

MEETING MINUTES
CITIZENS COMMITTEE FOR THE SELECTION OF THE EXECUTIVE DIRECTOR OF
THE OFFICE OF PUBLIC ACCOUNTABILITY

Thursday, November 9, 2017 at 2:00 PM
City Hall Room 1060
200 N. Main Street
Los Angeles, CA 90012

Members: **Blanca de la Cruz, Jack Humphreville, Mac Shorty, Tony Wilkinson,
and Elva Yanez**

(Bold indicates members present and actions taken by the Committee)

1. Introductions and greetings
2. Committee members to discuss their background, experience, and interest in serving
3. Various City Department Presentations
 - a. City Attorney Presentation
 - i. Brown Act requirements for public meetings
 - ii. Lobbying and ethics requirements
 - iii. Legal considerations for personnel matters

Presentation conducted by: Harit Trivedi – City Attorney
Renee Stadel – City Attorney

- b. Chief Legislative Analyst/City Administrative Officer/City Attorney
Presentation
 - i. Charter Amendment I
 - ii. Ordinance – The Office of Public Accountability
 - iii. Role of the Executive Director
 - iv. Purpose and structure of the Committee

Presentation conducted by: Robert Roth – Office of the City Administrative Officer
Rafael Prieto – Office of the Chief Legislative Analyst

- c. Personnel Department Presentation
 - i. Role of the Personnel Department
 - ii. City selection process and procedures

Presentation conducted by: Charlette Rodgers Starkey – Personnel Department

- d. Chief Legislative Analyst/City Administrative Officer Presentation
 - i. Anticipated timeline for the Committee
 - ii. City process
 - iii. Committee website/public notice
 - iv. Status updates/reports

Presentation conducted by: Sarai Bhaga – Office of the City Administrative Officer

No action(s) taken; Items for informational purposes only.

4. Committee members to discuss:
 - a. Selection of a Chair and Vice-Chair

ACTION: Committee discussed and selected Tony Wilkinson as Chair and Elva Yanez as Vice-Chair

- b. Committee organizational matters, process timeline, setting future meeting dates/times, related matters and possible action.

ACTION(s):

Committee formed Executive Sub-Committee to report on public outreach/activities;

Committee requested the Personnel Department to prepare a draft job bulletin for the position of Executive Director for the Committee to review;

Committee requested the Department of Water and Power and the Office of Public Accountability to provide presentations on their efforts/activities/landscape; and

Committee set the next meeting date for November 30, 2017.

Members of the public may request to speak on any agenda item. For information concerning this Committee, please contact Rafael Prieto with the Office of the Chief Legislative Analyst at (213) 473-5706 (e-mail: Rafael.Prieto@lacity.org) or Sarai Bhaga with the Office of the City Administrative Officer at (213) 978-0604 (e-mail: Sarah.Bhaga@lacity.org).