

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

*Records of Depa	rtment: Information Technology Agenc	у
Additional Infor	mation: FINANCE AND ADMINISTRATIV	E SERVICES (ITA/01)
Submitting Date	5/6/2019 □ Email me a	сору
*Quantity:	Boxes	
Records Dated F	rom 01/01/2000 To 12/31/201	.4
Description:		ERVICES CONTRACTS FROM 2008 - 2013 FOR PROPOSAL FROM 2000 - 2014
Attachment: [2 Department Au	177.02 232 200 33	Boxes 2019-04-23.pdf
Authorizing Pers		Date: 04/23/2019
City Clerk Autho	orization	
50, I hereby certify and to the best of r	that the attached Request for Authority to Dispo	ve Code (LAAC) and the Mayor's Executive Directive No. se of Obsolete Records has been reviewed by my office e. City Clerk staff have reviewed the request for
		Authorizing Person:
• APPROVE	O REJECT	SHANNON HOPPES
		Date Signed:
Signature:	Sum Denn Horn	05/06/2019

Date of Notification:

05/06/2019

(Records will be held for 60 days from this date).

SUBMIT

CANCEL

CERTIFICATION FOR DISPOSITION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Dispose of Obsolete Records:

- 1. The records are under the management or control of named department head;
- 2. The Records Retention Schedule minimum time limits have been satisfied;
- 3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
- d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
- 4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

- 1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4 of the Los Angeles Administrative Code;
- 2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
- 3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations	s are true:
BY Suits	Date 4/23/19
Department/BureauInformation Technology Agenda	cy/Finance & Admin Services _
Records Dated <u>Wasions</u> , see attrehed	

(ead	Department Head			Division Head	
Pages	Page of to	4/23/19	Date 7		20	The state of the s	By Thu	MAC	Ву
			e Code:	ministrativ	he L.A. Adı	c 12.5 of 1	submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:	70	The above records ar
junk		06/17/13	06/18/10	CL+5			Personal Services Contracts Glenn A. Rick Engineering & Development Company – Citywide Geographic Information Systems (GIS)	Personal Services Contracts Glenn A. Rick Engineering & Development Com Citywide Geographic Information Systems (GIS)	0038
Þ		06/24/13	06/25/10	CL+5			Personal Services Contracts Psomas – Citywide Geographic Information Systems (GIS) C-117487	Personal Services Contracts Psomas – Citywide Geograp C-117487	0038
1		08/11/13	8/12/10	CL+5			Personal Services Contracts NorthSouth GIS, LLC – Citywide Geographic Information Systems (GIS) C-117743	Personal Services Contracts NorthSouth GIS, LLC – Cit Systems (GIS) C-117743	0038
<u> </u>		09/21/13	09/22/10	CL+5			Personal Services Contracts Latitude Geographics Group Ltd. – Citywide Geographic Information Systems (GIS) C-117878	Personal Services Contracts Latitude Geographics Group Ltd. – Ci Information Systems (GIS) C-117878	0038
)		06/06/13	06/17/10	CL+5			Personal Services Contracts Artisan Global, LLC – Citywide Geographic Information Systems (GIS) C-117430	Personal Services Contracts Artisan Global, LLC – City Systems (GIS) C-117430	0038
Quantity	Storage Location Nos.	Inclusive Dates m To	Inclusiv	Total Retention Period (YEARS)	Form No.	Conf Rec	Record Title (Same as on Schedule)	Record Title	Sch Item No
	ecords	[] Duplicate Records	Records	n [x] Original Records	Records Retention A /01 [x	Records ITA/01	Schedule No.	Location of Records <u>200 N. Main St, CHE Room 1400</u>	Location of Records
(Unit)	7	(Division)					(Department/Bureau)		
	trative Services	Finance and Administrative Services	Financ				Records of Information Technology Agency/ Management Services	Information Technology	Records o

Retention Codes:

TO = the "To Date" i.e. the date of the record.

AU-AUDIT AR-ANUAL REVIEW CL-CLOSED CO-COMPLETION CA-CANCELLED EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION

Page 2 of b Pages
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06/16/13
06/24/13
6/24/13
] Duplicate Records
(Division)
Finance and Administrative Services

Records	Records of Information Technology Agency/ Management Services	gement Services		Fina	Finance and Administrative Services	Services	
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0042	Responses to Request for Proposals (RFPs) – Non Selected SuperGIS – Citywide Geographic Information Systems (GIS)	n Systems (GIS)	TO+2	2 10/20/08	_		<u> </u>
	Responses to Request for Proposals (RFPs) – Non Selected Matt Caraway – Citywide Geographic Information Systems (GIS)	- Non Selected nation Systems	TO+2	2 09/25/08			þrest
0038	Personal Services Contracts Fujitsu Network Communications – Dense Wave Division Multiplexed (DWDM) Optical Network C-118082	Vave Division	CL+5	5 11/03/10	11/02/13		1
0042	Responses to Request for Proposals (RFPs) – Cancelled Com Plus, Inc. – Ed Sogge – Communications Technology Professionals RFP	- Cancelled ns Technology	TO+2	2 10/15/14	10/15/14		
0042	Responses to Request for Proposals (RFPs) – Cancelled Wireless Infrastructure Services - Communications Technology Professionals RFP	- Cancelled cations	TO+2	2 10/15/14	10/15/14		-
0042	Responses to Request for Proposals (RFPs) – Cancelled Nexus IS, Inc Communications Technology Professionals RFP	- Cancelled y Professionals	T0+2	2 10/15/14	10/15/14		-
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The above records	e records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:	ccordance with Sec 12.5 of the	L.A. Administ	ative Code:	-	_	_
Ву	Division Head	By Junt Th	2 Department Head	Date	4/23/19	Page 3 of b Pages	ages
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Retention Codes:

TO = the "To Date" i.e. the date of the record. AU=AUDIT AR=ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION

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Page 4 of b Pages	*			1		1		<u> </u>	•	1	1_				-	_	-	•	(Unit)	Services
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Retention Codes:

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AU-XUDIT AR-ANUAL REVIEW CL-CLOSED CO-COMPLETION CA-CANCELLED EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION

Records o	Records of Information Technology Agency/ Management Services		Finan	Finance and Administrative Services	Comingo	
	(Department/Bureau)		A KARGALI	(Division)	(Unit)	
Location of Record	Location of Records 200 N. Main St, CHE Room 1400 Schedule No.	Records Retention ITA /01 [x] Original Records	Records	[] Duplicate Records		
0042	Request for Proposal (RFP) Cable TV Sys Technical Auditino Services	ТО+2	10/06/00	_	1	
	Request for Proposal (RFP) Ch. 35 2003	T0+2	2003			
0042	Request for Proposal (RFP) Ch. 35 2006	Т0+2	2006		punk	
0042	Request for Proposal (RFP) Ch. 35 2008	TO+2	2008			
0042	Request for Proposal (RFP) Voice and Data Communication Services	TO+2	08/05/05		1	
0042	Request for Proposal (RFP) Contract Programmers 08	TO+2	11/06/08		,	
0042	Request for Proposal (RFP) IT Professional Services	TO+2	04/10/11) —4	
0042	Request for Proposal (RFP) Internet Services RFP	TO+2	11/03/08		11	
0042	PeopleSoft Support Services for Supply Management System	T0+2	07/22/14) James (
The above records	e records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:	Sec 12.5 of the L.A. Administrative	e Code:	- -	-	
Ву	Division Head By And	Denostment Head	Date	4/23/19	Page 5 of 6 Pages	

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The above records are submitted in the above record	RFP	Location of Records 200 N. Main St, CHE Room 1400	Records of Information Technology Agency/ Management Services (Department/Bureau)
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By Au		Schedule No	/ Management Services (Department/Bureau)
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he L.A. Administrative		tion [x] Original Records	
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4/23/19		[] Duplicate Records	Finance and Administrative Services (Division)
Page 6 of 6 Pages			Services
Pages			(Unit)

Retention Codes:

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