

CERTIFICATION FOR DESTRUCTION OF RECORDS

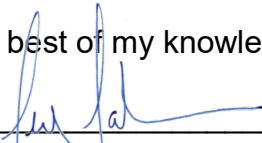
I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Destroy Obsolete Records:

1. The records are under the management or control of named department head;
2. The Records Retention Schedule minimum time limits have been satisfied;
3. The records listed are no longer required:
 - a. For operations of named department or office, or
 - b. For the operations of the City, or
 - c. To satisfy a City Council policy adopted by resolution, or a City Council request, or
 - d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4(a)(1)B of the Los Angeles Administrative Code;
2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determinations are true:

BY  Date 4-21-2022

Department/Bureau Los Angeles Housing Department (formerly HCIDLA)
Administrative Services Division / Budget and Management Services Section

Records Dated 2/28/15-12/31/2016

Request for
AUTHORITY TO DISPOSE OF OBSOLETE RECORDS

Records of Los Angeles Housing Department (formerly HCIDLA) Administrative Services Division / Budget and Management Services Section
 (Department/Bureau) (Division) (Unit)

Location of Records Garland office 4th fl Records Retention Schedule No. LAHD/007 Original Records Duplicate Records

Sch Item No	Record Title (Same as on Schedule)	Conf Rec	Form No.	Total Retention Period (YEARS)	Inclusive Dates		Storage Location Nos.	Quantity
					From	To		
O001	Contracts FY14-15 Thru FY15-16			TE+5	2/28/2015	12/31/2016		3 boxes

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

By *Emilyzen Cervantes* By *[Signature]* Date 4-21-2022 Page _____ of _____ Pages
 Division Head Department Head