



# CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

**\*Records of Department:** Fire Department

**Additional Information:** FIR/320 ADMINISTRATIVE SERVICES DIVISION EMS RECEIPTS UNIT

**Submitting Date:** 9/20/2023  Email me a copy

**\*Quantity:** 9 Boxes

**Records Dated From** 01/01/1990 **To** 12/31/2017

**Description:**  
ORIGINAL RECORDS:  
RECEIPT BOOKS AU+5  
TIME OFF REQUESTS AU+2  
MEDICAL STATEMENTS AU+2; CR BACKUP TO+9

**Attachment:** [2 MB max]  [FIR320 9 BOXES 09202023.pdf](#)

## Department Authorization

**Authorizing Person:** Mario Pasaporte II **Date:** 09/20/2023

## City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowledge is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

**APPROVE**  **REJECT**

**Authorizing Person:**  
PETTY SANTOS

**Signature:**

**Date Signed:**  
09/20/2023

**Date of Notification:** 09/20/2023 (Records will be held for 60 days from this date).