

CERTIFICATION FOR DISPOSITION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Dispose of Obsolete Records:

1. The records are under the management or control of named department head;
2. The Records Retention Schedule minimum time limits have been satisfied;
3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
 - d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4 of the Los Angeles Administrative Code;
2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations are true:

BY *Laura D.* Date *8/21/19*

Department/Bureau *ITA*

Records Dated *various see attached*

Request for
AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

Records of Information Technology Agency/Management Services Finance and Administrative Services (Unit)
 (Department/Bureau) (Division)

Location of Records 200 N. Main Ste. CHE 1400 Records Retention Schedule No. ITA/01 Original Records Duplicate Records

O042	Responses to Request for Proposals (RFPs) – Non Selected Gartner – Strategic Advisor for Technology Services (SATS) C-122306		TO + 2	11/28/2011			1
O042	Responses to Request for Proposals (RFPs) – Non Selected Excipio – Strategic Advisor for Technology Services (SATS) C-122306		TO + 2	11/28/2011			1
O042	Responses to Request for Proposals (RFPs) – Non Selected Technology Partners International, Inc. – Strategic Advisor for Technology Services (SATS) C-122306		TO + 2	11/23/2011			1
O042	Responses to Request for Proposals (RFPs) – Avasant, LLC – Strategic Advisor for Technology Services (SATS) C-122306		TO + 2	11/28/2011			1

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By  Adh By 7/30/19 Date 7/30/19 Page 1 of 1 Pages
 Division Head Department Head

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CI=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION
 TO = the "To Date" i.e. the date of the record.

Request for
AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

Records of Information Technology Agency/Management Services Finance and Administrative Services (Unit)
(Department/Bureau) (Division)

Location of Records 200 N. Main Ste. CHE 1400 Records Retention Schedule No. ITA/01 Original Records Duplicate Records

Sch Item No	Record Title (Same as on Schedule)	Conf Rec	Form No.	Total Retention Period (YEARS)	Inclusive Dates		Storage Location Nos.	Quantity
					From	To		
0042	Responses to Request for Proposals (RFPs) - Non Selected KPMG LLP - Strategic Advisor for Technology Services (SATS) C-122306			TO + 2	11/28/2011			1
0042	Responses to Request for Proposals (RFPs) - Non Selected ThirdWave Corporation - Strategic Advisor for Technology Services (SATS) C-122306			TO + 2	11/28/2011			1
0042	Responses to Request for Proposals (RFPs) - Non Selected KPMG LLP - Strategic Advisor for Technology Services (SATS) C-122306			TO + 2	11/28/2011			1
0042	Responses to Request for Proposals (RFPs) - Non Selected Synoptek - Strategic Advisor for Technology Services (SATS) C-122306			TO + 2	11/28/2011			1
0042	Responses to Request for Proposals (RFPs) - Non Selected Grant Thornton - Strategic Advisor for Technology Services (SATS) C-122306			TO + 2	11/28/2011			1

The above records were submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By [Signature] Division Head Date By [Signature] Department Head Date Page of Pages

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