

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

| Records of Department: | Office of Finance |
|--------------------------|--|
| Additional Information: | /FIN/008 AUDIT |
| Submitting Date: | 7/25/2023 ☐ Email me a copy |
| ^k Quantity: | Boxes |
| Records Dated From | 01/01/1998 To 06/30/2021 |
| Description: | DESTRUCTION OF 312 BOXES OF ORIGINAL AND DUPLICATE RECORDS FROM OFFICE OF FINANCE. DUPLICATE RECORDS ARE SUPERSEDED. ORIGINAL RECORDS ARE BEYOND TOTAL RETENTION AS SHOWN ON FORM 48 ATTACHED. |
| Attachment: [2 MB max] | Detach FIN008 312 BOXES 07252023.pdf |
| Department Authorization | |
| Authorizing Person: | DIANA MANGIOGLU Date: 07/25/2023 |
| City Clerk Authorization | |

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowlege is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

Authorizing Person:

PETTY SANTOS • APPROVE O REJECT

Date Signed: Signature: 07/25/2023

Date of Notification: 07/26/2023 (Records will be held for 60 days from this date).

> **SUBMIT CANCEL**