

CITY OF LOS ANGELES
NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS


RECORDS OF: OFFICE OF THE CITY CLERK
COUNCIL & PUBLIC SERVICES DIVISION (CLK/01)
105 Boxes

RECORDS
DATED FROM 1972 – 2009

As summarized and detailed in the attached report from the City Clerk.

AUTHORIZED BY:

DEPARTMENT AUTHORIZATION:




John Chavez, Office of the City Clerk

2/23/16

Date

CITY CLERK AUTHORIZATION:



Holly L. Wolcott, City Clerk

2/23/2016

Date

DATE OF

NOTIFICATION: February 29, 2016 (Records will be held for 60 days from this date)

Office of the City Clerk

Records Dispositions

Schedule Number: CLK/01
Division Name: Council & Public Services

Schedule Item No:	Record Series Title	Date Range	# Boxes
O007	Council Calendar	2005 – 2007	6 boxes
O013	Council Tape Record Log	2004 – 2006	1 box
O023	Legislative Advocate Files	1978 – 1980	1 box
O024	Negative Declarations	1991 – 2009	72 boxes
O025	Notice of Determination	1987 – 2003	7 boxes
O026	Notice of Exemption	1992 – 2009	4 boxes
O030	Record of Official Advertising	1972 – 1975	3 boxes
O034	Subpoena Requests	1978 – 2006	3 boxes
O036	Council Agendas	2008 – 2009	3 boxes
O038	Council Committee Agendas	1998 – 2009	5 boxes

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
(ORIGINAL RECORDS)

Date: 2/10/2015

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RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	01/01/2005	06/30/2005		000010060 CRC	754612	1
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	07/01/2005	12/31/2005		000010061 CRC	754613	2
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	01/01/2006	06/30/2006		000010062 CRC	754614	3
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	07/01/2006	12/31/2006		000010063 CRC	754615	4
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	01/01/2007	06/30/2007		000010064 CRC	754616	5
O007. /CLK/01/	COUNCIL CALENDAR POSTED COUNCIL CALENDARS	TO+2	07/01/2007	12/31/2007		000010065 CRC	754617	6
O013. /CLK/01/	COUNCIL TAPE RECORD LOG VIDEO AND AUDIO LOGS (2004, 2005, 2006)	TO+2	01/01/2004	12/31/2006		000009801 CRC	740570	7
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 2001	TO+2	01/01/2001	12/31/2001	DO	000010620 CRC	790898	8
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 2002	TO+2	01/01/2002	12/31/2002	DO	000010621 CRC	790899	9
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 2003	TO+2	01/01/2003	12/31/2003	DO	000010622 CRC	790900	10
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 2004 January - June	TO+2	01/01/2004	06/30/2004	DO	000010623 CRC	790901	11
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 8/15/2008 thru 9/9/2008	TO+2	08/15/2008	09/09/2008	DO	000010624 CRC	790902	12
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 9/10/2008 thru 9/19/2008	TO+2	09/10/2008	09/19/2008	DO	000010625 CRC	790903	13
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 9/23/2008 thru 10/8/2008	TO+2	09/23/2008	10/08/2008	DO	000010626 CRC	790904	14
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 10/10/2008 thru 10/24/2008	TO+2	10/10/2008	10/24/2008	DO	000010627 CRC	790905	15
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 10/28/2008 thru 11/7/2008	TO+2	10/28/2008	11/07/2008	DO	000010628 CRC	790906	16
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 11/18/2008 thru 11/26/2008	TO+2	11/18/2008	11/26/2008	DO	000010629 CRC	790907	17
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 12/2/2008 thru 12/12/2008	TO+2	12/02/2008	12/12/2008	DO	000010630 CRC	790908	18
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 12/16/2008 thru 1/7/2009	TO+2	12/16/2008	01/07/2009	DO	000010631 CRC	790909	19
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 1/9/2009 thru 1/28/2009	TO+2	01/09/2009	01/28/2009	DO	000010632 CRC	790910	20
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 1/30/2009 thru 2/13/2009	TO+2	01/30/2009	02/13/2009	DO	000010633 CRC	790911	21
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 2/17/2009 thru 3/4/2009	TO+2	02/17/2009	03/04/2009	DO	000010634 CRC	790912	22
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 3/6/2009 thru 3/27/2009	TO+2	03/06/2009	03/27/2009	DO	000010635 CRC	790913	23
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 3/31/2009 thru 4/15/2009	TO+2	03/31/2009	04/15/2009	DO	000010636 CRC	790914	24
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 4/17/2009 thru 4/29/2009	TO+2	04/17/2009	04/29/2009	DO	000010637 CRC	790915	25

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DETROY OBSOLETE RECORDS
(ORIGINAL RECORDS)

RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 5/1/2009 thru 5/20/2009	TO+2	05/01/2009	05/20/2009	DO	000010638	790916	26
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 5/22/2009 thru 6/9/2009	TO+2	05/22/2009	06/09/2009	DO	000010639	790917	27
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 6/10/2009 thru 7/1/2009	TO+2	06/10/2009	07/01/2009	DO	000010640	790918	28
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 7/7/2009 thru 7/24/2009	TO+2	07/07/2009	07/24/2009	DO	000010641	790919	29
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 7/28/2009 thru 8/12/2009	TO+2	07/28/2009	08/12/2009	DO	000010642	790920	30
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 8/14/2009 thru 9/9/2009	TO+2	08/14/2009	09/09/2009	DO	000010643	790921	31
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 9/11/2009 thru 10/7/2009	TO+2	09/11/2009	10/07/2009	DO	000010644	790922	32
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 10/9/2009 thru 10/30/2009	TO+2	10/09/2009	10/30/2009	DO	000010645	790923	33
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 11/3/2009 thru 11/25/2009	TO+2	11/03/2009	11/25/2009	DO	000010646	790924	34
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) 12/1/2009 thru 12/16/2009	TO+2	12/01/2009	12/16/2009	DO	000010647	790925	35
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	01/05/2010	01/29/2010		000010653	794647	36
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	02/02/2010	02/23/2010		000010654	794648	37
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	02/24/2010	03/24/2010		000010655	794649	38
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	03/26/2010	04/23/2010		000010656	794650	39
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	04/27/2010	05/19/2010		000010657	794651	40
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	05/21/2010	06/18/2010		000010658	794652	41
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	06/22/2010	07/20/2010		000010659	794653	42
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	07/21/2010	08/18/2010		000010660	794654	43
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	08/29/2010	09/29/2010		000010661	794655	44
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	10/01/2010	10/29/2010		000010662	794656	45
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	11/02/2010	11/24/2010		000010663	794657	46
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS	TO+2	12/07/2010	12/17/2010		000010664	794658	47
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2010	TO+2	01/05/2010	03/31/2010		000010665	794659	48
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2010	TO+2	04/06/2010	07/30/2010		000010666	794660	49
O014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2010	TO+2	08/03/2010	12/17/2010		000010667	794661	50

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RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	01/04/2011	02/04/2011		000010668	794662	51
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	02/08/2011	03/04/2011		000010669	794663	52
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	03/08/2011	03/30/2011		000010670	794664	53
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	04/01/2011	04/29/2011		000010671	794665	54
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	05/03/2011	05/31/2011		000010672	794666	55
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	06/01/2011	06/29/2011		000010673	794667	56
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	07/01/2011	07/29/2011		000010674	794668	57
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	08/02/2011	08/19/2011		000010675	794669	58
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	09/06/2011	09/30/2011		000010676	794670	59
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	10/04/2011	10/28/2011		000010677	794671	60
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	11/01/2011	11/23/2011		000010678	794672	61
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2011	TO+2	11/30/2011	12/16/2011		000010679	794673	62
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2011	TO+2	01/04/2011	04/29/2011		000010680	794674	63
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2011	TO+2	05/03/2011	09/30/2011		000010681	794675	64
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2011	TO+2	10/04/2011	12/16/2011		000010682	794676	65
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	01/03/2012	01/24/2012		000010951	809099	66
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	01/25/2012	02/22/2012		000010952	809100	67
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	02/24/2012	03/23/2012		000010953	809101	68
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	03/27/2012	04/20/2012		000010954	809102	69
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	04/24/2012	05/22/2012		000010955	809103	70
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	05/23/2012	06/15/2012		000010956	809104	71
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	06/19/2012	06/29/2012		000010957	809105	72
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	07/03/2012	08/08/2012		000010958	809106	73
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	08/10/2012	08/31/2012		000010959	809107	74
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	09/04/2012	09/28/2012		000010960	809108	75

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0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	10/02/2012	10/31/2012		000010961	809109	76
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	11/02/2012	11/21/2012		000010962	809110	77
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) JOURNAL PACKETS 2012	TO+2	12/04/2012	12/14/2012		000010963	809111	78
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2012	TO+2	01/03/2012	05/30/2012		000010964	809112	79
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) FINAL JOURNAL PACKETS 2012	TO+2	06/01/2012	12/14/2012		000010965	809113	80
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) Journals: July - Dec. 1993.	TO+2	07/01/1993	12/31/1993	DO	000007699	809305	81
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) Journals: Jan. - June 1992.	TO+2	01/01/1992	06/30/1992	DO	000007696	809306	82
0014. /CLK/01/	DIGEST OF COUNCIL CALENDAR (JOURNAL) Journals: July - Dec. 1992.	TO+2	07/01/1992	12/31/1992	DO	000007697	809307	83
0023. /CLK/01/	LEGISLATIVE ADVOCATE FILES (LOBBYIST) Legislative Advocate files. Dates approximate.	TE+5	01/01/1978	12/31/1980	DO		808163	84
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1994	12/31/1994	DO	000008242	510755	85
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1994	12/31/1994	DO	000008243	510757	86
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1995	12/31/1995	DO	000008244	510759	87
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1995	12/31/1995	DO	000008245	510761	88
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1996	12/31/1996	DO	000008246	510763	89
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1996	12/31/1996	DO	000008247	510765	90
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1997	12/31/1997	DO	000008248	510767	91
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS 1994-1997	TO+5	01/01/1997	12/31/1997	DO	000008249	510769	92
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 thru 190	TO+5	01/01/1998	12/31/1998		000008649	612444	93
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 191 thru 410	TO+5	01/01/1998	12/31/1998		000008650	612445	94
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 411 thru 490	TO+5	01/01/1998	12/31/1998		000008651	612446	95
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 thru 189	TO+5	01/01/1999	12/31/1999		000008652	612447	96
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 190 thru 345	TO+5	01/01/1999	12/31/1999		000008653	612448	97
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 346 thru 479	TO+5	01/01/1999	12/31/1999		000008654	612449	98
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 480 thru 547	TO+5	01/01/1999	12/31/1999		000008655	612450	99
0024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS (001 - 140	TO+5	01/01/2000	12/31/2000		000008793	630252	100

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RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS (141 - 269)	TO+5	01/01/2000	12/31/2000		000008794	630253	101
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS (270 - 369)	TO+5	01/01/2000	12/31/2000		000008795	630254	102
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO NEGATIVE DECLARATIONS (370 - 467) THIS BOX CONTAINS THE LOG	TO+5	01/01/2000	12/31/2000		000008796	630255	103
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 THRU 159	TO+5	01/01/2001	12/31/2001		000008954	634089	104
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 160 THRU 275	TO+5	01/01/2001	12/31/2001		000008955	634090	105
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 276 THRU 428	TO+5	01/01/2001	12/31/2001		000008956	634091	106
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 429 THRU 584	TO+5	01/01/2001	12/31/2001		000008957	634092	107
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 585 THRU 664	TO+5	01/01/2001	12/31/2001		000008958	634093	108
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 - 207	TO+5	01/01/2002	12/31/2002		000009242	709397	109
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 208 - 393	TO+5	01/01/2002	12/31/2002		000009243	709398	110
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 394 - 534	TO+5	01/01/2002	12/31/2002		000009244	709399	111
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 535 - 608	TO+5	01/01/2002	12/31/2002		000009245	709400	112
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 - 169	TO+5	01/01/2003	12/31/2003		000009248	709403	113
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 170 - 334	TO+5	01/01/2003	12/31/2003		000009249	709404	114
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 335 - 522	TO+5	01/01/2003	12/31/2003		000009250	709405	115
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 523 - 671	TO+5	01/01/2003	12/31/2003		000009251	709406	116
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 01 THRU 169	TO+5	01/01/2004	12/31/2004		000009778	740558	117
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 170 THRU 329	TO+5	01/01/2004	12/31/2004		000009779	740559	118
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 330 THRU 517	TO+5	01/01/2004	12/31/2004		000009780	740560	119
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 518 THRU 689	TO+5	01/01/2004	12/31/2004		000009781	740561	120
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 690 THRU 860	TO+5	01/01/2004	12/31/2004		000009782	740562	121
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 861 THRU 928 / *01 THRU 85 FOR YEAR 2005	TO+5	01/01/2004	12/31/2005		000009783	740563	122
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 86 THRU 259	TO+5	01/01/2005	12/31/2005		000009784	740564	123
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 260 THRU 421	TO+5	01/01/2005	12/31/2005		000009785	740565	124
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 422 THRU 599	TO+5	01/01/2005	12/31/2005		000009786	740566	125

CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DETROY OBSOLETE RECORDS
(ORIGINAL RECORDS)

RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 600 THRU 712	TO+5	01/01/2005	12/31/2005		000009787 CRC	740567	126
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 713 THRU 879	TO+5	01/01/2005	12/31/2005		000009788 CRC	740568	127
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 880 THRU 974	TO+5	01/01/2005	12/31/2005		000009789 CRC	740569	128
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001-205	TO+5	01/01/2006	12/31/2006		000010259 CRC	766350	129
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 206-356	TO+5	01/01/2006	12/31/2006		000010260 CRC	766351	130
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 357-496	TO+5	01/01/2006	12/31/2006		000010261 CRC	766352	131
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 497-626	TO+5	01/01/2006	12/31/2006		000010262 CRC	766353	132
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 627-759	TO+5	01/01/2006	12/31/2006		000010263 CRC	766354	133
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 760-944	TO+5	01/01/2006	12/31/2006		000010264 CRC	766355	134
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 937-1064	TO+5	01/01/2006	12/31/2006		000010265 CRC	766356	135
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 1065-1105	TO+5	01/01/2006	12/31/2006		000010266 CRC	766357	136
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 016-140	TO+5	01/01/2007	12/31/2007		000010267 CRC	766358	137
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 141-289	TO+5	01/01/2007	12/31/2007		000010268 CRC	766359	138
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 290-412	TO+5	01/01/2007	12/31/2007		000010269 CRC	766360	139
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 413-623	TO+5	01/01/2007	12/31/2007		000010270 CRC	766361	140
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 624-807	TO+5	01/01/2007	12/31/2007		000010271 CRC	766362	141
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 808-975	TO+5	01/01/2007	12/31/2007		000010272 CRC	766363	142
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001-160	TO+5	01/01/2008	12/31/2008		000010273 CRC	766364	143
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 161-271	TO+5	01/01/2008	12/31/2008		000010274 CRC	766365	144
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 272-376	TO+5	01/01/2008	12/31/2008		000010275 CRC	766366	145
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 387-504	TO+5	01/01/2008	12/31/2008		000010276 CRC	766367	146
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 505-672	TO+5	01/01/2008	12/31/2008		000010277 CRC	766368	147
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 673-833	TO+5	01/01/2008	12/31/2008		000010278 CRC	766369	148
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 001 THRU 103	TO+5	01/01/2009	12/31/2009	DO	000010455 CRC	782356	149
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 104 THRU 266	TO+5	01/01/2009	12/31/2009	DO	000010456 CRC	782357	150

**CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
(ORIGINAL RECORDS)**

RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 258 THRU 368	TO+5	01/01/2009	12/31/2009	DO	000010457 CRC	782358	151
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 369 THRU 480	TO+5	01/01/2009	12/31/2009	DO	000010458 CRC	782359	152
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO 481 THRU 577	TO+5	01/01/2009	12/31/2009	DO	000010459 CRC	782360	153
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO Negative Declarations 1991: # 260 - 519.	TO+5	01/01/1991	12/31/1991		000007705 CRC	809314	154
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO Negative Declarations 1991: # 001-259	TO+5	01/01/1991	12/31/1991		000007704 CRC	809537	155
O024. /CLK/01/	NEGATIVE DECLARATIONS (ENVIRONMENTAL RECO Negative Declarations 1991: # 520-768. Index included.	TO+5	01/01/1991	12/31/1991		000007706 CRC	809539	156
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC	TO+10	01/01/1987	12/31/1987			13452	157
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC 001 THRU 1150 Notice of Determination	TO+10	01/01/1990	12/31/1996	DO	000008389 CRC	552056	158
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC 001 thru 100 [1997] Notice of Determination	TO+10	01/01/1994	12/31/1998		000008648 CRC	612443	159
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC 001 - 173	TO+10	01/01/1990	12/31/1993		000008333B CRC	616005	160
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC NOTICE OF DETERMINATIONS 001 - 062	TO+10	01/01/1999	12/31/2000		000008802 CRC	630888	161
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC 001 THRU 046 (with log book)	TO+10	01/01/2001	12/31/2001		000008963 CRC	634094	162
O025. /CLK/01/	NOTICE OF DETERMINATION (ENVIRONMENTAL REC 008 - 245 (2002) Notice of Determination	TO+10	01/01/2002	12/31/2003		000009256 CRC	709411	163
O026. /CLK/01/	NOTICE OF EXEMPTION (ENVIRONMENTAL RECORD) 001 thru 390 [1994] Notice of Exemption	TO+5	01/01/1994	12/31/1996		000008647 CRC	612442	164
O026. /CLK/01/	NOTICE OF EXEMPTION (ENVIRONMENTAL RECORD) 1990 001 - 099 & 146 - 220 & 100-90 - 181-90 Notice of Exemption	TO+5	01/01/1992	12/31/1992		000008333A CRC	616004	165
O026. /CLK/01/	NOTICE OF EXEMPTION (ENVIRONMENTAL RECORD) 001 - 382 (1993) Notice of Exemption	TO+5	01/01/1993	12/31/2003		000009257 CRC	709412	166
O026. /CLK/01/	NOTICE OF EXEMPTION (ENVIRONMENTAL RECORD) 2004 - 2009	TO+5	01/01/2004	12/31/2009		000010280 CRC	766371	167
O030. /CLK/01/	RECORD OF OFFICIAL ADVERTISING (NOTICES LOG) Affidavit / Proof of Publication April 1, 1974 to Dec. 30, 1974	TO+2	04/01/1974	12/31/1974		000000003 CRC	799891	168
O030. /CLK/01/	RECORD OF OFFICIAL ADVERTISING (NOTICES LOG) Affidavit / Proof of Publication Jan - Oct. 1975. # 84-1615 to 84-1635-57	TO+2	01/01/1975	10/31/1975		000006606 CRC	799892	169
O030. /CLK/01/	RECORD OF OFFICIAL ADVERTISING (NOTICES LOG) Affidavit / Proof of Publication Aug. 1, 1972 to Apr. 30, 1973	TO+2	08/01/1972	04/23/1973		000000001 CRC	799963	170
O034. /CLK/01/	SUBPOENA REQUESTS 1999 THRU 2002	TO+2	01/01/1999	12/31/2002	DO	000009854 CRC	740573	171
O034. /CLK/01/	SUBPOENA REQUESTS 2003 THRU 2006	TO+2	01/01/2003	12/31/2006	DO	000009855 CRC	740574	172
O034. /CLK/01/	SUBPOENA REQUESTS Subpoena Requests 1978 - 1979. Dates approximate.	TO+2	01/01/1978	12/31/1979			808086	173
O036. /CLK/01/	COUNCIL AGENDAS 2008 January - July	TO+2	01/01/2008	07/31/2008	DO	000010616 CRC	790894	174
O036. /CLK/01/	COUNCIL AGENDAS 2008 August - December / 2009 January - April	TO+2	08/01/2008	04/30/2009	DO	000010617 CRC	790895	175

**CITY OF LOS ANGELES
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
(ORIGINAL RECORDS)**

RECORDS OF: CITY CLERK/ADMINISTRATION AND COUNCIL & PUBLIC SERVICES

/CLK/01/

SCHD ITEM NO.	RECORD SERIES TITLE DESCRIPTION OF BOX CONTENTS	TOTAL RETENTION PERIOD	--INCLUSIVE DATES-- FROM TO		MEDIA CODE	DEPT. BOX NO.	CRC (BOX) NO.	COUNT
O036. /CLK/01/	COUNCIL AGENDAS 2009 May - December	TO+2	05/01/2009	12/31/2009	DO	000010618 CRC	790896	176
O038. /CLK/01/	COUNCIL COMMITTEE AGENDAS COUNCIL COMMITTEE AGENDAS	TO+2	01/01/1998	12/31/1998	DO	000008780 CRC	630239	177
O038. /CLK/01/	COUNCIL COMMITTEE AGENDAS POSTED COMMITTEE AGENDAS (2001, 2002)	TO+2	01/01/2001	12/31/2002	DO	000009802 CRC	740571	178
O038. /CLK/01/	COUNCIL COMMITTEE AGENDAS POSTED COMMITTEE AGENDAS (2003, 2004)	TO+2	01/01/2003	12/31/2004	DO	000009803 CRC	740572	179
O038. /CLK/01/	COUNCIL COMMITTEE AGENDAS 2005 & 2006 POSTED COMMITTEE AGENDAS	TO+2	01/01/2005	12/31/2006	DO	000010059 CRC	754611	180
O038. /CLK/01/	COUNCIL COMMITTEE AGENDAS 2007 thru 2009	TO+2	01/01/2007	12/31/2009	DO	000010619 CRC	790897	181

Excluded Boxes:

TOTAL NUMBER OF BOXES ELIGIBLE FOR DESTRUCTION

181

Minus excluded boxes:
(Please line out excluded boxes on the form and note box numbers)

76

TOTAL NUMBER OF BOXES APPROVED FOR DESTRUCTION

105
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I HEREBY CERTIFY THAT THE ABOVE SUMMARIZED RECORDS, AS DETAILED ON THE ATTACHED REQUEST (FOR AUTHORITY TO DESTROY OBSOLETE RECORDS) ARE SUBMITTED FOR DESTRUCTION IN ACCORDANCE WITH ALL RELEVANT PROVISIONS OF SECTIONS 12.4 AND 12.5 OF THE LOS ANGELES ADMINISTRATIVE CODE, AND SECTION 434 OF THE LOS ANGELES CHARTER WHERE APPLICABLE.

BY (DIV HEAD): [Signature] BY (DEPT HEAD): _____ DATE: _____

RETENTION CODES: AU=AUDIT AR=ANNUAL REVIEW CA=CANCELLED CL=CLOSED CO=COMPLETION EX=EXPIRATION PE=PERMANENT
SU=SUPERSEDED TE=TERMINATION **TO=THE DATE OF THE RECORD, i.e. THE "TO DATE"**
MEDIA CODES: AT=AUDIO TAPE BP=BLUEPRINT BK=BOOKS CP=COMPUTER PRINT OUT DO=DOCUMENT FM=FILEM MD=MAG DISK
MT=MAG TAPE MC=MICROFICHE MF=MICORFILM PH=PHOTO NG=NEGATIVE OD=OVESIZED DOCUMENT OP=OPTICAL DISK
VT=VIDEO TAPE PC=PUNCH CARDS
RECORD TYPES: V=VITAL H=HISTORICAL C=CONFIDNETIAL L=LEGAL