

Los Angeles City Council, **Journal/Council Proceedings**

Friday, **December 7, 2007**

Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401 - 10:30 am

- - - SPECIAL COUNCIL MEETING - - -

10:30 A.M. OR AS SOON THEREAFTER
AS COUNCIL RECESSES ITS REGULAR MEETING

ROLL CALL - Members present: Alarcon, Cardenas, Greuel, Hahn, Huizar, LaBonge, Parks, Smith, Weiss, Wesson and Zine (11); Absent: Perry, Reyes, Rosendahl and President Garcetti (4).

ROLL CALL NUMBER (#) - INDICATES THE ORDER IN WHICH THE ITEMS WERE ACTED
UPON DURING THE COUNCIL MEETING

Item for Which Public Hearing Has Been Held - Item 32

ITEM NO. (32) - MOTION ADOPTED TO APPROVE BUDGET AND FINANCE COMMITTEE REPORT

Roll Call #1 - Motion (Parks - Greuel) Adopted, Ayes (11); Absent: Perry, Reyes, Rosendahl and President Garcetti (4)

[07-1714-S1](#)

BUDGET AND FINANCE COMMITTEE REPORT and COMMUNICATION FROM CHAIR, PERSONNEL COMMITTEE relative to personnel actions related to the Workforce Investment Board Year Eight Annual Plan.

ADOPTED

A. BUDGET AND FINANCE COMMITTEE REPORT

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE by Resolution the continuation of employment authority of 62 existing resolution authority positions in the Community Development Department (CDD) to implement the Year Eight Annual Plan (CF 07-1714), with classifications as identified by CDD and reviewed by the City Administrative Officer (CAO), at a total cost not to exceed \$5.6 million.

2. INSTRUCT the General Manager, CDD, or designee, working with the CAO, to identify funding for the remaining 21 resolution authority positions or develop a plan with a combination of reductions in either program or administrative costs and report back to the Council within 30 days on program adjustments and service level impacts that do not negatively impact the General Fund.
3. INSTRUCT the General Manger, CDD, to provide a managed hiring plan, including any impact on service levels, to ensure that staffing costs do not exceed available resources and mitigate any General Fund impact.
4. AUTHORIZE by Resolution the continuation of employment authority for one Programmer/Analyst V (Class Code 1431-5) to implement the Annual Plan, employed by the Information Technology Agency, effective from July 1, 2007 to June 30, 2008.
5. AUTHORIZE by Council Resolution authority the following new Council Resolution positions listed below, subject to review by the Personnel Department and approval by the Civil Service Commission as to Civil Service classification, allocation and exemption (applicable to the Project Assistant position):

<u>No.</u>	<u>Class</u>	<u>Title</u>
2	2500	Community Program Director
6	2501	Community Program Assistant
1	1542	Project Assistant

6. INSTRUCT the General Manager, CDD, or designee, to delete the eight employment authorities identified in Attachment B of the CAO report, dated September 10, 2007 (attached to the Council file), upon the allocation of the new positions noted above.
7. INSTRUCT the General Manger, CDD, or designee, to:
 - a. Include in the report back to the Council and Mayor, as required by the action taken pursuant to Council file No. 06-0956, the requisite Controller instructions as well as information relative to the impacts that City/Workforce Investment Board (WIB) Year Seven Annual Plan adjustments would have on program administration and service delivery;
 - b. Refrain from hiring beyond the available salary dollars.
8. AUTHORIZE the General Manager, CDD, or designee, to prepare other Controller instructions and/or make any technical adjustments that may be required and are consistent with the Mayor and Council action on this matter, subject to the approval of the CAO, and AUTHORIZE the Controller to implement these instructions.

Fiscal Impact Statement: The CAO reports there will be no additional General Fund impact if the above recommendations are implemented. Funding for the WIB Year Eight Annual Plan staffing is approved in the WIB Year Eight Annual Plan approved by the Council in June 2007 (Council file No. 07-1714). The recommendations in this report are in compliance with City Financial Policies in that federal grant funds will provide full funding for the recommended staffing.

(Jobs, Business Growth and Tax Reform Committee waived consideration of the above matter)

RECEIVED AND FILED

B. COMMUNICATION FROM CHAIR, PERSONNEL COMMITTEE

SUBMITS WITHOUT RECOMMENDATION the following recommendations of the City Administrative Officer:

1. AUTHORIZE by Resolution the continuation of employment authority for 83 existing positions employed in the Community Development Department (CDD) to implement the Council and Mayor adopted 2007-08 Annual Plan as identified and for the effective periods as set forth in Attachment B of the City Administrative Officer (CAO) report dated September 10, 2007.
2. AUTHORIZE by Resolution the continuation of employment authority for one Programmer/Analyst V (Class Code 1431-5) to implement the Annual Plan, employed by the Information Technology Agency (ITA), effective from July 1, 2007 to June 30, 2008.
3. AUTHORIZE by Council Resolution authority the following new Council Resolution positions, subject to review by the Personnel Department and approval by the Civil Service Commission as to Civil Service classification, allocation, and exemption (applicable to the Project Assistant position):

<u>No.</u>	<u>Class</u>	<u>Title</u>
2	2500	Community Program Director
6	2501	Community Program Assistant
1	1542	Project Assistant

4. INSTRUCT the General Manager, CDD, or designee, to:
 - a. Delete the eight employment authorities identified in Attachment B of the CAO report dated September 10, 2007, upon the allocation of the new positions noted above.
 - b. Include in the September 2007 report back to the Council and Mayor, as required by the action taken pursuant to Council file No. 06-0956, the requisite Controller instructions noted above as well as information relative to the impacts that Year Seven Annual Plan adjustments would have on program administration and service delivery.

- c. Prepare Controller instructions required to transfer approximately \$1.8 million in Annual Plan grant funds budgeted for Salaries-General to cover related costs and provide reimbursement to the General Fund.
 - d. Refrain from hiring beyond the available salary dollars remaining after the transfer of the funds noted above.
5. APPROVE the transfer of approximately \$1.8 million in Annual Plan grant funds budgeted for Salaries-General to the General Fund to cover related costs and provide reimbursement accordingly.

Fiscal Impact Statement: The CAO reports that approval of the recommendations contained in this report would result in the transfer of approximately \$1.8 million in Annual Plan grant funds budgeted for Salaries-General to the General Fund to provide additional reimbursement for related cost obligations. The Adopted 2007-08 Budget and the Annual Plan provide approximately \$14.5 million to cover filled positions (direct salaries: \$12.0 million, related costs reimbursement: \$2.5 million). Since the allowable related cost reimbursement amount is \$5.2 million, the General Fund absorbs approximately \$2.7 million in unrecovered overheads. While CDD has reduced personnel costs by instituting a department-wide hiring freeze and not filling vacant positions since 2005-06, the transfer of these funds will reduce the impact on the General Fund. The remaining unreimbursed balance of approximately \$0.8 million would be an impact on the General Fund.

Councilmember Parks moved, seconded by Councilmember LaBonge, that the Special Council meeting adjourn.

Ayes, Alarcon, Cardenas, Greuel, Hahn, Huizar, LaBonge, Parks, Smith, Weiss, Wesson and Zine (11); Absent: Perry, Reyes, Rosendahl and President Garcetti (4).

Whereupon the Special Council meeting did adjourn.

ATTEST: Frank T. Martinez, CITY CLERK

By

Council Clerk

PRESIDENT PRO TEMPORE OF THE CITY COUNCIL