

## **ALL ITEMS FORTHWITH**

### **--- SPECIAL COUNCIL MEETING ---**

10:45 A.M. OR AS SOON THEREAFTER  
AS COUNCIL RECESSES ITS REGULAR MEETING

**ROLL CALL - Members present: Alarcon, Cardenas, Greuel, Hahn, Huizar, LaBonge, Parks, Perry, Reyes, Rosendahl, Smith, Wesson, Zine and President Garcetti (14); Absent: Weiss (1).**

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ROLL CALL NUMBER (#) - INDICATES THE ORDER IN WHICH THE ITEMS WERE ACTED  
UPON DURING THE COUNCIL MEETING

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### **Item for Which Public Hearing Has Been Held - Item 32**

**ITEM NO. (32) - CONTINUED TO MARCH 26, 2008**

**Roll Call #1 - Motion (Alarcon - Cardenas) Adopted to Continue, Unanimous Vote (14);  
Absent: Weiss (1)**

[05-0894-S3](#)

COMMUNICATION FROM MEMBER, EDUCATION AND NEIGHBORHOODS COMMITTEE and  
EDUCATION AND NEIGHBORHOODS COMMITTEE REPORTS relative to the Neighborhood  
Council Review Commission (NCRC) Final Report recommendations.

**A. COMMUNICATION FROM MEMBER, EDUCATION AND NEIGHBORHOODS COMMITTEE**

Recommendations for Council action:

1. INSTRUCT the Department of Neighborhood Empowerment (DONE) to prepare and present a reorganization plan for the Department to more effectively support Neighborhood Council activities, relative to the following NCRC recommendation:

- a. The number of activities of Neighborhood Councils that obstruct participation (e.g. budget work, Brown Act, elections administration, searching for meeting space, clerical support, meeting notification) shall be drastically reduced. With the help of the DONE, Neighborhood Councils shall explore ways to conduct engaging, effective meetings. (Recommendation No. 59 of the NCRC Final Report).
2. INSTRUCT the DONE, with the assistance of the Information Technology Agency (ITA) and the City Administrative Officer (CAO), to report on a fiscal management system for Neighborhood Councils, including guidelines to Neighborhood Councils on the use of funds, relative to the following NCRC recommendation:
  - a. Support from the DONE in the funding program for individual Neighborhood Councils shall be streamlined. (Recommendation No. 68 of the NCRC Final Report).
  - b. The DONE and ITA should be directed to create an electronic system for fiscal management for Neighborhood Councils, specifically creating financial accountability forms and all other fiscal approval procedures that can be done and approved online. [Recommendation No. 68(a) of the NCRC Final Report].
  - c. The DONE should continue to implement the City Council's policies on funding Neighborhood Councils. The DONE shall continue to inform Neighborhood Councils of guidelines for the use of funds, and to inform Neighborhood Councils about the avoidance of such conflicts of interest as self-dealing by Board members. [Recommendation No. 68(b) of the NCRC Final Report].
3. APPROVE the recommendation that the City shall, within five years, appoint a Commission to examine the progress of the Neighborhood Council system in light of the recommendations of the NCRC. (Recommendation No. 73 of the NCRC Final Report, as amended by Committee action).

Fiscal Impact Statement: None submitted by the Chief Legislative Analyst. The City Administrative Officer has not completed a financial analysis of this report.

Community Impact Statements: The West Hills Neighborhood Council supports the NCRC Recommendation #3. We want to see NCs create NCFs. This is a proper exercise of NC's "advisory" role. NCFs are NOT "legislation" until they are processed and approved by our City's real and only decision makers, our City Council. Mechanisms to prevent conflicts of interest within NC are already in place. Only City Entities file FPPC Form 700s for other, unrelated reasons.

West Hills Neighborhood Council believes that CIS's can be effective means for NCs to deliver their "advice" to the City. NCRC Recommendation #10 streamlines the submission, categorization and retrieval of CIS's. It will improve the efficiency with which CIS's are handled and increase the effectiveness of our CIS's.

West Hills Neighborhood Council supports NCRC Recommendation #73 which proposes "...to reconvene a similar review body within 7 years," or even better, within 5 years. Our NC's, like all City Entities, should be subjected to regular, public review to progressively improve our City's democratic processes from the ground up.

## B. EDUCATION AND NEIGHBORHOODS COMMITTEE REPORT

Recommendations for Council action:

1. INSTRUCT the Department of Neighborhood Empowerment (DONE) to prepare an implementation plan, especially as it relates to grievance procedures, relative to the following NCRC recommendation:
  - a. As long as its primary role remains assistance to Neighborhood Councils, the Department [DONE] shall have primary responsibility for the oversight of and implementation of services to the Neighborhood Council system. As part of this role, the DONE shall receive notice of grievances under the system proposed by the NCRC. Oversight and services shall include but not be limited to: education programs, counseling, mediation, promotion of best practices, and voluntary training, the DONE shall also provide focused assistance to Neighborhood Councils experiencing operational and/or functional difficulties. The DONE shall also make recommendations for adjudication to the Board of Neighborhood Commissioners. (Recommendation No. 19 of the NCRC Final Report).
2. INSTRUCT the DONE to submit its budget for these purposes as part of the annual City budget process, relative to the following NCRC recommendation:
  - a. City officials shall consider the budget implications of the DONE providing technical assistance to Neighborhood Councils in such areas as outreach, office space location, accounting, clerical services, and other items, as well as the technical upgrades needed to reach a large constituency of Neighborhood Councils. (Recommendation No. 21 of the NCRC Final Report).
3. INSTRUCT the DONE to report back in 90 days on the status of the Bylaw Modification Project, relative to the following NCRC recommendation:
  - a. The DONE shall undertake a two-year project with the Neighborhood Councils to develop more consistent bylaws in form and structure. The purpose of this project would be to develop bylaws that leave room for creative decisions about governance, while developing recognizable, comparable terms, structures, and definitions. At the end of the project, the DONE shall identify ways for sections of bylaws that should be uniform to be made uniform. (Recommendation No. 39 of the NCRC Final Report).
  - b. Neighborhood Councils shall be encouraged to identify a "bylaws volunteer" to work with the DONE on bylaws development so that minimal Board time is spent on bylaws revisions. [Recommendation No. 39(a) of the NCRC Final Report]
  - c. The DONE shall create a glossary of common terms and ask Neighborhood Councils to adopt them as part of their bylaws and to update their bylaws to be in compliance with them, in those places where their terms were defined differently. [Recommendation No. 39(b) of the NCRC Final Report].

- d. The DONE shall create and distribute a template that is more standardized, while allowing some flexibility. [Recommendation No. 39(c) of the NCRC Final Report].
- e. The DONE shall help educate Neighborhood Councils that in those situations in which Neighborhood Council bylaws do not accord with City policies, that the City's definition will prevail. The applicability of such City policies does not have to await revisions of bylaws. [Recommendation No. 39(d) of the NCRC Final Report].

Fiscal Impact Statement: None submitted by the Chief Legislative Analyst. The City Administrative Officer has not completed a financial analysis of this report.

## C. EDUCATION AND NEIGHBORHOODS COMMITTEE REPORT

Recommendations for Council action:

1. APPROVE the NCRC Recommendation No. 66, as amended, that each Neighborhood Council should continue to receive equal, annual funding, contingent upon meeting the following requirements for funding:
  - a. Neighborhood Councils produce an Annual Neighborhood Council report, as defined by the DONE.
  - b. Neighborhood Councils host a minimum of one "Town Hall" style meeting to provide stakeholders with input on neighborhood budget priorities.
  - c. Neighborhood Councils establish neighborhood budget priorities.
  - d. Neighborhood Councils host a "Town Hall" style meeting when a five percent adjustment is made to a budget item to provide for stakeholder input.
2. APPROVE the following additions and revisions to the "Plan for including Community Impact Statements on Agendas" (Council file No. 02-1482) (Recommendation No. 10 of the NCRC Final Report):
  - a. Formal communications to the City Council (Community Impact Statements) shall be logged by the City Clerk. Neighborhood Councils are encouraged to submit community impact statements via the City Clerk's electronic input system, but they may also be submitted via fax, mail or hand delivery (with proper signature). [Recommendation No. 10(a) of the NCRC Final Report].
  - b. The progress of Community Impact Statements through the City system shall be easy to track. [Recommendation No. 10(b) of the NCRC Final Report].
  - c. If not submitted online, Community Impact Statements should include a clearly-identified 100-word summary statement. [Recommendation No. 10(c) of the NCRC Final Report].

- d. City boards and commissions shall process Community Impact Statements in accordance with the processes established for the City Council. Administrative staff for all City boards and commissions shall be trained in proper handling of community impact statements, including how to process revised or updated statements. [Recommendation No. 10(e) of the NCRC Final Report].
  - e. The DONE shall provide training to Neighborhood Councils on how to submit Community Impact Statements. [Recommendation No. 10(f) of the NCRC Final Report].
3. RECEIVE and FILE the NCRC Recommendation No. 10(d), inasmuch as recommendation 4 of this report, stated below, supersedes NCRC Recommendation No. 10(d).
  4. INSTRUCT the City Clerk to place a Community Impact Statement line on each Committee agenda item, similar to the Fiscal Impact Statement line, where appropriate, and ensure that the same information is transferred to the City Council agenda, where appropriate.
  5. AUTHORIZE the City Clerk to discontinue including the first 100-words of Community Impact Statements on Committee and Council agendas and only list the Neighborhood Council names that submit Community Impact Statements, with their respective positions.
  6. REQUEST all departments (including proprietary and independent departments), City boards and commissions:
    - a. Include, Community Impact Statements on all reports transmitted to Council.
    - b. Coordinate inclusion of the Community Impact Statement process with the implementation of the NCRC Recommendation No. 5.

Fiscal Impact Statement: The City Clerk reports that, relative to Community Impact Statements, there is no negative fiscal impact to the General Fund; however, there may be a small savings with respect to streamlining efficiencies for the Office of the City Clerk.

## **Items for Which Public Hearings Have Not Been Held - Items 33-35**

(10 Votes Required for Consideration)

### **ITEM NO. (33) - MOTION ADOPTED TO APPROVE COMMUNICATION RECOMMENDATION**

**Roll Call #2 - Motion (LaBonge - Reyes) Adopted, Ayes (14); Absent: Weiss (1)**

#### [08-0002-S22](#)

COMMUNICATION FROM CHAIR AND MEMBER, PUBLIC SAFETY COMMITTEE relative to the City's positions on Assembly Bill (AB) 2062 (De Leon), AB 2235 (DeSaulnier), AB 2566 (Hancock), and AS 2696 (Krekorian) which would all serve to strengthen State gun safety regulations.

Recommendation for Council action, as initiated by Resolution (Weiss - Hahn), SUBJECT TO THE APPROVAL OF THE MAYOR:

RESOLVE to include in the City's 2007-08 State Legislative Program SUPPORT for AB 2062 (De Leon), AB 2235 (DeSaulnier), AB 2566 (Hancock), and AB 2696 (Krekorian) which would all serve to strengthen State gun safety regulations.

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

(Rules and Government Committee waived consideration of the above matter)

#### **ITEM NO. (34) - ADOPTED**

**Roll Call #3 - Motion (Greuel - Rosendahl) Adopted, Ayes (13); Absent: Reyes and Weiss (2)**

[08-0616](#)

CONSIDERATION OF MOTION (GREUEL - ROSENDAHL) relative to authorizing the submission of an application to the California Transportation Commission for up to \$150 million in State Highway Safety, Rehabilitation, and Preservation Account funds.

Recommendation for Council action:

AUTHORIZE the Los Angeles Department of Transportation to prepare and submit an application to the California Transportation Commission for up to \$150 million in State Highway Safety, Rehabilitation, and Preservation Account funds, available through the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B), in order to implement Automated Traffic Surveillance and Control (ATSAC) at the remaining 1,117 intersections and to upgrade 1,254 intersections to include the enhanced Adaptive Traffic Control System (ATCS) features.

(Transportation Committee waived consideration of the above matter)

#### **ITEM NO. (35) - MAPS APPROVED - CITY ENGINEER REPORTS ADOPTED**

**Roll Call #2 - Motion (LaBonge - Reyes) Adopted, Ayes (14); Absent: Weiss (1)  
(Item Nos. 35a-35c)**

[08-0611](#)

et al. FINAL MAPS in the various Council Districts.

Recommendation for Council action:

APPROVE the Final Maps and ADOPT the City Engineer Reports as detailed in the various listed Council files, including bonds, agreements, contracts and other related issues as specified:

[08-0611](#)

CD 4

- a. FINAL MAP OF TRACT NO. 65605 for property located at 601 and 607 North Serrano lying westerly of Serrano Avenue and northerly of Clinton Street.  
(Bond No. C-113049)  
(Quimby Fee: \$92,196)  
Applicants: Serrano Development  
Hayk Martirosian

[08-0619](#)

CD 2

- b. FINAL MAP OF TRACT NO. 62999 for property located at 4744 North Tyrone Avenue and 14248 Riverside Drive lying southerly of Riverside Drive and easterly of Tyrone Avenue.  
(Bond No. C-113050)  
(Quimby Fee: \$46,098)  
Applicants: Soheil Maitan  
Richard Prutz

[08-0620](#)

CD 4

- c. FINAL MAP OF TRACT NO. 65624 for property located at 5335 North Cartwright Avenue lying westerly of Cartwright Avenue and southerly of Chandler Boulevard.  
(Bond No. C-113051)  
(Quimby Fee: \$35,854)  
Applicants: Bi Coastal Affordable Housing, LLC  
Harvey A. Goodman

**Councilmember LaBonge moved, seconded by Councilmember Hahn, that the Special Council meeting adjourn.**

**Ayes, Alarcon, Cardenas, Greuel, Hahn, Huizar, LaBonge, Parks, Perry, Rosendahl, Smith, Wesson, Zine and President Garcetti (13); Absent: Reyes and Weiss (2).**

**Whereupon the Special Council meeting did adjourn.**

ATTEST: Frank T. Martinez, CITY CLERK

By

Council Clerk

PRESIDENT OF THE CITY COUNCIL