



CITY OF LOS ANGELES  
OFFICE OF THE CITY CLERK

Holly L. Wolcott, City Clerk ♦ Jinny Pak, Election Division Chief

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# NEWS RELEASE

FOR IMMEDIATE RELEASE  
April 10, 2017

FOR MEDIA INQUIRIES:  
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## VOTE-BY-MAIL IMPORTANT DATES 2017 GENERAL MUNICIPAL ELECTION

**LOS ANGELES** - City Clerk Holly L. Wolcott would like to remind voters of important dates pertaining to the Vote-By-Mail (VBM) process for the 2017 General Municipal Election to be held on May 16, 2017. California State law gives all registered voters the option to vote by mail regardless of whether or not they anticipate being “absent” on Election Day. A voter who is not currently a permanent VBM voter must submit an application in order to receive a VBM ballot for each election.

### First and Last Day to Apply for a VBM Ballot

Those who intend to vote by mail in the 2017 General Municipal Election may submit an application for a VBM ballot beginning Monday, April 17, 2017. All applications must be received by the Election Division **no later than Tuesday, May 9, 2017 at 5:00 p.m.** Applications can be mailed to the Office of the City Clerk - Election Division, 555 Ramirez St., Space 300, Los Angeles, CA 90012 or faxed to (213) 978-0611 or (213) 978-0612. If you are a permanent VBM voter, you do not need to complete an application; you will receive a VBM ballot automatically.

Applications for a VBM ballot can be found on the back cover of the Official Sample Ballot, which is mailed to all eligible, registered voters. Applications are also available on the City Clerk's election website in English and the following languages: Armenian, Chinese, Farsi, Hindi, Japanese, Khmer, Korean, Russian, Spanish, Tagalog, Thai, and Vietnamese.

### In-Person Voting

Voters may also receive a VBM ballot in person at the Office of the City Clerk, Election Division

Location: Piper Technical Center, 555 Ramirez St., Space 300, Los Angeles, CA 90012  
Dates: Monday, April 17, 2017 to Monday, May 15, 2017  
Hours of Operation: Monday to Friday 8:00 a.m. to 5:00 p.m.

### Returning Voted VBM Ballots

Vote by Mail ballots must be postmarked by Election Day and received within three days of the Election. Voters who cannot mail their VBM ballots in time may drop off their ballot at any polling place or at the Election Division office by the close of polls on Election Day.

### VBM Envelope Verification, Ballot Inspection, and Tally

The public is welcome to observe the VBM envelope verification process. The City Clerk anticipates consistent ballot returns beginning on Monday, April 24, 2017. Additionally, public inspection of VBM ballots (i.e., preparation for the tally) will tentatively begin on Friday, May 12, 2017 from 8:30 a.m. to approximately 6:00 p.m. and will continue until 12:00 p.m. (noon) on Tuesday, May 16, 2017. The actual tally of VBM ballots will begin the afternoon of May 16, 2017, Election Day. The results of this tally will not be released until after the close of polls at 8:00 p.m. that evening. **All activities described will take place at: Piper Technical Center, 555 Ramirez Street, Space 375, Los Angeles, CA 90012.**

If you are interested in observing any of these activities or require further information or assistance, please contact the Office of the City Clerk - Election Division between 8:00 a.m. and 5:00 p.m., Monday through Friday, at (213) 978-0444 or toll-free at (888) 873-1000. The Office of the City Clerk administers elections for the City of Los Angeles, the Los Angeles Unified School District, and the Los Angeles Community College District. More information can be found on the City Clerk's election website at: [clerk.lacity.org/elections](http://clerk.lacity.org/elections)

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