

SPECIAL AGENDA
CITIZENS COMMITTEE FOR THE SELECTION OF THE EXECUTIVE DIRECTOR OF
THE OFFICE OF PUBLIC ACCOUNTABILITY

Thursday, June 14, 2018 at 2:00 PM
City Hall Room 1070
200 North Spring Street
Los Angeles, CA 90012

Members: Blanca de la Cruz, Chuck Ray, Mac Shorty, Tony Wilkinson (Chair), and Elva Yanez (Vice-Chair)

1. Introductions and overview of committee meetings/discussions
2. Approval of the Minutes for the May 24, 2018 meeting
3. Discussion with Neighborhood Council Representatives on Neighborhood Council Resolutions or Community Impact Statements Filed with the City Clerk relative to any item listed or being considered on this agenda for the Citizens Committee for the Selection of the Executive Director of the Office of Public Accountability (Los Angeles Administrative Code 22.819; Ordinance 184243)
4. Personnel Department/City Administrative Officer/Chief Legislative Analyst/City Attorney to report and Committee Members to discuss and possibly take action on Recruitment Plan
5. Consider stakeholder and public input relative to the selection of the Executive Director
6. Committee members to discuss organizational matters, setting future meeting dates/times, and related matters

Members of the public may request to speak on any agenda item. For information concerning this Committee, please contact Rafael Prieto with the Office of the Chief Legislative Analyst at (213) 473-5706 or Sarai Bhaga with the Office of the City Administrative Officer at (213) 978-0604. Email inquiries may be submitted to opacsc@lacity.org. Information is also available online at opacsc.lacity.org.

MEETING MINUTES

SPECIAL AGENDA CITIZENS COMMITTEE FOR THE SELECTION OF THE EXECUTIVE DIRECTOR OF THE OFFICE OF PUBLIC ACCOUNTABILITY

Thursday, May 24, 2018 at 2:00 PM
City Hall Room 1060
200 North Spring Street
Los Angeles, CA 90012

(Bold indicates members present and actions taken by the Committee)

Members: **Blanca de la Cruz, Chuck Ray, Mac Shorty, Tony Wilkinson (Chair),**
and Elva Yanez (Vice-Chair)

1. General Public Comment
2. Approval of the Minutes for the May 10, 2018 meeting

ACTION: Minutes approved.

3. Discussion with Neighborhood Council Representatives on Neighborhood Council Resolutions or Community Impact Statements Filed with the City Clerk relative to any item listed or being considered on this agenda for the Citizens Committee for the Selection of the Executive Director of the Office of Public Accountability (Los Angeles Administrative Code 22.819; Ordinance 184243)

No submittals/No discussion

4. Personnel Department/City Administrative Officer/Chief Legislative Analyst/City Attorney to report and Committee Members to discuss and possibly take action on:
 - a. Status report by Personnel Department on recruitment efforts
 - b. Status report by City Administrative Officer/Chief Legislative Analyst on the Public Engagement and Input Plan

Presentations conducted by: Charlette Rodgers Starkey, Personnel Department, Rafael Prieto, CLA, Robert Roth, CAO and Harit Trivedi, City Attorney

Recruitment Efforts

Ms. Rodgers Starkey provided the Committee an update on recruitment efforts and the status of the Recruitment Plan; specifically the organizations that have been contacted about the position and those that will be contacted in the coming days.

Ms. De La Cruz requested the Personnel Department to include the Department of Water and Power's Equity Metrics working group and the Low Income Customer Access working group on the Recruitment Plan list.

Public Input Survey Status

Ms. Rodgers Starkey informed the Committee that the Public Input Survey has been translated into Spanish and that the Personnel Department will review it and then proceed with its posting. She also informed the Committee that a copy of the position brochure is contained within each member's packet.

Mr. Shorty and Mr. Wilkinson informed the public about the availability of the position brochure and Committee materials.

Mr. Wilkinson informed City staff that he didn't receive notice regarding the open position through his Neighborhood Councils. He requested that City staff work with the Department of Neighborhood Empowerment on wide distribution of the open position and related materials/notice.

Public Engagement and Input Plan

Mr. Prieto provided an update on the Public Engagement and Input Plan; and requested that the Committee adopt dates to conduct Public Engagement and Input Plan meetings during the month of June 2018 prior to the close of the application acceptance period.

Mr. Wilkinson informed the Committee that he would like a late June meeting to occur in the evening and potentially in the San Fernando Valley, in addition to a downtown meeting in order to allow for greater public participation. He also informed the Committee that there should be an option to conduct a meeting on June 21 if necessary.

ACTION: APPROVED the following dates/times for the Public Engagement and Input Meetings:

- **June 14, 2018 at 2pm in City Hall;**
- **June 28, 2018 at 6pm in the San Fernando Valley;**
- **June 21, 2018 in the Los Angeles basin if requested.**

Mr. Wilkinson requested the City staff to work with the Department of Neighborhood Empowerment to include notice of these meetings in the General Manager's Newsletter.

5. Consider stakeholder and public input relative to the selection of the Executive Director

Mr. Wilkinson informed the public that they can contact the Committee regarding Committee matters and provide public comment through the website.

6. Committee members to discuss organizational matters, setting future meeting dates/times, and related matters.

ACTION: Cancelled the regularly scheduled meeting for June 7, 2018.

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