

MEETING MINUTES

CITIZENS COMMITTEE FOR THE SELECTION OF THE EXECUTIVE DIRECTOR OF THE OFFICE OF PUBLIC ACCOUNTABILITY

Thursday, November 30, 2017 at 2:00 PM
City Hall Room 1060
200 N. Spring Street
Los Angeles, CA 90012

Members: **Blanca de la Cruz, Jack Humphreville, Mac Shorty, Tony Wilkinson (Chair), and Elva Yanez (Vice-Chair)**

(**Bold** indicates members present and actions taken by the Committee)

1. General Public Comment
2. Approval of the Minutes for the November 9, 2017 meeting

ACTION: Minutes approved

3. City Department Presentations
 - a. Presentation from the Department of Water and Power regarding:
 - i. Power System/Water System/Joint System Operations
 - ii. Strategic objectives, long-term projects, financial requirements/metrics, and customer service

Presentation continued at the request of the Department of Water and Power

- b. Presentation from the Office of Public Accountability regarding the responsibilities and powers of the Executive Director under the Los Angeles Charter and the Administrative Code

Presentation conducted by: Frederick H. Pickel, Ph.D
Executive Director, Office of Public Accountability

4. Personnel Department/City Administrative Officer/Chief Legislative Analyst/City Attorney to report and Committee Members to discuss:
 - a. Requirements and qualifications for the Executive Director – Office of Public Accountability
 - b. Consideration of a draft job announcement for the position of Executive Director, and possible action

Presentation conducted by: Charlette Rodgers Starkey – Personnel Department

ACTION: Personnel Department to conduct an open/national recruitment process for the search for the Executive Director of the OPA

5. Executive Sub-Committee to report on public outreach/activities. Discussion and possible action by Committee.

Committee discussion regarding recruitment plan/process/timeline; and the preparation of these materials by the Personnel Department/City staff. Discussion of this matter also occurred under Item No. 6.

Committee discussion regarding the development of an outreach plan. Members provided groups/organizations/entities which should be notified about the meetings and related outreach efforts associated with the Committee.

6. Committee members to discuss organizational matters, process timeline, setting future meeting dates/times, related matters and possible action.

ACTION: Committee set meeting for December 13, 2017; and affirmed 1st and 3rd Thursday's of each month as regular meeting days

Members of the public may request to speak on any agenda item. For information concerning this Committee, please contact Rafael Prieto with the Office of the Chief Legislative Analyst at (213) 473-5706 or Sarai Bhaga with the Office of the City Administrative Officer at (213) 978-0604. Email inquiries may be submitted to opacsc@lacity.org. Information is also available online at opacsc.lacity.org.