

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

*Records of Department:	Controller		
Additional Information:	N/A		
Submitting Date:	1/29/2021 Email me a copy		
*Quantity:	1161 Boxes		
Records Dated From	07/1/1995 To 06/30/2010		
Description:	Old General Demands and Warrants(Paid Ch	necks)	
Attachment: [2 MB max] Detach SMgmt SVCS 21012714400.pdf			
Department Authorizat	ion		
Authorizing Person:	Ruby Love	Date: 01/29/2021	
City Clerk Authorizatio	n		
In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowlege is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.			
		Authorizing Person:	
	○ REJECT	PETTY SANTOS	
		Date Signed:	
Signature:	1/1/8_	01/29/2021	

Date of Notification:

01/29/2021

(Records will be held for 60 days from this date).

SUBMIT

CANCEL

City Clerk
City of Los Angeles
Forn Gen, 48 (R3/87)

Request for AUTHORITY TO DESTROY OBSOLETE RECORDS

2020		Quantity	128 110 96 100 39 38 588	_
Year Ending Check Reconciliation	(Unit) Original Records	Storage Location Nos.	Controller's Archives " " " " " " " " " " " " " " " " " " "	_
		Inclusive Dates	To 6/30/2005 6/30/2008 6/30/2009 6/30/2010	- \ -\
Financial Operations (Division)	` <u>-</u>	Inclusi	From 7/1/2004 7/1/2005 7/1/2006 7/1/2007 7/1/2009 7/1/2009	- 2
ncial Ope (Division)	CTR 44	Total Reten	TO+10 TO+10 TO+10 TO+10 TO+10	- (
Fina	Records Retention Schedule No	Form No.		strative Co
	Records Rete Schedule No	Conf Rec		A. Admin
Office of The Controller (Department Bureau)	Controller Archives (200 North Spring Street)	Record Title (Same as on Schedule)	Warrants (Paid Checks) Total Boxes of Records of Destruction	The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code
Records of	Location of Records	Sch Item No.	0023 0023 0023 0023 0023	The above
Reco	Location of Recore	Item No.	- 0 m 4 m ω	

By For Crista Binder, Chief Deputy Controller

Date 1/15/2021 Page1 of 3

By Division Head

City Clerk City of Los Angeles Fem Gas. a (#2)80)

Request for AUTHORITY TO DESTROY OBSOLETE RECORDS

2019		Quantity	113 76 76	352
Year Ending Demand Audit (Unit)	Original Records	Storage Location Nos.	Controller's Archives	
		Inclusive Dates	To 12/31/2009 6/30/2005 6/30/2007 6/30/2010	3
erations		Inclusiv	From 7/1/2001 7/1/2003 7/1/1997 7/1/1995 7/1/1995 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005 7/1/2005	7
Financial Operations (Division)	CTR 33	Total Refen	Period 10 10 10 10 10 10 10 10 10 10 10 10 10	
Fina	Referrition	Form No.		strative Co
	Records Retention Schedule No	Rec		A. Admin
Office of The Controller (Department Bureau)	Controller Archives (200 North Spring Street)	Record Title (Same as on Schedule)	Human Relations Commiteston 9Ceneral Demands) Elected Charter Reform (General Demands) City Clerk (Geeral Demands) Transportation (General Demands)	Total Boxes of Records for Destruction The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Co. By
rds of	sonds	Sch ttem No.	00013	The abow
Records of	Location of Records	Item No.	- 0 w 4 m	

By For Crista Binder, Chief Deputy Controller Department Head

∫ Date 6/25/2020 Page1 of 4*

Division Head $\beta b c c$

City Clerk
City of Los Angeles
Fun Gen. 48 (Clar)

Request for AUTHORITY TO DESTROY OBSOLETE RECORDS

2019		Quantity	4 - e e	221 Page1 of.⊄
Year Ending Demand Audit (Unit)	Original Records	Storage Location Nos.	Controller's Archives	ntroller Date 6/25/2020 Page1 of A
		Inclusive Dates	6/30/2010 6/30/1998 6/30/2010	Administrative clide: By For Crista Binder, Chief Deputy Controller
erations n)		Inclusiv	7/1/1996 7/1/1997 7/1/1995	Binder, Chie
Financial Operations (Division)	CTR 33	Total Reten Period	0 0 0 0	For Crista
Fina	Records Retention Schedule No	Fоrm No.		inistrative (By
	Records Rete Schedule No	Rec Rec		LA. Adm
Office of The Controller (Department Bureau)	Controller Archives (200 North Spring Street)	Record Title (Same as on Schedule)	General Services (General Demands) Employee Relations (General Demands) Elected Charter Reform (General Demands) Environmental Affairs (General Demands)	The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative of By By By By By By By By By Fo
Records of	Location of Records	Sch Item No.	8 9 9 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	The above reco By Division Head
Reco	Location of Recor	E S	- 0 m 4	