

**AUTHORITY TO DESTROY OBSOLETE RECORDS**

Records of Office of the Controller Financial Operations Demand Audit  
(Department/Bureau) (Division) (Unit)

Location of Records Controller Archives 200 N Spring St B10B Records Retention Schedule No. CTR 33  Original Records  Duplicate Records

Item No.	Sch. Item No.	Record Title (Same as on Schedule)	Conf. Rec.	Form No.	Total Reten. Period	Inclusive Dates		Storage Location Nos.	Quantity
						From	To		
1	03	CDD Contracts			10	1997	12/2000	Controller Archives	3
2	03	Housing Contracts			10	2005	12/2007	Controller Archives	4
3	03	Various Dept Contracts			10	2005	12/2008	Controller Archives	20
4	03	CDD Contracts			10	2006	12/2008	Controller Archives	1
5	03	Council File Contracts			10	2000	12/2002	Controller Archives	1
6	03	Various Dept Contracts			10	1999	12/2000	Controller Archives	3
7	03	Various Dept Contracts			10	2000	12/2001	Controller Archives	4
8	03	Various Dept Contracts			10	2007	12/2009	Controller Archives	28
9	03	Aging Contracts			10	2000	12/2001	Controller Archives	1
10	13	Bank One Payments			10	1988	12/1989	Controller Archives	1
11	13	Bank One Payments			10	1989	12/1990	Controller Archives	2
12	13	Bank One Payments			10	1999	12/2002	Controller Archives	2
13	13	Demand Audit Purchasing Cards			10	2007	12/2009	Controller Archives	2
14	13	SBE REports			10	2000	12/2008	Controller Archives	4
15	18	Various Dept Travel Remittance Advice			10	1995	12/2005	Controller Archives	1
16	13	Miscellaneous Documents			10	2000	12/2006	Controller Archives	1
17	18	Personal Expense Stattments			10	2005	12/2007	Controller Archives	2
18	18	Advance Payments			10	2005	12/2007	Controller Archives	1
19	27	Controller Certification Reports			2	2000	12/2002	Controller Archives	15
20	27	Certification & Monitoring Program			2	2001	12/2003	Controller Archives	1
21	27	CFMP 7th Evaluation Reports			2	1994	12/1998	Controller Archives	6
Total Boxes of Records for Destruction									103

The above records are submitted for destruction in accordance with Sec. 12.5 of the L.A. Administrative Code:

By James Robinson James Robinson (May 6, 2022 12:28 PDT) By  Date 5/6/2022 Page 1 of 1 Pages

Retention Code: A = Audit AR = Annual Review C = Closed or Completion E = Expiration P = Permanent S = Superseded T = Termination