

CITY OF LOS ANGELES NOTICE OF INTENTION TO DESTROY OBSOLETE RECORDS

*Records of Department:	Department of Animal Services	
Additional Information:	/DAS/23 NORTH CENTRAL SHELTER	
Submitting Date:	12/10/2024 ▼Email me a copy	
*Quantity:	93 Boxes	
Records Dated From	01/01/2011 To 11/03/2022	
Description:	93 Duplicate Boxes of O005 Daily Remittance	Reports TO+2.
Attachment: [2 MB max]	Detach DAR23 93 Boxes 12102024.pdf	
Department Authorizat	tion	
Authorizing Person:	Sharon Lee	Date: 12/10/2024
City Clerk Authorizatio	n	
50, I hereby certify that the at and to the best of my knowles	.5 (d) of the Los Angeles Administrative Code (LAAC) a tached Request for Authority to Dispose of Obsolete F ge is complete, accurate, and adequate. City Clerk star d any items of unique historical value.	Records has been reviewed by my office
		Authorizing Person:
• APPROVE	REJECT	PETTY SANTOS
Signature:	Santos-	Date Signed: 12/10/2024
Date of Notification: 12	(Records will be held for 60 days	from this date).

CANCEL

SUBMIT

CERTIFICATION FOR DISPOSITION OF RECORDS

I hereby certify that the following determinations have been made for the records listed on the attached Request(s) for Authority to Dispose of Obsolete Records:

- 1. The records are under the management or control of named department head;
- 2. The Records Retention Schedule minimum time limits have been satisfied;
- 3. The records listed are no longer required:
 - a. For operations of named department or office, or

b. For the operations of the City, or

- c. To satisfy a City Council policy adopted by resolution, or a City Council request,
- d. By the City for administrative, historical, research, fiscal, legal, or cultural purposes, or
 - e. By the City Clerk for the City Archives; and
- 4. The destruction of said records will not violate provisions of the State of California Government Code, Division 12 of the Los Angeles Administrative Code, or other applicable laws.

In the event the destruction of a writing is under consideration and a copy thereof has been made by photographic reproduction, the following determinations have also been made:

- 1. At least two copies exist within the custody of the City, one of which is of Archival quality and is stored in accordance with Sec. 12.4 of the Los Angeles Administrative Code;
- 2. All conditions set forth in Sec. 12.4 of the Los Angeles Administrative Code and all standards and regulations otherwise adopted or required by law have been satisfied; and
- 3. The provisions of City Charter Sec. 434, where applicable, have been complied with.

To the best of my knowledge, the above determination	ns are t	rue:
BY Standard	Date	12/9/24
Records of Department/Bureau		
Records Dated 2017 - 2022		

Rec	ords of	Records ofDAR North Central (Department/Bureau)			23	(Division)		(Unit)	
Loc of R	Location of Records	Location of Records North Central Animal Shelter	Records Retention Schedule	Retention Schedule No.] Original Red] Original Records[X] Duplicate Records	
	Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	lnclus	ve Dates	Storage Location Nos.	Quantity
	S I		X S		Period (YEARS)	From	To		
	0005	Daily Remittance Report		AR29A		11/1/18	11/30/18		
	0005	Daily Remittance Report		AR29A		12/1/18	12/31/18		-
	0005	Daily Remittance Report		AR29A		1/1/19	1/31/19		
	0005	Daily Remittance Report		AR29A		2/1/19	2/28/19		-
	0005	Daily Remittance Report		AR29A		3/1/19	3/31/19		-
	2000	Daily Remittance Report		AR29A		4/1/19	4/30/19		-

2000

Daily Remittance Report

0005

Daily Remittance Report

Daily Remittance Report

Daily Remittance Report

0005

Daily Remittance Report

AR29A AR29A AR29A AR29A AR29A

8/1/19 9/1/19

7/31/19 8/31/19 9/30/19

6/1/19

6/30/19

5/1/19

5/31/19

The above secords are submitted Re destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

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Department Head

DEC - 9 2024

Date

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		(Department/Bureau)				(Division)		(Unit)	h di
Location			Records Retention	etention					
of Record	ls North Centra	of Records North Central ANIMAL SHELTER		Sch	Schedule No		[] Ori	[] Original Records[X] Duplicate Records	rds
Sch		Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclus	ve Dates	Storage Location Nos.	Quantity
No Itelli			NGC .		Period (YEARS)	From	То		
0005	Daily Remittance Report	nce Report		AR29A		12/1/17	12/31/17		
0005	Daily Remittance Report	ance Report		AR29A		1/1/18	1/31/18		
0005	Daily Remittance Report	nce Report		AR29A		2/1/18	2/28/28		
0005	Daily Remittance Report	ance Report		AR29A		3/1/18	3/31/18		-
0005	Daily Remittance Report	ance Report		AR29A		4/1/18	4/31/18		_
0005	Daily Remittance Report	ance Report		AR29A		5/1/18	5/31/18		
0005	Daily Remittance Report	ance Report		AR29A		6/1/18	6/30/18		
0005	Daily Remittance Report	ance Report		AR29A		7/1/18	7/31/18		
0005	Daily Remittance Report	ance Report		AR29A		8/1/18	8/31/18		, and 1
0005	Daily Remittance Report	ance Report		AR29A		9/1/18	9/30/18		
0005	Daily Remittance Report	ance Report		AR29A		10/1/18	10/31/18		

The above records are submitted for destruction in accordance with Sec 12.5 of the L.A. Administrative Code:

Division Head By

Department Head

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Date

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Records of	of DAR North Central Animal Services				φ.	72		
					(Division	<u> </u>	(Unit)	
Location of Record	Location of Records North Central ANIMAL SHELTER	Records Retention	etention Sch	n Schedule No		[] 0r] Original Records[X] Duplicate Records	
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclus	ive Dates	Storage Location Nos. Q	Quantity
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0005	Daily Remittance Report		AR29A	AA	01/01/17	1/31/17	1	
0005	Daily Remittance Report		AR29A		2/1/17	2/29/17	1	
0005	Daily Remittance Report		AR29A		3/1/17	3/31/17	1	
0005	Daily Remittance Report		AR29A		4/1/17	4/30/17		
0005	Daily Remittance Report		AR29A		5/1/17	5/31/17		
0005	Daily Remittance Report		AR29A		6/1/17	6/30/17	—	
0005	Daily Remittance Report		AR29A		7/1/17	7/31/17	344	
0005	Daily Remittance Report		AR29A		8/1/17	8/17/17		
0005	Daily Remittance Report		AR29A		9/1/17	9/30/17	pond	
0005	Daily Remittance Report		AR29A		10/1/17	10/31/17		
0005	Daily Remittance Report		AR29A		11/1/17	11/30/17	-	
The above	The above-records are submitted for destruction in accordance with Sec. 12.5 of the L.A. Administrative Code:	ec 12.5 of th	le L.A. Adm	inistrative	Code:			
By	TORY THE				Date	DEC - 9 2024	Page 3 of 7	Pages

Retention Codes:

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AU=AUDIT AR=ANUAL REVIEW CL=CLOSED CO=COMPLETION CA=CANCELLED EX=EXPIRATION PE=PERMANENT SU=SUPERSEDED TE=TERMINATION TO = the "To Date" i.e. the date of the record.

Department Head

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Records of	f DAR North Central			23				
4	Ş			ţ	(Division)		(Unit)	
Location of Record	Location of Records North Central Animal Shelter	Records Retention Schedule	Retention Schedule No.] Original Re	Original Records X Duplicate Records	
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclusion	Inclusive Dates	Storage Location Nos.	Ouantity
Item No		Rec		Retention Period (YEARS)	From	То		
0005	Daily Remittance Report		AR29A		11/1/18	11/30/18		
0005	Daily Remittance Report		AR29A		12/1/18	12/31/18		
0005	Daily Remittance Report		AR29A		1/1/19	1/31/19		
0005	Daily Remittance Report		AR29A		2/1/19	2/28/19		
0005	Daily Remittance Report		AR29A		3/1/19	3/31/19		-
0005	Daily Remittance Report		AR29A		4/1/19	4/30/19		
0005	Daily Remittance Report		AR29A		5/1/19	5/31/19		
0005	Daily Remittance Report		AR29A		6/1/19	6/30/19		
0005	Daily Remittance Report		AR29A		7/1/19	7/31/19		
0005	Daily Remittance Report		AR29A		8/1/19	8/31/19		
0005	Daily Remittance Report		AR29A		9/1/19	9/30/19		

Retention Codes:

AU-AUDIT AR-ANUAL REVIEW CL-CLOSED CO-COMPLETION CA-CANCELLED EX-EXPIRATION PE-PERMANENT SU-SUPERSEDED TE-TERMINATION TO = the "To Date" i.e. the date of the record.

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Date

Department Head

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æ A	Records of	DAR	North Central			2				
į		- 1	(Department/Bureau)			į	(Division		(Unit)	
Loc	Location of Records	NORTH C	Location of Records NORTH CENTRAL ANGELES ANIMAL SHELTER	Records Retention	etention		Schedule	No.	[] Original Records[X] Duplicate	[] Duplicate
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	Sch		Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclus	Inclusive Dates	Storage Location Nos.	Quantity
	No No			Kec		Period (YEARS)	From	То		
	0034	Service Rec	Service Request Report		AR69A		2011	2011		00
	0034	Service Rec	Service Request Report		AR69A		2012	2012		QO.
	0026	Notice of N	Notice of Noise Complaint		AR307A		2011	2012		2
	0035	Trapping Permit	ermit		AR74		2018	2018		-
	0023	Miscellane	Miscellaneous Receipt		AR128		2021	2021		
	0023	Miscellane	Miscellaneous Receipt		AR128		6/2019	3/2020		-
	0023	Miscellane	Miscellaneous Receipt		AR128		2017	2017		-
	0023	Miscellane	Miscellaneous Receipt		AR128		2018	2018		_
	0023	Miscellane	Miscellaneous Receipt		AR128		2019	2019		
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Records of	DAR North Central (Department/Bureau)			23	(Division)		(Unit)
Location of Records	Location of Records North Central ANIMAL SHELTER	Records Retention	etention Sch	a Schedule No		[] Ori	[] Original Records[X] Duplicate Records
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclus	ve Dates	Storage Location Nos. Quantity
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0005	Daily Remittance Report		AR29A	NA	10/1/19	10/31/19	ميدار م
0005	Daily Remittance Report		AR29A		11/1/19	11/30/19	-
0005	Daily Remittance Report		AR29A		12/1/19	12/31/19	
0005	Daily Remittance Report		AR29A		1/1/20	1/31/20	
0005	Daily Remittance Report		AR29A		2/1/20	2/29/20	نو الخليد
2000	Daily Remittance Report		AR29A		3/1/20	3/31/20	-
2000	Daily Remittance Report		AR29A		4/1/20	4/15/20	
0005	Daily Remittance Report		AR29A		3/16/21	6/2/21	مي مي
0005	Daily Remittance Report		AR29A		12/16/21	2/19/22	
0005	Daily Remittance Report		AR29A		11/6/21	12/15/21	
0005	Daily Remittance Report		AR29A		9/24/21	11/05/21	

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Division Head

Retention Codes:

TO = the "To Date" i.e. the date of the record.

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Records of	DAR SOUTH LOS ANGELES (Department/Bureau)				33 (Division)		(Unit)
ocation 1 f Records 8	Location North Central Animal Shelter Records Retention of Records 8007HLOS ANGELES ANIMAL SHELTER	Records R	etention	Sched	Schedule No.		[] Original Records[X] Duplicate Records
Sch	Record Title (Same as on Schedule)	Conf	Form No.	Total	Inclus	ve Dates	Storage Location Nos.
No		Rec		Retention Period (YEARS)	From	То	
J 5000	Daily Remittance Report		AR29A	NA A	8/17/22	10/2/22	
0005 [Daily Remittance Report		AR29A		7/10/22	8/16/22	
0005	Daily Remittance Report		AR29A		2/20/22	4/16/22	
0005 1	Daily Remittance Report		AR29A		6/5/22	7/9/22	
Z 2000	Daily Remittance Report		AR29A		10/1/22	11/30/22	
O005 I	Daily Remittance Report		AR29A		12/1/22	1/1/23	
0005	Daily Remittance Report		AR29A		7/1/22	8/17/22	
0005 1	Daily Remittance Report		AR29A		8/18/21	9/25/21	
O005 I	Daily Remittance Report		AR29A		3/16/21	6/2/21	

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By Division Head

Department Head

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