



# CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

**\*Records of Department:** Information Technology Agency

**Additional Information:** ITA/01 MANAGEMENT SERVICES DIVISION

**Submitting Date:** 12/7/2016  Email me a copy

**\*Quantity:** 3 Boxes

**Records Dated From** 01/30/2004 **To** 11/05/2011

**Description:** 3 BOXES OF ITEM O038 - PERSONAL SERVICES CONTRACTS

**Attachment:** [2 MB max]

## Department Authorization

**Authorizing Person:** Laura Ito **Date:** 12/05/2016

## City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

**Authorizing Person:**

SHANNON HOPPE

**Date Signed:**

12/07/2016

**APPROVE**

**REJECT**

**Signature:**

**Date of Notification:** 12/07/2016 (Records will be held for 60 days from this date).

### CERTIFICATION FOR DISPOSITION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Dispose of Obsolete Records:

1. The records are under the management or control of named department head;
2. The Records Retention Schedule minimum time limits have been satisfied;
3. The records listed are no longer required:
  - a. For operations of named department or office, or
  - b. For the operations of the City, or
  - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
  - d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
  - e. By the City Clerk for the City Archives; and
4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4 of the Los Angeles Administrative Code;
2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations are true:

BY *Kenneth A* Date *12-5-10*

Department/Bureau *ITA*

Records Dated *various*

Request for  
**AUTHORITY TO DISPOSE OF OBSOLETE RECORDS**

Records of INFORMATION TECHNOLOGY AGENCY/MANAGEMENT SERVICES  
 (Department/Bureau)

(Division)

(Unit)

Location of Records CHE 1400 Records Retention Schedule No. \_\_\_\_\_

Original Records  Duplicate Records

Sch Item No	Record Title (Same as on Schedule)	Conf Rec	Form No.	Total Retention Period (YEARS)	Inclusive Dates		Storage Location Nos.	Quantity
					From	To		
ITA/01/0038	PERSONAL SERVICES CONTRACTS CHANNEL 35 CONTRACTS RECORD TYPE: B SEE ATTACHED			CL+5				3 BOXES

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By [Signature] Division Head Date 12-5-16 Page 1 of 5 Pages  
 Department Head

Retention Codes: AU=AUDIT AR=ANNUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION  
 TO = the "To Date" i.e. the date of the record.

Allen	Chris	C-114264	8/12/2008	8/11/2011
Bernstein	Richard	C-114473	9/17/2008	9/16/2011
Byrne	William	C-114313	8/12/2008	8/11/2011
Campos	Robert	C-114315	8/15/2008	8/14/2011
Chu	Lenora	C-114474	9/17/2008	9/16/2011
Dakota	Dedra	C-114475	9/17/2008	9/16/2011
Dees	Charlie	C-114476	9/17/2008	9/16/2011
Fowler	Terry	C-114307	8/15/2008	8/14/2011
Frankel	Derek	C-114493	9/17/2008	9/16/2011
Garnier	Achille	C-114309	8/15/2008	8/14/2011
Goren	Henry	C-114310	8/15/2008	8/14/2011
Granaderos	Alyson	C-114325	8/15/2008	8/14/2011
Hartman	Andreas	C-114326	8/15/2008	8/14/2011
Henry	Adam	C-114296	8/15/2008	8/14/2011
Kahn	Sheryl	C-114297	8/12/2008	8/11/2011
Kyi	Daresha	C-114299	8/12/2008	8/11/2011
Lanphear	Gator	C-114774	9/15/2008	9/14/2011
Lawe	Marlon	C-114301	8/12/2008	8/11/2011
LeBlanc	Rochelle	C-114302	8/15/2008	8/14/2011
Lee	Si Joon	C-114303	8/15/2008	8/14/2011
Martinez	Alys	C-114291	8/12/2008	8/11/2011
Mazariego	Sandro	C-114496	9/17/2008	9/16/2011
Missor	George	C-114498	9/15/2008	9/14/2011
Muklashy	Wassim	C-114504	9/15/2008	9/14/2011
Neven	Dale	C-114505	9/17/2008	9/16/2011
Ogaz	Antonio	C-114506	9/17/2008	9/16/2011
Oliva	Pedro	C-114507	9/17/2008	9/16/2011
Pomerance	Bradley	C-114318	8/15/2008	8/14/2011
Raveneau	Annette	C-114509	9/15/2008	9/14/2011
Reiter	Carolin	C-114510	9/15/2008	9/14/2011
Resto	Autumn	C-114775	11/6/2008	11/5/2011
Robles	Eric	C-114319	8/15/2008	8/14/2011

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Saba	Ken	C-114501	9/15/2008	9/14/2011
Sanders	Aaron	C-114502	9/15/2008	9/14/2011
Shih	Ti-Yih	C-114503	9/15/2008	9/14/2011
Solid Gray, Inc.	Jackie	C-114321	8/12/2008	8/11/2011
Stophel	Michelle	C-114468	9/15/2008	9/14/2011
Summers	Caroline	C-114469	9/15/2008	9/14/2011
Sunada	Kelly	C-114470	9/17/2008	9/16/2011
Wachman	Szu-Hua	C-114323	8/12/2008	8/11/2011
Wang	Shally	C-114471	9/17/2008	9/16/2011
Zomorodi		C-114324	8/12/2008	8/11/2011
Ashker	Joelene	C-106489	4/1/2004	3/31/2007
Ayala	Marco	C-111159	12/15/2006	12/14/2009
Bellew	Stacy	C-111190	12/18/2006	12/17/2009
Boone	Ryan	C-111155	12/15/2006	12/14/2009
Brown	Camille	C-108479	7/25/2005	7/24/2008
Buncio	Anthony	C-109176	11/18/2005	11/17/2008
Cain	Andrew	C-111144	12/18/2006	12/17/2009
Canning	Kellie	C-109174	11/18/2005	11/17/2008
Carosella	Cookie	C-111218	12/18/2006	12/17/2009
Castaneda	Jose	C-111191	12/18/2006	12/17/2009
Choice	Gail	C-111208	1/2/2007	1/1/2010
Christy	Kathryn	C-109196	11/18/2005	11/17/2008
Chung	Casey	C-109173	11/18/2005	11/17/2008
Cox	Randy	C-111158	12/15/2006	12/14/2009
Curtis	Jeff	C-109208	11/21/2005	11/20/2008
Dake	Casey	C-111214	1/2/2007	1/1/2010
Darby	Glenn	C-108482	7/25/2005	7/24/2008
Devis	Lauren	C-109197	11/18/2005	11/17/2008
Echazabal	Teresa	C-111187	12/18/2006	12/17/2009
Flynn	Michael	C-111160	12/15/2006	12/14/2009
Fowlkes	Holly	C-109210	11/21/2005	11/20/2008

Frank	Mark	C-111217	12/18/2006	12/17/2009
Friedberg	Gilah	C-108666	8/11/2005	8/10/2008
Gemes	Christoph	C-111213	1/2/2007	1/1/2010
Gilmour	Nancy	C-111140	12/18/2006	12/17/2009
Goldsmith	David	C-111162	12/15/2006	12/14/2009
Hamilton	Kyle	C-111189	12/18/2006	12/17/2009
Hase	Ryan	C-108480	7/25/2005	7/24/2008
Hayes	Theodosia	C-111188	12/18/2006	12/17/2010
Hill	Warren	C-111143	12/15/2006	12/14/2009
Hoekendorf	Kari	C-111212	1/2/2007	1/1/2010
Hood	Darryl	C-111281	1/23/2007	1/22/2010
Jones	Erika	C-114670	10/10/2008	10/9/2011
Kuwahara	Tom	C-111054	12/13/2006	12/12/2009
Landrum	Allysyn	C-111146	12/18/2006	12/17/2009
Languages4you		C-108592	8/4/2005	8/3/2008
Love	Tara	C-111216	12/18/2006	12/17/2009
Lyons	Michael	C-111186	12/18/2006	12/17/2009
Magallon	Al	C-109200	11/21/2005	11/20/2008
McCuin	Tony	C-109201	11/21/2005	11/20/2008
Neely	Franklin	C-111185	12/18/2006	12/17/2009
New Media Sound		C-114669	10/10/2008	10/9/2011
Pugh-Ruiz	Denise	C-111211	1/2/2007	1/1/2010
Rogers	Paul	C-108481	7/25/2005	7/24/2008
Sanchez	Martin	C-111280	1/23/2007	1/22/2010
Saunders	Ernest	C-111142	12/18/2006	12/17/2009
Schwartz	Matthew	C-111149	12/18/2006	12/17/2009
Sher	Eyal	C-111215	12/18/2006	12/17/2010
Shuman	Phil	C-111282	1/23/2007	1/22/2010
Wallgren	Mark	C-106205	1/30/2004	1/29/2007
Williams	Phaedra	C-106198	1/30/2004	1/29/2007
Wilson	Chris	C-106199	1/30/2004	1/29/2007
Wilson	Michelle	C-111148	12/18/2006	12/17/2010

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Wright  
Zomorodi

Phil  
Shally

C-111165  
C-109207

12/15/2006  
11/21/2005

12/14/2009  
11/20/2008

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