/OCB

RAMPART

DETECTIVES

(Department/Bureau)

(Division)

(Unit)

Address 303 S. UNION AVENUE

Compiled by D-3 SALAZAR

Phone 207-2129

Location of Records

Records Retention

Schedule No. PD 02

Original Records

Oversize Records

Historical Records

Vital Records

Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCHIVE BOX NO.
					FROM	TO	
1161	37	ARREST PACKAGES ADULT		2015	1993	1993	328008
1162	37	ARREST PACKAGES ADULT		2015	1993	1993	328008
1163	37	ARREST PACKAGES ADULT		2015	1993	1993	328008
1164	37	ARREST PACKAGES ADULT		2015	1993	1993	328008A
1165	37	ARREST PACKAGES ADULT		2015	1993	1993	328008
1166	37	ARREST PACKAGES ADULT		2015	1993	1993	328008
1167	99	MISSING JUVENILE REPORTS CHILD ABUSE REPORTS		2001	1986	1991	328008
1168	99	WORK FOLDERS STOLEN VEHS		1996	1985	1986	328008
1169	99	WORK FOLDERS STOLEN VEHS		1998	1987	1988	328008
1170	99	WORK FOLDERS STOLEN VEHS		1999	1989	1989	328009
1171	99	WORK FOLDERS STOLEN VEHS		2000	1990	1990	328009
1172	23	DETECTIVE ACTIVITY SUMMARY		2002	1992	1992	328009
1173	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1174	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1175	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1176	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1177	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1178	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
1179	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328009
		BOXES 1180-1184 issued to patrol					
1185	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328010
1186	170	ARREST PACKAGES JUVENILE AGE 18 in 1993		2003	1991	1993	328010

20

Records Received by _____

Date _____

Shipment No. _____

REVISED

RECORDS TRANSFER LIST

Boxes should be ordered w/ Box# in the column per DWP

Date November 19, 1992

Records of LAPD / OCB RAMPART PATROL
(Department/Bureau) (Division) (Unit)

Address 2710 W. TEMPLE STREET Location of Records
Compiled by M. PAGARIGAN Phone 485-4071

Records Retention Schedule No. 1102
 Original Records Oversize Records Historical Records
 Vital Records Confidential Records *PER DWP*

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		C.R.C. #15 C.R.C./ARCHIVE BOX-NO.
					FROM	TO	
1197	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	1-1-92	1-31-92	3280112
1198	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	2-1-92	2-28-92	3280113
1199	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	3-1-92	3-31-92	3280114
1200	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	4-1-92	4-30-92	3280115
1201	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	5-1-92	5-31-92	3280116
1202	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	6-1-92	6-30-92	3280117
1203	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	7-1-92	7-31-92	3280118
1204	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	8-1-92	8-31-92	3280119
1205	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	9-1-92	9-30-92	3280120
1206	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	10-1-92	10-31-92	3280121
1207	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	11-1-92	11-30-92	3280122
1208	18	DAILY FIELD ACTIVITIES RPT	15.52	2002	12-1-92	12-31-92	3280123
1209	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	1-1-93	1-31-92	3280124
1210	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	2-1-93	2-28-93	3280125
1211	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	3-1-93	3-31-93	3280126
1213	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	4-1-93	4-30-93	3280127
1214	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	5-1-93	5-31-93	3280128
1215	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	6-1-93	6-30-93	3280129
1216	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	7-1-93	7-31-93	3280130
1217	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	8-1-93	8-31-93	3280131
1218	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	9-1-93	9-30-93	3280132
1219	18	DAILY FIELD ACTIVITIES RPT	15.52	2003	10-1-93	10-31-93	3280133

These are not

20

BOXES AT DWP

Records received by _____ Date _____ Shipment No. _____

85 Boxes

REVISED

CITY OF LOS ANGELES

RECORDS TRANSFER LIST

Per DW P

Boxes should be ordered with Box # in CRC Column

Date APRIL 30, 1998

1000s LAPD/OCB

RAMPART

DETECTIVES

Of (Department/Bureau) (Division) (Unit)

Address 303 S. UNION AVENUE
 Location of Records

Compiled by D-3 SALAZAR

Phone 207-2129

Records Retention Schedule No. PD 02
 Original Records
 Vital Records
 Oversize Records
 Historical Records

* Don't Call Pigeon Tech. Per DW P Call them for these Boxes

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		SEARCH BOX-NR
					FROM	TO	
1240	99	WORK FOLDERS ROBBERY R-1		2004	1-94	7-94	328124
1241	99	WORK FOLDERS ROBBERY R-1		2004	8-94	12-94	328124
1242	99	WORK FOLDERS ROBBERY R-2		2004	1-94	7-94	328124
1243	99	WORK FOLDERS ROBBERY R-2		2004	8-94	12-94	328124
1244	99	WORK FOLDERS ROBBERY R-3		2004	1-94	6-94	328124
1245	99	WORK FOLDERS ROBBERY R-3		2004	7-94	12-94	328124
1246	99	WORK FOLDERS ROBBERY R-4		2004	1-94	5-94	328124
1247	37	ARREST PACKAGES ROBBERY A-B		2016	1994	1994	328124
1248	37	ARREST PACKAGES ROBBERY C-F		2016	1994	1994	328124
1249	37	ARREST PACKAGES ROBBERY G-K		2016	1994	1994	328124
1250	37	ARREST PACKAGES ROBBERY L-M		2016	1994	1994	3281250
1251	37	ARREST PACKAGES ROBBERY N-R		2016	1994	1994	3281251
1252	37	ARREST PACKAGES ROBBERY S-Z		2016	1994	1994	3281252
1253	99	WORK FOLDERS BURGLARY B-1		2004	1-94	7-94	3281253
1254	99	WORK FOLDERS BURGLARY B-1		2004	8-94	12-94	3281254
1255	99	WORK FOLDERS BURGLARY B-2		2004	1-94	6-94	3281255
1256	99	WORK FOLDERS BURGLARY B-3		2004	1-94	5-94	3281256
1257	99	WORK FOLDERS BURGLARY B-2		2004	7-94	12-94	3281257
1258	99	WORK FOLDERS BURGLARY B-3		2004	6-94	12-94	3281258
1259	99	WORK FOLDERS BURGLARY B-8		2004	8-94	12-94	3281259
1260	99	WORK FOLDERS AUTOS		2004	1-94	2-94	3281260
1261	99	WORK FOLDERS AUTOS		2004	2-94	3-94	3281261

22

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date APRIL 30, 1998

Records LAPD/OCB

RAMPART

DETECTIVES

(Department/Bureau)

(Division)

(Unit)

Address 303 S. UNION AVENUE

Location of Records

Compiled by D-3 SALAZAR

Phone 207-2129

Records Retention

Original Records

Oversize Records

Historical Records

Schedule No. PD 02

Vital Records

Per DWP, Cell + Older Box by this

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		SRC/ARC # BOX #
					FROM	TO	
1262	99	WORK FOLDERS AUTOS		2004	4-94	5-94	328126
1263	99	WORK FOLDERS AUTOS		2004	5-94	7-94	328126
1264	99	WORK FOLDERS AUTOS		2004	7-94	8-94	328126
1265	99	WORK FOLDERS AUTOS		2004	9-94	10-94	328126
1266	99	WORK FOLDERS AUTOS		2004	10-94	11-94	328126
1267	99	WORK FOLDERS AUTOS ⁹²⁻⁹³ AUTO LOGS		2004	12-94	12-94	328126
1268	99	WORK FOLDERS SEX		2004	1-94	5-94	328126
1269	99	WORK FOLDERS SEX		2004	6-94	12-94	328126
1270	99	WORK FOLDERS MAC M-1		2004	5-94	12-94	328127
1271	99	WORK FOLDERS MAC M-3		2004	5-94	9-94	328127
1272	99	WORK FOLDERS ^{MAC M-2/M-3} SEX 9-92, 2-93/12-93		2004	10-94	12-94	328127
1273	99	WORK FOLDERS REC/IMP VEHS 94-0200000 - 94-0210299		2004	1994	1994	328127
1274	99	WORK FOLDERS REC/IMP VEHS 94-0210300 - 94-0215699		2004	1994	1994	328127
1275	99	WORK FOLDERS REC/IMP VEHS 94-0215700 - 94-0221399		2004	1994	1994	328127
1276	99	WORK FOLDERS REC/IMP VEHS 94-0221400 - 94-0227099		2004	1994	1994	328127
1277	99	WORK FOLDERS REC/IMP VEHS 94-0227100 - 94-0233999		2004	1994	1994	328127
1278	99	WORK FOLDERS REC/IMP VEHS 94-0234000 - 94-0240299		2004	1994	1994	328127
1279	99	WORK FOLDERS REC/IMP VEHS 94-0240300 - 94-0246599		2004	1994	1994	328127
1280	99	WORK FOLDERS REC/IMP VEHS 94-0246600 - 94-0252299		2004	1994	1994	328128
1281	99	WORK FOLDERS OUTSIDE REC VEHS CENTRAL 01 - WLA 08		2004	1994	1994	328128
1282	99	WORK FOLDERS OUTSIDE REC VEHS WLA 08 - SOE 18		2004	1994	1994	328128
1283	99	WORK FOLDERS MAC M-2		2004	5-94	10-94	328128

Records Received by _____

Date _____

Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date APRIL 30, 1998

Records LAPD/OCB

RAMPART

DETECTIVES

(Department/Bureau)

(Division)

(Unit)

Address 303 S. UNION AVENUE

Location of Records

Compiled by D-3 SALAZAR

Phone 207-2129

Records Retention

Original Records

Oversize Records

Historical Records

Schedule No. PD 02

Vital Records

** Per DWP, Call + Order these #'s*

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		CRC/ARCT -BOX-N
					FROM	TO	
1284	99	WORK FOLDERS CAPS		2004	1-94	2-94	328128
1285	99	WORK FOLDERS CAPS		2004	1-94	2-94	328128
1286	99	WORK FOLDERS CAPS		2004	3-94	3-94	328128
1287	99	WORK FOLDERS CAPS		2004	4-94	4-94	328128
1288	99	WORK FOLDERS CRASH		2004	4-93	4-94	328128
1289	99	WORK FOLDERS CAPS/CRASH		2004	5-94	6-94	328128
1290	99	WORK FOLDERS CAPS/CRASH		2004	7-94	8-94	328129
1291	99	WORK FOLDERS CAPS/CRASH		2004	9-94	10-94	328129
1292	99	WORK FOLDERS CAPS/CRASH		2004	11-94	11-94	328129
1292	99	ELDER ABUSE 1994 CAPS LOGS 1988-1991		2004	1994	1994	
1293	99	WORK FOLDERS CAPS/CRASH HATE CRIMES 1990-1994		2004	12-94	12-94	328129
1294	99	WORK FOLDERS OUTSIDE REC VEHS VAN NUYS 09 - SOE 18		2004	1994	1994	3281294
1295	37	ARREST PACKAGES ADULT		2016	1994	1994	3281295
1296	37	ARREST PACKAGES ADULT		2016	1994	1994	3281296
1297	37	ARREST PACKAGES ADULT		2016	1994	1994	3281297
1298	37	ARREST PACKAGES ADULT		2016	1994	1994	3281298
1299	37	ARREST PACKAGES ADULT		2016	1994	1994	3281299
1300	37	ARREST PACKAGES ADULT		2016	1994	1994	3281300
1301	37	ARREST PACKAGES ADULT		2016	1994	1994	3281301
1302	37	ARREST PACKAGES ADULT		2016	1994	1994	3281302
1303	37	ARREST PACKAGES ADULT		2016	1994	1994	3281303
1304	37	ARREST PACKAGES ADULT		2016	1994	1994	3281304

Records Received by _____

Date _____

Shipment No _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

Date APRIL 30, 1998

Records of LAPD/OCB (Department/Bureau) RAMPART (Division) DETECTIVES (Unit)

Address 303 S. UNION AVENUE (Location of Records) Compiled by D-3 SALAZAR Phone 207-2129

Records Retention Schedule No. PD 02 Original Records Vital Records Oversize Records Historical Records

Call DWP Don't call Rep Tech

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHEDULE) AND RANGE	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		GRC ARCHIVE BOX NO.
					FROM	TO	
1305	37	ARREST PACKAGES ADULT		2016	1994	1994	3281305
1306	37	ARREST PACKAGES ADULT		2016	1994	1994	3281306
1307	37	ARREST PACKAGES ADULT		2016	1994	1994	3281307
1308	37	ARREST PACKAGES ADULT		2016	1994	1994	3281308
1309	37	ARREST PACKAGES ADULT		2016	1994	1994	3281309
1310	37	ARREST PACKAGES ADULT		2016	1994	1994	3281310
1311	37	ARREST PACKAGES ADULT		2016	1994	1994	3281311
1312	37	ARREST PACKAGES ADULT		2016	1994	1994	3281312
1313	37	ARREST PACKAGES ADULT		2016	1994	1994	3281313
1314	37	ARREST PACKAGES ADULT		2016	1994	1994	3281314
1315	37	ARREST PACKAGES ADULT		2016	1994	1994	3281315
1316	99	WORK FOLDER JUVENILE J-1/J-2 JUVENILE LOGS 1992-1993		2004	5-94	12-94	3281316
1317	99	WORK FOLDER JUVENILE J-3 JUVENILE LOGS 1994		2004	5-94	12-94	3281317
1318	99	MISSING JUV REPORTS A-MAC		2004	1994	1994	3281318
1319	99	MISSING JUV REPORTS MAC-Z		2004	1994	1994	3281319
1320	19	DAILY SIGN-IN SHEETS		2004	1-94	12-94	3281320
1321	13	15.88 APPLICATIONS		2004	1993	1994	3281321
1322	13	DETECTIVE FILES A-M		2004	1994	1994	3281322
1323	13	DETECTIVE FILES N-Z/5150 FILES		2004	1994	1994	3281323
1324	37	TRAP FILES CAREER CRIMINALS		2012	1987	1990	3281324
							* ALL DWP

Records received by _____ Date _____ Shipment No. _____

CITY OF LOS ANGELES
RECORDS TRANSFER LIST

RTL

REVISED

DWP

11-7-01 Date: _____

RECORDS OF:

Dept./ Bureau: Los Angeles Police Department

Division: Rampart

Unit: Rampart Task Force

Address / Location of Records: 200 N. Main Street, City Hall East, 17th Floor (At Desk)

Compiled by: Officer Shawn Beale/& Erma (N1324)

Phone: (213) 485-339

Records Retention Schedule No.: 02 Original Records Oversized Records Historical Records Vital Records Confidential Records

DEPT. BOX NO.	SCH. ITEM NO.	RECORDS TITLE (SAME AS ON SCHED.) AND RANGE / Arrest Pkg - Investigator's Case Envelope:	FORM NO.	DESTRUC. DATE	INCLUSIVE DATES		DWP BX.#
					FROM	TO	
1330	37	BOI-X-#7 Arrest Packages, Robbery, A-C		2017	1995	1995	3281330
1331	37	BOI-X-#8 Arrest Packages, Robbery, D-G		2017	1995	1995	3281331
1332	37	BOI-X-#35 Arrest Packages, Robbery G-H		2017	1995	1995	3281332
1333	37	BOI-X-#10 Arrest Packages, Robbery M-O		2017	1995	1995	3281333
1334	37	BOI-X-#11 Arrest Packages, Robbery P-R		2017	1995	1995	3281334
1335	37	BOI-X-#12 Arrest Packages, Robbery S-Z		2017	1995	1995	3281335
1370	37	BOI-X-#34 Adult Arrest Packages,		2017	1995	1995	3281370
	37	BOI-X-#33 Adult Arrest Packages,		2017	1995	1995	3281372
1374	37	BOI-X-#36 Adult Arrest Packages,		2017	1995	1995	3281374
1377	37	BOI-X-#37 Adult Arrest Packages,		2017	1995	1995	3281377
1378	37	BOI-X-#38 Adult Arrest Packages,		2017	1995	1995	3281378
1379	37	BOI-X-#39 Adult Arrest Packages,		2017	1995	1995	3281379
1380	37	BOI-X-#40 Adult Arrest Packages,		2017	1995	1995	3281380
1381	37	BOI-X-#42 Adult Arrest Packages,		2017	1995	1995	3281381
1382	37	BOI-X-#41 Adult Arrest Packages,		2017	1995	1995	3281382
1383	37	BOI-X-#43 Adult Arrest Packages,		2017	1995	1995	3281383
1388	37	BOI-X-#44 Adult Arrest Packages,		2017	1995	1995	3281388

→ BERTHA,
SEE COLUMN
HI-LITED DWP
BOX # / # ON LABELS
NOEL

Received by 17 Date _____ Shipment No. _____