

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

*Records of Department:	Controller									
Additional Information:	N/A									
Submitting Date:	9/25/2020 ✓ Email me a copy									
*Quantity:	485 Boxes									
Records Dated From	07/1/1994 To 6/30/2009									
Description:	Old General Demands and Warrants(Paid Checks)									
Attachment: [2 MB max]	Detach SMgmt SVCS 20092507570 (1).pdf									
Department Authorization										

Authorizing Person:	Ruby Love	Date:	09/25/2020	
		,		

City Clerk Authorization

In accordance with Section 12.5 (d) of the Los Angeles Administrative Code (LAAC) and the Mayor's Executive Directive No. 50, I hereby certify that the attached Request for Authority to Dispose of Obsolete Records has been reviewed by my office and to the best of my knowlege is complete, accurate, and adequate. City Clerk staff have reviewed the request for historical content and removed any items of unique historical value.

• APPROVE

Authorizing Person:

PETTY SANTOS

Date Signed: 09/25/2020

Signature:

Date of Notification:

10/02/2020

(Records will be held for 60 days from this date).

SUBMIT



	2019			Quantity		36	64	44	47	22		225	Date 8/28/2020
	Year Ending Demand Audit	(Unit)	Orlginal Records	Storage Location Nos.		Controller's Archives	_	-		2	м. ж		
			0	e Dates		6/30/2009	6/30/2009	6/30/2009	6/30/1998	6/30/2002			9111/2000
RECORDS	erations	(Records Retention Schedule No CTR 33	Inclusive Dates	From	7/1/1994	7/1/1998	7/1/1995	7/1/1996	7/1/1995			- The second
SOLETE	Financial Operations	(Division)		Total Reten	Lenod	10	10	10	10	10			g Co
Request for STROY OBS	Finan			Form No.			x						Administrative Coo
DEST				Conf Rec									e L.A. Adn Dep
Request for AUTHORITY TO DESTROY OBSOLETE RECORDS	Office of The Controller	(Department Bureau)	Controller Archives (200 North Spring Street)	Record Title (Same as on Schedule)		Convention Center (General Demands) City's thir Comlesion (General Demands)	Fire and Police (General Demands)	LA Fire Dept (General Demands)	Commission Status of Women (General Demands)	El Pueblo (General Demands)			I пе авоче records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code: By Самиала Мелема 9/11/20 Ку Division Head Department Head
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City Clerk City of Los Angeles Form cen. 48(R387)

	2019			Quantity		129 131	260	Page1 of 3
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O DEST			Records Rete Schedule No	Conf Rec				e L.A. Adn
Request for AUTHORITY TO DESTROY OBSOLETE RECORDS	Offlice of The Controller	(Department Bureau)	Controller Archives (200 North Spring Street)	Record Title (Same as on Schedule)	Warrante (Daid Charles)	Warants (Paid Checks)	Total Boxes of Records for Destruction	The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code: By Division Head
	ls of		ords	Sch Item No.	0003	0023		The above recor By Division Head
	Records of		Location of Records	Item No.	~	2		

City Clerk City of Los Angeles Forn con. 48 (R347)